AGENDA

BOARD OF MAYOR AND ALDERMEN

April 4, 2006

7:30 PM Aldermanic Chambers City Hall (3rd Floor)

- 1. Mayor Guinta calls the meeting to order.
- 2. The Clerk calls the roll.

CONSENT AGENDA

3. Mayor Guinta advises if you desire to remove any of the following items from the Consent Agenda, please so indicate. If none of the items are to be removed, one motion only will be taken at the conclusion of the presentation.

<u>Pole Petitions – Approve under the supervision of the Department of Highways</u>

A. PSNH Pole Petition #11-1103 located on Somerville Street; and PSNH Pole Petition #11-1105 located on Bodwell Road.

Informational - to be Received and Filed

- **B.** Communication from the Baines Family expressing their gratitude to the Board for their recent expression of sympathy for the recent passing of Shirley Brulotte.
- C. Communication from Paul Borek, Economic Development Director, submitting a draft summary report of the status of various economic development projects.

- **D.** Communication from Susan Strickler, Director of the Currier Museum of Art, advising the Board of the construction schedule beginning in late June 2006.
- E. Communication from Gerald Fleury, Executive Director, Manchester Employees Contributory Retirement System advising of increases in the City's percentage of salaries paid for the period beginning July 1, 2006, and further advising that the City's current outstanding amount due is \$1.4 million.
- **F.** Manchester Health Department Monthly Report Summary, March 2006.
- **G.** Minutes of the Mayor's Utility Coordinating Committee meeting held on March 15, 2006.
- H. Minutes of the MTA Commission meeting held on March 1, 2006 and the Financial and Ridership Reports for the month of February 2006.
- I. Communication from the NH Division of Historical Resources advising that Stark Park will soon be considered for nomination to the National Register of Historic Places.
- J. Communication from the NH Department of Transportation advising of the acceptance of a construction contract with All Ways Wrecking of Bridgewater, NH to demolish 8 residential structures on Trolley Way and 4 residential structures along U.S. Route 3

REFERRALS TO COMMITTEES

COMMITTEE ON FINANCE

K. Appropriating Resolutions:

"A Resolution appropriating to the Manchester Airport Authority the sum of \$52,321,042 from Special Airport Revenue Funds for Fiscal Year 2007."

"A Resolution appropriating to the Parking Fund the sum of \$6,603,825 from Parking for the Fiscal Year 2007."

- "A Resolution appropriating the sum of \$2,968,193 from Recreation User Charges to the Recreation Division for Fiscal Year 2007."
- "A Resolution appropriating to the Manchester School District the sum of \$143,000,000 for the Fiscal Year 2007."
- "A Resolution appropriating to the Manchester School Food and Nutrition Services Program the sum of \$5,537,900 from School Food and Nutrition Services Revenues for Fiscal Year 2007."
- "A Resolution appropriating the sum of \$16,664,386 from Sewer User Rental Charges to the Environmental Protection Division for Fiscal Year 2007."
- "A Resolution appropriating to the Manchester Transit Authority the sum of \$1,100,000 for the Fiscal Year 2007."
- "A Resolution appropriating to the Central Business Service District the sum of \$244,000 from Central Business Service District Funds for Fiscal Year 2007."
- "Continuation of the Central Business Service District."
- "Appropriating all Incremental Meals and Rooms Tax Revenue Received by the City in Fiscal Year 2007 and held in the Civic Center Fund, for the payment of the City's Obligations in Said Fiscal Year Under the Financing Agreement."
- "Raising Monies and Making Appropriations for the Fiscal Year 2007."
- "Approving the Community Improvement Program for 2007, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program."

L. Resolutions:

"Amending the FY2003 and 2006 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Eighty Thousand Dollars (\$80,000.00) for the 2006 CIP 713206 Street Reconstruction – S. Willow Street Project."

"Authorizing the Finance Officer to effect a transfer of Eighty Thousand Dollars (\$80,000) for the 2006 CIP 713206 Street Reconstruction – S. Willow Street Project."

"Authorizing the Finance Officer to effect a transfer of Six Thousand and Four Dollars (\$6,004) from Contingency to Motorized Equipment – Non Departmental Expense."

REPORTS OF COMMITTEES

COMMITTEE ON ACCOUNTS, ENROLLMENT AND REVENUE ADMINISTRATION

- M. Advising that it has accepted the City's Monthly Financial Statements (unaudited) for the eight months ended February 28, 2006 for FY2006. (Note: available for viewing at the Office of the City Clerk and previously forwarded to the Mayor and Aldermen.)

 (Aldermen Pinard, Smith DeVries and Long voted yea; Alderman Thibault was absent.)
- N. Advising that it has accepted the following Finance Department reports:
 - a) department legend;
 - b) open invoice report over 90 days by fund;
 - c) open invoice report all invoices for interdepartmental billings only;
 - d) open invoice report all invoices due from the School Department only;
 - e) listing of invoices submitted to City Solicitor for legal determination; and
 - f) account receivable summary

(Note: available for viewing at the Office of the City Clerk and previously forwarded to the Mayor and Aldermen.)

(Aldermen Pinard, Smith DeVries and Long voted yea; Alderman Thibault was absent.)

O. Advising that it has accepted the draft report regarding various economic development projects.

(Note: available for viewing at the Office of the City Clerk and previously forwarded to the Mayor and Aldermen.)

(Aldermen Pinard, Smith DeVries and Long voted yea; Alderman Thibault was absent.)

P. Recommending that the 2nd quarter FY2006 write-off list for the accounts receivable module be approved.

(Aldermen Pinard, Smith DeVries and Long voted yea; Alderman Thibault was absent.)

COMMITTEE ON BILLS ON SECOND READING

Q. Recommending that an Ordinance:

"Amending Sections 33.024, 33.025 & 33.026 (Building and Facilities Maintenance Coordinator) of the Code of Ordinances of the City of Manchester."

ought to pass as amended.

(Aldermen Lopez, Garrity, Pinard voted yea; Aldermen Duval and Gatsas were absent.)

R. Recommending that an Ordinance:

"Amending Section 70.55 Residential Permit Parking, of the Code of Ordinances of the City of Manchester by amending Section (D)(2)

(b) Residential Parking Permit Zone #2, by adding Amherst Street and eliminating references to zoning boundaries."

ought to pass as amended.

(Aldermen Lopez, Garrity, Pinard voted yea; Aldermen Duval and Gatsas were absent.)

S. Recommending that an Ordinance:

"Amending the Code of Ordinances of the City of Manchester by repealing Chapter 94: Noise Regulations in its entirety and inserting a new Chapter 94: Noise Regulations."

ought to pass.

(Aldermen Lopez, Garrity, Pinard voted yea; Aldermen Duval and Gatsas were absent.)

COMMITTEE ON COMMUNITY IMPROVEMENT

T. Recommending that an additional \$30,000 be transferred from the 2003 South Willow Fire Station Reroofing and Masonry Repairs Project to the 713206 Street Reconstruction – S. Willow Street project to accommodate improvements for pedestrian safety at the intersection of South Willow Street and South Maple Street.

The Committee notes that the previous request of \$30,000 in South Willow Street Area Improvements fund is to be concurrently withdrawn from the Planning Board. For such purpose budget authorizations and resolutions have been submitted to cover the total cost of the project anticipated at \$80,000.

(Unanimous vote)

U. Recommending that a request of the Police Department to replace a 1998 vehicle in need of a new engine and transmission with a Ford Ranger with a rear locking cover and slider to be utilized for booting of vehicles be approved in the amount of \$19,554.

The Committee notes that \$13,550 is available in the MER account and recommends the Board transfer \$6,004 from contingency to the MER account to cover the balance of funds required for this purchase and for such purpose a contingency transfer resolution has been submitted.

COMMITTEE ON LANDS AND BUILDINGS

- V. Recommending that a Revocable License Agreement (enclosed herein) between the City of Manchester and the Disabled American Veterans for a portion of the former Portsmouth Branch rail line which abuts 399 Silver Street be approved.
 - (Aldermen Smith, Forest, Roy and Long voted yea; Alderman Thibault was absent.)
- W. Recommending that a Revocable License Agreement (enclosed herein) between the City of Manchester and Gerald P. Cloutier, d/b/a JC's Auto Sales for a portion of the former Portsmouth Branch rail line which abuts his property at the corner of Silver, Somerville and Maple Streets be approved.
 - (Aldermen Smith, Forest, Roy and Long voted yea; Alderman Thibault was absent.)
- X. Recommending that the Parks, Recreation and Cemetery Department be authorized to proceed with the acquisition of Bass Island property located on Second Street. The Committee notes that funding for the acquisition will consist of \$100,000 from SEPP (Supplemental Environmental Protection Program) and \$100,000 from a reimbursement from the NH Department of Transportation and that no funding from the city will be required.

The Committee additionally notes that it is not intended that the City absorb any costs relating to rehabilitation of the former Blacksmith Shop located on this property.

(Aldermen Smith, Roy and Long voted yea; Alderman Forest voted nay; Alderman Thibault was absent.)

Y. Recommending that the Board of Mayor and Aldermen find Water Work's property located on Karatzas Avenue (Map 551, Lot 13) surplus to city needs and that 10 acres of said property be disposed of through sale to Anagnost Companies and Manchester Housing & Redevelopment Authority at a price of \$1,359,375. plus the cost of subdivision and any other costs relating to transfer of said property, and subject to conditions set forth in the previously executed purchase and sales agreement as enclosed

herein. The Committee notes that such sale shall be subject to the review and approval of the City Solicitor. The Committee further recommends that the remaining 6 acres of this parcel be held aside for a one year period of time during which time the School District may purchase said 6 acres at a price of \$815,625.

The Committee notes that it finds cause to dispose of the property in such manner for the purpose of building workforce housing and accommodating School District needs. The Committee additionally notes that the sales price has been determined by outside appraisal which has been deemed acceptable to the Board of Assessors. The Tax Collector has indicated no interest in the property as it is not a tax deeded parcel.

The Committee recommends that in the event the School District does not purchase the property within the one year period of time, the 6 acre parcel is to be sold to Anagnost Companies, Inc. and the Manchester Housing and Redevelopment Authority for the same price aforementioned.

COMMITTEE ON PUBLIC SAFETY AND TRAFFIC

Z. Advising that it has approved Ordinance:

"Amending Section 70.78 Basic Penalty to provide a specific penalty for parking in a driveway and for parking in front of a fire hydrant."

providing for increased fines, and is recommending same be referred to the Committee on Bills on Second Reading for technical review. (Unanimous vote)

AA. Recommending that a request from Michael Egan of B5ONE for the use of Arms Park for a Volkswagen and Audi Car Show event on Sunday, May 21, 2006 be granted and approved under the direct supervision of the City Clerk, Fire, Highway, Police, Traffic and Risk Departments. (Unanimous vote)

AB. Recommending that 25 anti-graffiti signs be repainted and given to the Parks and Recreation Department for distribution in parks throughout the City. The Committee also requests that the Director of Parks and Recreation report back to the Committee in the future on the effectiveness of said signs.

(Unanimous vote)

AC. Advising that they have approved a request from the New Hampshire Fisher Cats to bag nineteen (19) meters on South Commercial Street from 9 AM until 2 PM on their educational days at the ballpark (April 18, May 4, May 18, July 5, August 9 and August 23) to allow buses from various schools, groups and organizations to park.

(Unanimous vote)

AD. Recommending that regulations governing standing, stopping, parking and operations of vehicles be adopted and put into effect when duly advertised and posted.

(Unanimous vote)

LADIES AND GENTLEMEN, HAVING READ THE CONSENT AGENDA, A MOTION WOULD BE IN ORDER THAT THE CONSENT AGENDA BE APPROVED.

- **4.** Nominations to be presented by Mayor Guinta, if available.
- 5. Aldermanic nomination of Joseph Deselle to succeed himself as a member of the Manchester Transit Authority Commission, term to expire May 2011 submitted by Alderman Forest.

If the Board so desires, a motion is in order to close nominations.

- 6. A motion is in order to recess the regular meeting to allow the Committee on Finance to meet.
- 7. Mayor Guinta calls the meeting back to order.

OTHER BUSINESS

- 8. Report(s) of the Committee on Finance, if available. Ladies and Gentlemen, what is your pleasure?
- 9. State legislative updated by Mayor Guinta, if available.
- 10. Communication from Thomas Bowen, Manchester Water Works Director, seeking authorization to enter into a Use and Occupancy Agreement with the NH Department of Transportation allowing for the installation of a water main within a "limited access" right-of-way.

 If the Board so desires, a motion is in order to approve the request,

If the Board so desires, a motion is in order to approve the request, subject to the review and approval of the City Solicitor.

11. Communication from Barbara Vigneault, Director of the Senior Services Department, requesting \$6,000 be held in contingency in the event such funds are required by the department at year-end to cover an anticipated shortfall in the electrical line item for March through June.

Ladies and Gentlemen, what is your pleasure?

12. Resolutions: (A motion is in order to read by titles only.)

"Amending the FY2003 and 2006 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Eighty Thousand Dollars (\$80,000.00) for the 2006 CIP 713206 Street Reconstruction – S. Willow Street Project."

"Authorizing the Finance Officer to effect a transfer of Eighty Thousand Dollars (\$80,000) for the 2006 CIP 713206 Street Reconstruction – S. Willow Street Project."

"Authorizing the Finance Officer to effect a transfer of Six Thousand and Four Dollars (\$6,004) from Contingency to Motorized Equipment – Non Departmental Expense."

If the Board so desires, a motion is in order that the Resolutions pass and be enrolled.

TABLED ITEM

A motion is in order to remove the following item from the table for discussion.

13. Report of the Committee on Public Safety and Traffic recommending that the following question:

"Are you in favor of requiring that all drivers in the State of New Hampshire carry motor vehicle liability insurance."

be forward to the voters as a non-binding referendum question at the November 7, 2006 General Election.

(Unanimous vote)

(Tabled 03/03/2006 pending further discussion with the State of NH Insurance Department. Enclosed is a copy of a communication from the NH Department of Safety advising the Insurance Department is the proper agency to address this matter.)

14. NEW BUSINESS

- a) Communications
- b) Aldermen
- 15. If there is no further business, a motion is in order to adjourn.



CITY OF MANCHESTER, NH PETITION FOR POLE LOCATION LICENSE

POLE LOCATION FORM NO. 1

March 14, 2006

To the Hon. Board of Mayor and Aldermen of the City of Manchester, New Hampshire:

PUBLIC SERVICE OF NEW HAMPSHIRE & VERIZON NEW ENGLAND, INC.

request a license to install and maintain underground conduits, cables and wires and to erect and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining, strengthening and protecting fixtures as may be necessary, along, across, and under the following public ways:

License one pole, 72/25, located on Somerville Street in the City of Manchester.

Wherefore we pray, that we be granted a license to install and maintain underground conduits, cables and wires and to erect and maintain poles and structures with wires, cables, conduits and devices thereon together with sustaining, strengthening and protecting fixtures as may be necessary, said underground conduits, poles and structures to be installed approximately in accordance with the plan filed herewith marked "POLE LOCATION PLAN, PUBLIC SERVICE OF NEW HAMPSHIRE and VERIZON NEW ENGLAND".

Plan No. 11-1103

Dated: February 22, 2006

PUBLIC SERVICE OF NEW HAMPSHIRE

Erin Normand, Distribution Projects

VERΙΖΦΝ NEW ENGLAND, INC.

Glenn Mills, Right of Way Department



CITY OF MANCHESTER, NH PETITION FOR POLE LOCATION LICENSE

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request a license to install and maintain underground conduits, cables and wires and to erect and maintain poles and structures with wires, cables, conduits and devices thereon, together with such sustaining. strengthening and protecting fixtures as may be necessary, along, across, and under the following public ways:

License one pole, 26/68, located on Bodwell Road in the City of Manchester.

Wherefore we pray, that we be granted a license to install and maintain underground conduits, cables and wires and to erect and maintain poles and structures with wires, cables, conduits and devices thereon together with sustaining, strengthening and protecting fixtures as may be necessary, said underground conduits, poles and structures to be installed approximately in accordance with the plan filed herewith marked "POLE LOCATION PLAN, PUBLIC SERVICE OF NEW HAMPSHIRE and VERIZON NEW ENGLAND".

Plan No. 11-1105

Dated: March 10, 2006

PUBLIC SERVICE OF NEW HAMPSHIRE

VERIZON NEW ENGLAND, INC.

Glenn Mills. Right of Way Department



During the time of sorrow we learn how much our friends really mean to us.
Your expression of sympathy will always be treasured.

Down Sound of mayor and alderna,

That you for your heartfelt

Sympathy and fre bleantiful

We lot a great lady

The Lot a great lady

The Lamb family



CITY OF MANCHESTER

Manchester Economic Development Office



MEMORANDUM

To:

Board of Mayor and Aldermen

Finance Department

Planning and Community Development Department Manchester Housing and Redevelopment Authority

From:

Paul Borek

Economic Development Director

Date:

March 30, 2006

Subject:

Draft Economic Development Report

As requested by Board Chairman Mike Lopez, attached is a draft summary report of the status of various economic development projects involving City financing, property ownership or development.

If, following your review of this report, you have questions or find any discrepancies, please contact me.

Riverfront Development Project - Stadium/Mixed Use

The Riverfront Development Project includes the construction of the Fishercats Stadium baseball park, retail space, a hotel, luxury townhouses and two condominium residential towers. The Stadium cost \$24,000,000 and has been financed, in part, with proceeds of general obligation bonds issued by the City in 2003. The tax revenues from the site and payments to the City from the baseball team are expected to exceed the City debt service on the project.

Economic Development Report

According to the Manchester Board of Assessors, the total potential market value of taxable components of the Riverfront Development Project as of April 1, 2006 is estimated to be \$22,320,000. This estimated valuation includes the Hilton Gardens Hotel (\$10,225,000 – 95% completion), 18 planned townhome units (\$5,625,000), 27 unimproved townhome sites (\$2,160,000), and a 204-unit unimproved mid-rise condominium site (\$4,080,000). A total of 27 additional townhome units, 204 mid-rise condominiums and a retail site are planned.

In 2003, the Finance Department estimated that approximately \$36-37 million in assessed valuation would be required for the Riverfront Development Project revenues together with the baseball team's annual payment to cover debt service. That number will change with the revaluation and corresponding adjustment in the city tax rate (see attached table: "2003 General Obligation Bonds – Baseball Stadium Construction - \$25 million" prepared by Finance Department).

Hilton Gardens Hotel – The Roedel Companies. David Roedel of the The Roedel Companies expects the Hilton Garden Inn to be 100% complete by April 27th, possibly earlier. They have begun scheduling city inspections and will soon begin the certification process required by Hilton, including a construction checklist and operational training. Some degree of warm-weather exterior construction/landscaping items that have yet to be completed will be spelled out in a commitment letter for the Planning and Community Development Department and the Planning Board. The Roedel Companies have received a considerable number of corporate inquiries for room reservations, indicating some degree of pent-up demand for newer hotel rooms in Manchester's Downtown. According to the Manchester Board of Assessors, the anticipated market value of the 122-room hotel is projected to be \$10,295,000 at completion.

RiverWalk Place – Chinburg Builders. Jennifer Quinlan of Chinburg Builders has reported that they currently have 13 of 45 units sold or under agreement at RiverWalk Place with two more contacts due imminently. Chinburg has completed two 6-unit buildings and plans to build at least another 18 units (3 more buildings) this year. Sales are running ahead of their market study projections, which were 1.5 units per month. Actual sales are running at more like 2.5 units per month. The residences are

commanding their full list price – demonstrating that there is market acceptance for high end housing in Downtown Manchester.

Chinburg indicates that the project architect, Lavallee Brensinger, is preparing floor plans for the condominium towers based on feedback from their waiting list. They have almost 200 people on the tower mailing list. As a result, Chinburg has indicated that they are engaged in active discussions with investor groups and believe they will raise the necessary capital to start construction of the first tower in 2006, with occupancy in late 2007.

Fishercats' Stadium (Minor League Baseball Stadium) The focal piece of the Riverfront Project is the construction of the Stadium, completed April 1, 2005. The Stadium is owned by the City and managed by the Stadium Developer who will be responsible for all operating and maintenance costs. The Stadium Developer has agreed to make annual payments to the City in the amount of \$750,000 plus additional annual payments equal to the actual debt service (principal and interest) on \$2.5 million of the bonds issued in 2003. The Stadium Developer is current on payment obligations to the City.

As security for the Stadium Developer's obligation to make payments to the City, both the Stadium Developer and the Real Estate Developer provided letters of credit and entered into "Make Whole Agreements" for the benefit of the City that are sufficient in the aggregate to pay three years of debt service on debt issued by the City to construct the Stadium and improve Gill Stadium. As reported by the Finance Department, the balances of the Letters of Credit are as follows:

LOC Agreements	Initial Amount	Withdrawal	Balance
Hotel Stadium Residential Retail	\$ 900,000 \$ 2,790,000 \$ 1,600,000 \$ 180,000	None \$274,892.55 \$ 21,261.19	Closed \$1,325,107.45 \$ 158,738.81



		General Obligation					
***************************************		FY Debt Service	Team	Tax Revenue	Valuation (2)	Tax Rate	Debt Service on \$2.5M
2005	1	979,539.18	750,000	229,539.18	8,093,765	28.36	155,055.01 169,016.63
2006	2	1,241,666.78	750,000	491,666.78	16,996,694	28.93 29.51	169,013.91
2007	3	1,787,435.88	750,000	1,037,435.88	35,160,472 35,720,440	30.10	169,015.40
2008	4	1,825,037.32	750,000 750,000	1,075,037,32 1,126,190.68	36,686,393	30.70	169,016.19
2009 2010	5 6	1,876,190.68 1,877,408.30	750,000 750.000	1,127,408.30	36,005,939	31.31	169,016.69
2010	7	1,880,960.68	750,000 750,000	1,130,960.68	35,411,168	31.94	169,012.80
2011	8	1,887,260.36	750,000	1.137,260.36	34,910,211	32.58	169,012.58
2012	9	1,886,311.18	750,000	1,136,311.18	34,197,132	33.23	169,016.23
2014	10	1,881,563.42	750,000	1.131.563.42	33,386,518	33.89	169,016.18
2015	11	1,884,150.26	765,000 (1)	1,119,150.26	32,372,814	34.57	169,013.76
2016	12	1,890,949,90	780,300	1,110,649.90	31,496,991	35.26	169,013.54
2017	13	1.892.055.82	795,906	1,096,149.82	30,476,257	35.97	169,014.91
2018	14	1,892,492.30	811.824	1,080,668.30	29,456,691	36.69	169,016.51
2019	15	1,893,392.76	828.060	1.065,332.76	28,469,291	37.42	169,014.80
2020	16	1,894,873.20	844,621	1,050,252.20	27,515,968	38.17	169,012.01
2021	17	1,899,162.06	861,513	1,037,649.06	26,652,719	38.93	169,014.76
2022	18	1,899,328.30	878,743	1,020,585.30	25,700,417	39.71	169,013.86
2023	19	1,901,593.96	896,318	1,005,275.96	24,818,526	40.51	169,016.34
2024	20	1,903,542.84	914,244	989,298.84	23,945,175	41.32	169,014.91
2025	21	1,300,805.46	932,529	368,276.46	8,739,051	42.14	169,015.57
2026	22	1,255,415.90	951,180	304,235.90	7,077,838	42.98	169,016.48
2027	23	1,209,453.64	970,204	239,249.64	5,456,841	43.84	169,015.11
2028	24	1,162,913.64	989,608	173,305.64	3,875,275	44.72	169,016.48
2029	25	1,110,810.90	1,009,400	101,410.90	2,223,178	45.62	169,015.80
		\$42,114,314.72					\$ 4,211,416.46

⁽¹⁾ Estimate CIP increase of 2%(2) Based on FY05 tax rate of \$28.36 increased at 2%

Verizon Wireless Arena

The Verizon Wireless Arena was financed by \$49,772.909 revenue bonds issued by the Manchester Housing and Redevelopment Authority (MHRA) and \$10,000,000 in loan financing provided by a consortium of local banks. The MHRA bonds were secured by the pledge of a portion of the City's share of the State of New Hampshire Meals and Rooms Tax revenue. Under terms of a financing agreement with the MHRA, the City appropriates funds in excess of \$454,927 received from the State of New Hampshire Meals and Rooms Tax Revenues. These funds increase each year as the total tax revenues received by the State and the City of Manchester's allocation increase Meals and Rooms tax revenues have increased sufficiently to cover the annual debt service on the Civic Center Bonds. For example, during 2005 the City of Manchester received \$3,958,233 in Meals and Room Tax Revenue from the State, leaving \$3,503,306 available to pay scheduled debt service of \$3,226,933. (See attached City of Manchester, NH Meals and Rooms Tax Distribution Table). The balance in excess of scheduled debt service is deposited in a debt service reserve account.

The \$10,000,000 in local bank financing was to be repaid over a 15-year term. However, excess revenues have allowed the operator to pre-pay principal debt such that only \$4.5 Million in principal remains, 5 years into the 15-year financing term. Arena General Manager Tim Beckert recently noted in a recent Union Leader article, Billboard Magazine this year ranked the Arena the fourth highest grossing arena in the country for buildings with 15,000 seats or less and the seventh highest in the world for the same size category.

At the time of the issuance of the Bonds, MHRA assigned all of its right under the Financing Agreement to a corporate trustee, to be held, in trust, for the benefit of the holders of the bonds from time to time. Under the terms of the Financing Agreement, the City is to make payment of Meals and Rooms Tax Revenues received by it from the State of New Hampshire, pursuant to RSA 78-A:26, but only to the extent that (I) such funds are actually received by the City from this source, in excess of \$454,927 in any given year, and (II) that the City's Board of Mayor and Alderman (the BMA) actually appropriates such funds in each year to make such payments. The City's payments under the Financing Agreement are not secured by its full faith and credit. Moreover, the City is not morally obligated to make any payments under the Financing Agreement. The Financing Agreement stipulates that the Mayor will include an appropriation request in the annual budget submission to the City's Board of Mayor and Aldermen, payable from the Meals and Rooms Tax imposed by the State and paid to the City in excess of \$454,927 in each fiscal year in an amount sufficient to make the payments required under the Financing Agreement. There is, however, no assurance that the BMA will appropriate such funds on an annual basis or that sufficient Meals and Rooms Tax Revenues will be received by the City to make scheduled payments under the Financing Agreement. Pursuant to New Hampshire law, the bonds do not constitute indebtedness of the City of Manchester.



State Fiscal Year End	Total State Meals & Rooms Distribution	*Population State of NH	*Population City of Manchester, NH	Annual Manchester Total Meals & Rooms Tax Revenue	Portion of M&R Routinely Credited to General Fund	Incremental Amount Received	Amounts Appropriated by EMA for Other Transferred Purposes to Trusfee	Transferred to Trustee	**Annual Debt Service Civic Center Bonds	Coverage Ratio
			Actu	Actual Revenues Received	ceived					
1993	4 177 478	1,111,000	99,490	454,927	454,927	0		E .	***	}
1994	6 177 478	1,125,000	-	554,767	454,927	99,840	-	99,840	****	1
1007	9 177 478	1,137,000	_	812,492	454,927	357,565	1	357,565	-	1
1996	9 177 478	1,148,000	_	814,560	454,927	359,633	200,000	159,633		
1997	12 427 183	1,162,088	•	1,097,990	454,927	643,063	200,000	443,063		1
1008	17 427 183	1.173.000	****	1,535,035	454,927	1,080,108	200,000	580,107	-	
000	001,134,11	1 185 000		1.991.262	454.927	1,536,335	ı	1,536,335		1
0000	22,421,103	1 201 088	`	2,424,650	454,927	1,969,723		1,969,723	1,515,052	1.30
2000	22 200 740	1 239 098		2,788,351	454.927	2,333,424	***	2,333,424	1,860,052	1.25
2002	25,200,730	1 259 098	,	3 080,638	454.927	2,625,711	***	2,625,711	2,206,246	1.19
2002	37,686,666	1 275 221	•	3,196,162	454,927	2,741,235	*******	2,741,235	2,539,199	1.08
2002	42 686 666	1 291 787	,	3,609,601	454,927	3,154,674		3,154,674	2,896,705	1.09
5004	42,000,000	1306 206		3.958,233	454,927	3,503,306	1	3,503,306	3,226,933	1.09

			***	***Projected Revenues	nes					
2000	EO 404 777	1 306 206	109 761	4.378.385	454.927	3,923,458		3,923,458	3,563,388	1.10
2000	52 404 777	1 306 208	109 761	4 798 537	454 927	4,343,610	1	4,343,610	3,903,550	,, ,,,
7007	57,104,777	1 306 206	109 761	5 248 689	454 927	4,763,762	*****	4,763,762	4,230,903	1.13
2002	62,104,177	1 306 206	109,761	5 638 841	454.927	5,183,914	1	5,183,914	4,466,125	1,16
5007	70,104,777	1 306 206	109 761	6.058 993	454 927	5.604.066	3	5,604,066	4,795,983	1.17
UL02	17,104,777	1 308 208	100,761	6.479.145	454 927	6.024.218		6,024,218	4,994,841	1.21
2011	77,104,777	1,306,206	103,701	8 800 308	454 927	6 444 369	i	6,444,369	4,972,981	1.30
2012	82,104,777	007,006,1	103,101	0,099,590	1000	6 OF 4 KO4		6 864 521	4 959 694	138
2013	87,104,777	1,306,206	109,761	7,319,448	424,977	0,0004,02.1		120,100,0	0001	
2014	92 104 777	1.306.206	109,761	7,739,600	454,927	7,284,673		7,284,673	4,951,623	1,41
1 100	07 404 777	1 306 206	100 761	R 159 752	454.927	7,704,825	ļ	7,704,825	5,140,000	1.50
5012	111,401,18	4 200 200	100,761	8 579 004	454 927	8 124 977	į	8.124,977	5,140,000	1.58
2016	102,104,717	1,000,200	100,100	900000	760.007	8 545 179		8 545 129	5,140,000	1.66
2017	107,104,777	1,306,205	103,101	acorono a	170 to 1	2000,000		100 300 0	5 440 000	174
2018	112.104.777	1,306,206	109,761	9,420,208	454,927	8,965,283	1	0,300,201	000,041,0	+ c
2010	117 104 777	1 306 206	109.761	9,840,360	454,927	9,385,433		9,385,433	5,140,000	1.63
0000	777 404 661	1306 206	109.761	10.260.512	454,927	9,805,585	***************************************	9,805,585	5,140,000	1.91
2020	477 404 777	1 306 208	109 761	10,680,664	454.927	10,225,737	**	10,225,737	5,140,000	1.99

City and state population figures are updated and provided, annually, by the State of NH, Office of State Planning.

Annual Debt Service (Calendar Year) on the Civic Center Bonds.
e. g., Funds calculated for FY 05 (ended June 30, 2005) are ordinarily distributed six months later (December, 2005) which is in the ensuing fiscal year. Those funds received are dedicated to the forthcoming calendar year's debt service payment commitments. (January 1, 2006 and July 1, 2006, respectively.)

^{***} Projected Revenues were calculated by the City of Manchester Finance Department using the same population estimates that were used as a basis for the Fiscal Year 2005 distribution.



Downtown Redevelopment

Chase Block Building. The rehabilitation of this building, a tax-deeded City property, was funded in part by a \$1 million grant from the U.S. Department of Commerce Economic Development Administration. Under EDA requirements, the building must continue to be owned by the City for fifteen years, or until 2015. It consists of 45,922 sq. ft. of retail and office space. One half of the building is four stories, the other is six stories. The building currently houses ten commercial tenants. The other sources of funds for this project and the repayment status of each are shown below:

HUD Section 108 \$1,550,000 Repayments are current

MDC \$200,000 repayment based on positive cash flow. 0%

interest. No payments received. Outstanding balance

due 12/31/2015.

CDBG \$950,000 repayments based on positive cash flow. 0%

interest. No payments received. Outstanding balance due

12/31/2015.

The current manager of this building was given the option to purchase the building for its pre-rehabilitation assessed value of \$100,000 after repayment of all loans against the project have been made in 2015.

Bond Building. This building consists of 25,000 sq. ft. of retail (1st floor), office (2nd floor) and residential (floors 3-5) space. The building currently houses five commercial tenants and nine apartments. Sources of funding for this project and the repayment status of each are as follows:

HUD Section 108 \$1,552,000 Repayments are current.

CDBG \$150,000 based on cash flow after payment of

Section 108. Balance due 1/31/2016.

Airpark \$288,000 based on cash flow after payment of

Section 108. Balance due 1/31/2016.

Dunlap Building. This building consists of 23,584 sq. ft. of retail and office space in a five-story structure. The building currently houses three tenants, including the business of the building owner. Sources of funding for this project and the repayment status of each are as follows:

HUD Section 108 \$1,350,000 Repayments are current.

MDC \$ 450,000 @ 7% per annum with balloon payment

due10/1/2017. Repayments are current.



McQuade Building. This building consists of 22,812 sq. ft. of retail and office space in a three-story structure. The building currently houses twelve commercial tenants. Sources of funding for this project and the repayment status of each are as follows:

HUD Section 108 \$1,920,000 Repayments are current.

MDC \$250,000 based on available cash flow. 6%. Balance due

11/12/2018.

CDBG \$230,000 based on cash flow; balance due 1/31/2019



The Residences at Manchester Place (Bridge & Elm Street Project)

Brian Dacey of Manchester Place, LLC reports that as of March 16, 2006 Manchester Place has 46 signed leases out of the total 204 residential units (23% leased). A total of 36 residents have moved into the building, which includes both interior courtyard-facing units and exterior-facing units. Leasing is balanced across the board including high-end penthouse units through the entry-level units. In 2006 the developer is on target with their projected 12-month absorption schedule, averaging 4 units leased per week. The employment growth and the strength of the Manchester economy are contributing to the absorption of the units at Manchester Place. The developers have contracts with expanding local employers to house transfers and new employees.

The Department of Housing and Urban Development (HUD), the agency that has guaranteed the senior debt, completed a detailed audit and has approved the internal conversion from construction to permanent financing. Permanent financing is scheduled to close in late March 2006.

The City financed the construction of an adjacent 300-car parking garage for a maximum of \$5 million. Total construction and development costs for the Residences at Manchester Place are \$35,375,000. Funding for the project comes from the following sources: HUD Section 2210 (4) insured Mortgage Program - \$29,625,000; Section 108 Loan - \$500,000; and developer equity of \$5,250,000.

The City owns the parking garage and has a management agreement with the developer to operate and maintain the parking facility. All revenues stay with the facility. At year-end a profit sharing agreement exists between the developer and the City. Beginning February 1st 2006, the City will receive 40% of the "annual Net Operating Income" derived from the facility. Note: a calculation adjustment is required if the average the City is receiving is less than \$30,000 per year. With minimal occupancy occurring in 2005, there was no garage revenue to share with the City. The first revenue sharing payments are due on Feb. 1, 2007.

During 2005, the City of Manchester received \$278,551 in real estate taxes and approximately \$200,000 in building permit fees from the project while paying out \$221,953 in interest on the bonds issued for the parking garage. To date, taxpayers are ahead in terms of revenue and expenses for this project.

Payments on the Section 108 Loan of \$500,000 are scheduled to begin on November 26, 2006 according the development agreement. At that time accrued interest is to be paid and one month later amortized principal and interest payments begin. Principal and interest payments continue until May 26, 2019 when a balloon payment of the outstanding principal balance is due. The adopted amortization schedule on the Section 108 Loan of \$500,000 is attached to the Draft Summary of Notes and Loans Outstanding report prepared by the Finance Department (December 31, 2005). The city maintains a 2nd mortgage position on the real estate collateral.

Hackett Hill (Northwest Business Park)

In March of 1999, the City acquired 822 acres of land formerly owned by the University of New Hampshire-Manchester (UNH-M) for the development of a corporate business park. At the same time, UNH-M acquired a 72,000 square foot renovated mill building in the Amoskeag Millyard to consolidate its Manchester operations into a single building. This project also assisted the City in compliance with the U.S. EPA-mandated Combined Sewer Overflow Program by providing for the preservation of 376 acres of the former UNH-M land as a wetlands preserve area. Of that acreage, approximately 342 acres have been transferred to the Nature Conservancy. Also related to the CSA program, the City negotiated to acquire other contiguous land outside of the UNH parcel to be included within the preserve.

The Manchester Housing and Redevelopment Authority (MHRA) acquired the property in 1999 under agreement with, and at the direction of the City of Manchester. The Board of Mayor and Alderman (BMA) approved the Master Plan for development of the property in November 2004 and approved the Development Agreement with the MHRA in January 2005.

Although the Master Plan was presented to the BMA for approval in September 2000, objections to the development raised at a public hearing by the Sierra Club resulted in significant delays and Master Plan revisions. The Sierra Club charged that the business park development would burden the City with additional public service costs, including new schools. Finally, detailed staff analysis in 2004 refuted charges based on the fact that public services were already in place due to the nature and built-out condition of the City.

Approximately 220 acres of the remaining site will be developed into a corporate business park focused on research and technology under a Cooperation Agreement between the BMA and MHRA adopted November 6, 2002 and the Northwest Business Park Development Plan prepared by the MHRA and adopted by the BMA in December 2004. French Hall, the only former UNH-M building on the site, has been sold to Dalser Realty, LLC for research, development and production of laser technology systems by JPSA Laser Technologies. As sites are sold, it is envisioned that proceeds will be used to further develop the roadways and infrastructure of the park. The State Department of Transportation has committed to build a new highway interchange with I-293 when the park development reaches the southerly end of the site.

Proceeds from the sale of parcels are held by MHRA in accordance with a Cooperation Agreement between the City and the Authority. Expenditures of funds in the Hackett Hill Development Agreement are appropriated by the BMA.

Status Reports from the MHRA regarding its separate agreements to market French Hall and to develop and market Hackett Hill/the Northwest Business Park are attached.



There is an early incentive agreement that is designed to encourage the developers to purchase the garage after 5 years at "fair market value" (est. \$5 million). This incentive can be exercised in December 2008.

The Residences at Manchester Place was undertaken with the expectation that the building would generate approximately \$500,000 per year in property taxes offsetting the average annual debt service of \$360,000.



Dick Dunfey Secretary/Treasurer



HELLETTE CHAR

M A N C H E S T E R HOUSING AND REDEVELOPMENT CORPORATION 3/17/06

William B. Cashin President

Marie E. Donohoe Vice-President

George N. Copadis
Trustee

Fem G. Gelinas Trustee

M. Mary Mongan

Trustee

STATUS REPORT FOR MANCHESTER ECONOMIC DEVELOPMENT OFFICE

REGARDING HACKETT HILL, NORTHWEST BUSINESS PARK

In accordance with the approved Phase I budget, we successfully negotiated the acquisition of the property at 354 Hackett Hill Road. We are currently advertising for bids to salvage, move and/or demolish the structures at the site and have a bid opening scheduled for April 11, 2006.

The contract for Professional Land Planning and Engineering Services relative to the Development of the Northwest Business Park is proceeding with completion of the wetlands survey, evaluation of the existing infrastructure and submission of a preliminary subdivision plan of the Phase I development area which is currently under review.

We will be meeting with the engineering consultants to discuss the proposed subdivision plan within the next two weeks and once satisfied, the engineers will develop and submit a cost estimate for construction of upgrades to infrastructure to support each marketable parcel within the subdivision. Once complete, the engineering consultants apply for subdivision approval and will prepare bid documents for construction of infrastructure. We will also obtain appraisals for each parcel and engage a broker for marketing to developers.

HACKETT HILL (NORTHWEST BUSINESS PARK) BUDGET STATUS

	Approved Budget	Obligated through 1/31/06	<u>Balance</u>
Miscellaneous Acquisition Costs Construction Costs Engineering costs Administrative costs	\$300,000.00 \$210,000.00 \$175,000.00 \$100,000.00 \$785,000.00	\$280,896.13 \$0.00 \$8,000.00 <u>\$25,852.90</u> \$314,749.03	\$19,103.87 \$210,000.00 \$167,000.00 <u>\$74,147.10</u> \$470,250.97



3/17/06

Dick Dunfey Secretary/Treasurer

M A N C H E S T E R HOUSING AND REDEVELOPMENT CORPORATION

William B. Cashin
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Vice-President

George N. Copadis
Trustee

Fem G. Gelinas
Trustee

M. Mary Mongan
Trustee

STATUS REPORT FOR MANCHESTER ECONOMIC DEVELOPMENT OFFICE

REGARDING FRENCH HALL AT HACKETT HILL

French Hall has been sold and in accordance with the Agreement between the Manchester Housing and Redevelopment Authority and the City of Manchester, proceeds from the sale have been applied to the expenses as listed below. The remaining balance in the amount of \$920,000.00 is available for continued development of the Northwest Business Park.

Expenses	Approved Budget	Obligated through 1/31/06	<u>Balance</u>
Engineering new entry road Construction of new road Legal and Insurance MHRA Administration Broker Commission Tax Stamps Real Estate Taxes	\$30,000.00 \$200,000.00 \$25,000.00 \$60,000.00 \$65,000.00	\$30,000.00 \$0.00 \$42,895.95 \$39,450.18 \$65,000.00 \$9,750.00 <u>\$8,225.25</u> \$195,321.38	\$0.00 \$200,000.00 (\$17,895.95) \$20,549.82 \$0.00 (\$9,750.00) (\$8,225.75) \$184,678.12

Income

at an area Wall	\$1,300,000.00
Sale of French Hall Real Estate Taxes (forwarded to the City of Manchester)	\$8,225.25
Real Estate Taxes (forwarded to the City of Manual Real Estate Taxes (forwarded to the City of Manual Real Estate Taxes)	•
Good Faith Deposit, JPSA (Dalser Realty LLC) to be	
held until a Certificate of Completion of improvements	\$60,000.00
an ho issued	
*Initial Deposit, Brooks Properties (subject to legal action)	ψου,σοσιτ-

*If you recall, Brooks Properties withdrew its intent to purchase French Hall and the Deposit has been held by the Authority as liquidated damages. Brooks has initiated legal action to recover the \$60,000.00 deposit and a mediation on the matter is scheduled for August 1, 2006.





Jac Pac Site

The Manchester Housing and Redevelopment Corporation (MHRA) acquired the Jac Pac site in 2004 under agreement with the City of Manchester to hold and secure the premises pending preparation of a redevelopment and disposition plan. It was also envisioned that, if the MTA bus parking site and other adjacent parcels could be acquired, an RFP would be issued to solicit innovative, competitive proposals for this riverfront site adjacent to the Queen City Interchange of I-293. A Status Report from the MHRA regarding Jac Pac is attached.

The Downtown Strategic Development Plan prepared by Hillier Architecture recommends the creation of the "Queen City Commercial Project" on the Jac Pac site and adjacent parcels on both sides of the Merrimack River:

Already used primarily for industrial purposes, these sites are of adequate size, have easy access to nearby highways and are suitable locations for the creation of quality employment centers. The [employment] centers can serve to attract new residents to the neighborhoods on the West Side and in the South End while still offering a variety of job options to existing local residents. Creating a vision for this district will guide its development and ensure that it is well-connected to the adjacent neighborhoods.

Hillier recommends the following Implementation Actions:

- 1.) Assemble land to be used for new industrial and office development.
- 2.) Improve highway access to the commercial center.
- 3.) Provide public transit to the commercial center
- 4.) Create a competitive process to identify a developer to develop and market the property (unless there is a pre-determined candidate that is well-suited to the entire site.

In addition, the Global Economic Development Strategy prepared for the City of Manchester by Angelou Economics recommended that Jac Pac be developed into a business-focused asset.

Today there are few existing sites in Manchester for mid-sized to large businesses, restraining development and recruitment efforts It is critical for the City to get behind the build-out of various sites for business development purposes. While the Hackett Hill is the number one priority, Jac Pac Site is a premier site for development. With the construction of the Fisher Cats baseball stadium along with a hotel and condominiums to the north and Hesser College to the south, the Jac Pac site is surrounded by economic activity. Future development should leverage the site's central location and river views, while looking beyond residential development to a project that will foster long-term growth. This site should be given priority with an eye on the creation of a corporate business park, a corporate campus site or a hotel/convention center site.



- 1.) The City should make Jac Pac a development priority.
- 2.) The City should work with a feasibility team, including outside developers and analyst, to determine best and highest use with a focus on business.
- 3.) Consider the impact of mixed-use development on surrounding sites.
- 4.) Coordinate this sites development with overall downtown development goals.

3/17/06



MINISTER CHAI

Dick Dunfey President William B. Cashin Treasurer

Marie E. Donohoe Secretary

George N. Copadis Director

Fem G. Gellinas Director

M. Mary Mongan Director

STATUS REPORT FOR MANCHESTER ECONOMIC DEVELOPMENT OFFICE

REGARDING JAC-PAC

The following summary illustrates the status of expenses associated with the Jac-Pac project through January 31, 2006.

Now that the Downtown Strategic Development Plan has identified highest and best use for this property, we suggest discussing the appropriate procedure for redevelopment of the site. It would be our recommendation that a redevelopment plan be prepared for the area which establishes specific uses, site and building design criteria and minimum building sizes to assure the quality and appearance of the construction, maximum site utilization for increased tax base and employment opportunities.

With regard to related project activity, Catholic Medical Center has leased 350 parking spaces use of which will begin in June 2006 when construction starts on its parking garage/office building. Currently CMC is paying \$1,575.00 per month to reserve these spaces. Once parking begins revenue will be \$15,750.00 per month. The use is scheduled to continue through September of 2007.

We have obtained two preliminary estimates for demolition of all buildings at the site which average approximately \$600,000.00. In addition, there has been interest in removal of the freezer building and its equipment at no cost to the City except that the building foundations and concrete slabs will remain for future demolition.

demonitor.	Approved Budget	Obligated though 1/31/06	Balance
Acquisition Taxes Demolition Admin/Professional Expertise Environmental Due Diligence Insurance Title Insurance Maintenance/Security Utilities Strategic Plan	\$3,000,000.00 \$0.00 \$100,000.00 \$70,000.00 \$42,500.00 \$25,000.00 \$5,100.00 \$84,000.00 \$94,500.00 \$75,000.00	\$3,000,000.00 \$54,696.60 \$0.00 \$45,894.76 \$27,304.06 \$6,900.00 \$5,100.00 \$44,772.01 \$32,701.58 \$0.00	\$0.00 (\$54,696.60) \$100,000.00 \$24,105.24 \$15,195.94 \$18,100.00 \$0.00 \$39,227.99 \$61,798.42 \$75,000.00 \$278,730.99
Total	\$3,496,100.00	\$3,217,369.01	\$2,0,730.22



MEDO Revolving Loan Fund

The City of Manchester's Business Revolving Loan Fund was established in 1997 with CDBG funds previously allocated to the Greater Manchester Development Corporation Loan Fund and additional CDBG funds for a total of \$490,000.

From 1997 to 2005, twelve loans were made to Manchester businesses unable to access growth capital from traditional financing sources. These loans are as follows:

YEAR	NAME OF BUSINESS	PRODUCT/SERVICE	AMOUNT	NEW JOBS
1996	Rx Monitoring	Environmental	\$ 25,000	7
1997	Services* Fratello's	audit services Italian	\$100,000	48
1997	Ristorante* Admix, Inc.*	restaurant Mixing equipment manufacturer	\$ 50,000	9
1997	Bageltown Cafe	Restaurant and	\$ 20,000	6
1998	at the Plaza* 782 Gold Street	skating rink mgmt. Auto body painting	\$ 26,000	8
1998	Realty, LLC* Black Brimmer*	Restaurant	\$ 75,000	10
1999	Bagel Works, Inc.	Bagel shop	\$ 40,000	9
2001	Ali Dogs, Inc.	Dog training &	\$100,000	12
2001	VHG Labs, Inc.	boarding Testing lab	\$100,000	7
2002	Maax, Inc.	Clothing	\$ 60,000	12
2003	Health Career Training Assoc.	Education	\$ 50,000	15
2005	J.W. Hill's Sports Bar & Grille	Restaurant	\$ 75,000	6
	has been	TOTAL	\$721,000	149
repai	d in full \$ PER	NEW JOB	\$4,8	39

During good economic times, fewer requests are received for assistance and Program Income is adequate to fund most new loans. Although the GMDC/City RLF has been allocated \$700,000 in CIP funds over the years, \$570,000 has been taken back and reallocated to other city projects. The Program Income (i.e. repayment from existing loans) is the primary source of funds for the Revolving Loan Fund.

City of Manchester Façade Improvement Program

The Façade Improvement Program, an element of the City's Neighborhood Revitalization Economic Incentive Program, uses Community Improvement Program funds to promote investment by small business owners in their properties. This Program is focused on businesses located in certain neighborhoods that the City believes could significantly benefit from financial incentives. However, assistance to businesses in other areas throughout the City is not precluded, provided certain program criteria are met. By providing favorable financial assistance, coupled with professional design guidance, the Façade Improvement Program encourages property owners and commercial tenants to invest in exterior improvements, thereby enhancing both the overall appearance and the market appeal of the neighborhood commercial districts. The ultimate goal of this program is to promote enhancements to business storefronts and signage in Manchester's neighborhood commercial areas, as well as to enhance the value and facilitate the renting/leasing of commercial properties.

The Façade Improvement Program provides matching grant assistance from the City of Manchester to commercial property owners and tenants and complements the existing Building Improvement Program administered by Intown Manchester for businesses located within the Central Business District. The City of Manchester Economic Development Office, with the assistance of design and construction professionals, administers this Program.

In Fiscal Year 2006, the City of Manchester has made available limited grant funding, on a first-come, first-served basis, for visible exterior improvements, signage and interior finishes visible and accessible to the general public. Matching grants can be awarded in amounts up to \$5,000 per building or \$3,500 per retail space. The formula for grant awards has been set at \$1 per square foot, up to 5,000 square feet. For example, if a qualified property owner spends \$10,000 on eligible building improvements, a reimbursement totaling \$5,000 may be granted, if conditions are met. Reimbursement will be awarded by the City of Manchester when work is completed. Applications for the program are being distributed and there appears to be considerable interest in this program.



Hackett Hill Antenna Leases

These four leases, which are for the rental of space atop an existing water tower at Hackett Hill by communications companies, were transferred to the Manchester Housing & Redevelopment Authority at closing of the land sale. Payments are made to the Manchester Economic Development Office into a separate account created by the Board of Mayor and Aldermen for use to support development of the Hackett Hill research park. This fund has a current balance of approximately \$198,000. Lease payments increase with each five-year renewal, based on the change in the Boston area CPU during the previous rental period.

	Monthly Payment	5-year Renewal Option
Cingular	\$2,250.00	May 29, 2008
T-Mobile	\$1,678.65	August 27, 2007
US Cellular	\$1,864.72	December 18, 2007
IWO/Sprint	\$1,678.65	August 9, 2007

Wall Street Towers

Wall Street Towers Limited Partnership (A New Hampshire Limited Partnership) was formed as a limited partnership on August 24, 1983 to acquire an interest in real property (a parking lot owned by the City valued at approximately \$600,000) and to construct and operate thereon an eighteen story apartment complex which includes a five story parking garage, and 153 residential apartments.

In order to satisfy the requirements of the financing of the complex, at least fifteen percent (15%) of the residential units in the complex must be occupied by tenants whose family income is less than eighty percent (80%) of the area's median income.

On June 20, 1990, Wall Street Towers Limited Partnership refinanced its June 25, 1985 \$7,137,000 promissory notes in the amounts of \$3,350,000 and \$3,787,000. No partner is personally obligated on these notes.

The Manchester Development Corporation holds two mortgages inherited from pre-1985 City project: a secured mortgage for \$3,350,000 and an unsecured mortgage for \$3,787,000. Payments in full are due when the project achieves a positive cash flow. Quarterly payments equal to 19% of the total due under the secured mortgage (reflecting percentage of the City's contribution to the project) are current.

The \$3,350,000 third mortgage bears interest at a rate of 9.25% compounded quarterly, which commenced June 20, 1990. The apartment complex is pledged as collateral on this note. A payment of \$402,799 was made on this loan on the closing date, resulting in a net balance payable amounting to \$2,947,201. Payments of principal and interest are due quarterly beginning April 1, 1991 under the note. The payments on this note are 19.7% of the scheduled payments and relate to accrued interest only. Any unpaid interest and principal is due November 1, 2015.

The promissory note in the amount of \$3,787,000 bears interest at a rate of 8% per annum which commenced June 20, 1990. This note is unsecured and no payments are required until June 15, 2015, when principal and accrued interest are due in full.

A portion of the garage is under an operating lease with the City of Manchester, which expires February 28, 2008. Upon the lease expiration, the City has the option to extend the lease for an additional twenty years. City lease payments for FY06 are \$360,000 plus a proportional amount of property taxes.



Pearl Street Development

On June 7th, 2005, the BMA approved the request of Pearl Street Development Partners LLC dated May 31, 2005 to explore development possibilities for the so-called Pearl Street Parking Lot property/area for a 6-month period of time. This agreement was made with the understanding that there was <u>no</u> obligation on the part of the City to accept or to approve any proposed development or project.

The period of the exclusive agreement for the development has expired. Brian Dacey, a principal with Pearl Street Development Partners, indicated that they continue to have interest in a retail/residential/entertainment mixed-use project, but that they did not have sufficient commitment to purchase and develop the property at this time.

This site along with other development opportunity sites will be catalogued for presentation to other interested developers through an updated economic development web site, referral to the real estate brokerage community, and direct contact with developers.



Manchester Air Park

Since approximately 1979, the Manchester Housing and Redevelopment Authority (MHRA) has developed the Manchester Air Park, an industrial park located east of Harvey Road and the Manchester Airport, along Abby Road and along South Willow Street, east of Sheffield Road. As of November, 2004, the total assessed valuation of the 78.57 acre Manchester Air Park was \$28,880,000, representing tax payments of \$806,552 to the City of Manchester and providing 905 jobs for area residents. As noted in the attached memo from Ken Edwards of the MHRA, these totals do not include the value of the buildings to be built this summer on the final two parcels of the Manchester Air Park.

This summer, Astoria Properties, division of Opechee Constuction will build a 38,000 square foot headquarters, showroom and warehouse for Redlon & Johnson on Parcel 14. In addition, the Thibeault Corporation, a site contractor, will build a 15,000 square foot headquarters facility with offices and vehicle storage on Parcel 15. For all practical purposes, this completes the build-out of the Manchester Air Park. This last remaining parcel may not be developable due to wetland constraints.

Manchester Housing and Redevelopment Authority MEMORANDUM

TO:

Paul Borek

FROM:

Ken Edwards

SUBJ:

Manchester Air Park

DATE:

March 17, 2006

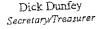
Attached is a copy of correspondence we provided to the Lands and Buildings Committee last year regarding the benefit of the Manchester Air Park project including the total assessed value of the property developed within the park, the total tax payments to the City and the number of employment opportunities within the park. Please note that this is based on last years tax rate and does not include the value of buildings which should be built on parcels 14 and 15 this summer. It is also important to note that \$2,329,942.09 which represent proceeds from land sales at the park has been used by the City of Manchester on the following list of projects:

UNH Hackett Hill acquisition MHA Corp. Hackett Hill 1037 Elm Street Tax Rubenstein Hackett Hill Master Plan Bond Building Renovation Courthouse Square Appraisal Minor League Baseball McQuade Building Renovation Downtown Development Strategy MEDO Cof NH Garage	\$1,520,733.00 \$100,000.00 \$160,984.09 \$30,000.00 \$6,000.00 \$150,000.00 \$10,000.00 \$50,000.00 \$230,000.00 \$65,000.00 \$7,225.00 \$2,329,942.09
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In addition there remains approximately \$600,000.00 in proceeds from land sales which is available for economic development activities.

Do not hesitate to contact me if you have any questions.







M A N C H E S T E R HOUSING AND REDEVELOPMENT CORPORATION

George N. Copadis

President

William B. Cashin Vice-President

Marie E. Donohoe

Fred B. Kfoury, Jr.

Trustee

M. Mary Mongan

Trustee

January 4, 2005

Alderman Henry R. Thibault, Chairman Lands and Building Committee City Hall One City Hall Plaza Manchester, NH 03101

Re: Hackett Hill

Dear Alderman Thibault:

We have been asked to outline some of the differences between Hackett Hill (Northwest Business Park) being developed by the Manchester Housing and Redevelopment Corporation (MHRC) as opposed to a private for profit developer.

A direct side by side comparison is not possible because the development approaches are much different — and therein lies the fundamental advantage of using MHRC: We act as an arm of the City, with the *sole mission* of carrying out a specific scope of services for the City's benefit.

MHRC does not have resources to purchase the land, pay for the engineering, infrastructure improvements and value appraisals required to bring the property to market. A private for profit developer would include these costs against potential land values to determine feasibility and place a low value on the undeveloped property. The for profit developer's objective would be to maximize the difference between the undeveloped land purchase price (offered to the City) and the developed land sales, likely without regard to property tax value or employment opportunities.

Although the prospect of having a private developer assume all costs and responsibility for development might seem inviting, consideration should be given to the benefits of MHRC's development plan which has a different motive than a for profit developer including:

~Land sales to developers based on end use, site utilization for increased tax base (relationship between building size and land area), quality of proposed development and employment opportunities.

~All parcels sold will contain both buildable and non-buildable areas to assure that all land will be taxable. When fully developed, no remnant non-buildable parcels will remain off the tax rolls.



- -No speculative land sales will be permitted. Land will not be sold without architectural plans identifying use, size and design approved by the MHRC prior to closing.
- ~The City pays the actual and direct cost for each element of the work performed by MHRC staff and/or professional consultants hired by the MHRC. No developer fee or profit is charged.
- ~The City retains project oversight and could terminate the agreement with MHRC with a ninety (90) day for cause notice.
- ~The City retains the flexibility to address unanticipated issues or changing market conditions if necessary.

Although a for profit developer under the same criteria could conceivably achieve similar results, the costs of these services to the City would be higher and the City would give up significant control over the process.

The Manchester Housing and Redevelopment Authority has a long history of performing similar projects for the City and we are proud of our record of success in such endeavors.

Attached is a summary which illustrates the results, to date, of the Manchester Air Park Project, which has provided \$28,888,000 in new assessed value, 2004 property tax revenue of \$806,557, and 905 employment opportunities at a net project cost to the City of approximately \$2,500,000.

We would respectfully maintain that our approach to development of the Northwest Business Park, as opposed to a private developer's inherent attention to its own bottom-line profit, would be the safest, most prudent for the City.

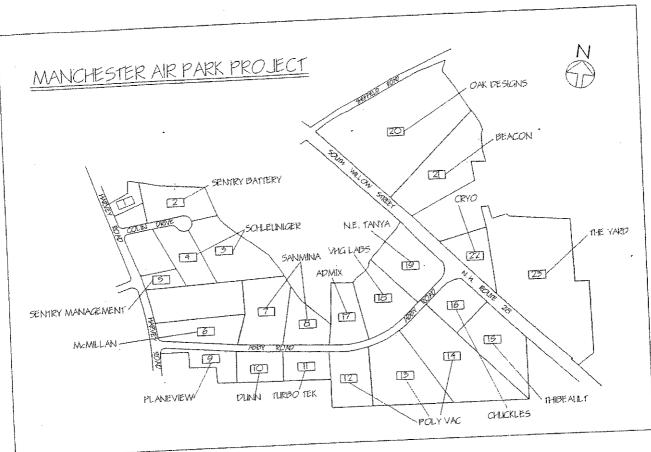
Thank you.

Sincerely,

MANCHESTER HOUSING AND REDEVELOPMENT CORPORATION

Dick Dunfey

Secretary/Treasurer, MHRC Executive Director, MHRA



M.A.P.	Business Name	Total Property Assessment	Tax Payment	Acreage	Building Square Feet	Number of Employees	Original Assess. 1979*
	Sentry Dancery	\$ 566,400 \$ 1,852,500 \$ 421,900 \$ 501,400 \$ 3,331,200 \$ 144,000 \$ 246,700 \$ 466,000 \$ 670,000 \$ 4,734,600 \$ 1,150,600 \$ 692,100 \$ 845,500 \$ 1,454,700	\$ 18,706.40 \$ 132,190.03 \$ 13,331.80 \$ 32,124.75 \$ 19,323.42 0 \$ 23,606.36 0 \$ 40,615.22	1.68 1.58 7.35 6.44 2.11 2.13 5 3.2 2 3.6	10,260 8,000 79,036 5,000 10,352 11,900 114,170 6 27,200 8 15,134 6 18,685 5 35,305	200 - 10 26 54 0 26	-
20 21 22	Oak Designs Beacon CRYO	\$ 946,00 \$ 776,00	26,412.3 0 \$ 21,665.9	2 1.9	11,499	9 18 6 42	
23	The Yard Hotel TOTALS:	\$ 7,458,10 \$ 28,888,00		1	7 523,35	7 905	\$ 133,65

Tax rate as of November 12, 2004; \$27.92 per \$1,000 assessed value

^{*} An estimated assessed value of the project area in 1979.

Parcels 1 (0.66 acres) and 15 (3.87 acres) are owned by the MHRA. Parcel 15 is currently under agreement and Parcel 1 is available for sale.

Parcel 23. The Yard Hotel was built on a consolidated tot under the same ownership. No assessment for Parcel 23 alone is available.





'06 MAR 30 P4:44

March 16, 2006

The Honorable Frank Guinta Office of the Mayor One City Hall Plaza Manchester, NH 03103 ZIMMERMAN HOUSE - ART CENTER

WAR 1 7 2005

MAYOR'S Co.

Dear Mayor Guinta:

Patrick Duffy and I were pleased to update you on the museum, and we want to thank you and the City of Manchester for your support of the expansion plans.

We also wanted you to be among the first to know of our schedule for construction. We are anticipating closing the museum after the end of the current exhibition, *Voces y Visiones: Highlights from El Museo del Barrio's Permanent Collection* on June 27, 2006. Outdoor construction will begin shortly thereafter, with the expansion work on the building beginning in earnest in October. Construction will take, in all, about 16 months, and the museum will need additional time to install its collections, so a re-opening date has not yet been set. Our Construction Manager is Harvey Construction Company of Bedford.

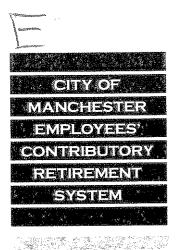
Although the museum will not be available during this time, the Currier will continue to be very visible in the Manchester community. We are working to designate a location for our museum shop, where we can also provide some community programming. Our staff will be at schools, libraries, and community centers giving outreach presentations and facilitating hands-on projects. And, perhaps most importantly, the Currier Art Center and Frank Lloyd Wright Zimmerman House tours will continue without interruption from their normal schedule.

We believe that the growth of the Currier will add significantly to the recent expansion of attractions for visitors, and look forward to working further with the City to help to promote Manchester as a destination.

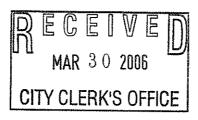
Sincerely,

Susan Strickler Director

SS/bi



1045 ELM ST. • SUITE 403 MANCHESTER, NH 03101-1824 PHONE (603) 624-6506 FAX (603) 624-6342



Honorable Board of Mayor & Aldermen C/O Office of the City Clerk One City Hall Plaza Manchester, NH 03101

March 29, 2006

Honorable Members:

On March 14, 2006, the Manchester Employees' Contributory Retirement System Board of Trustees received the report of its Consulting Actuary, Gabriel, Roeder, Smith & Company and formally certified the employer contribution requirement for the period beginning July 1, 2006 through the acceptance of that report.

The rate calculated for the coming year is a significant increase above the present rate and so unlike previous years when the revised rate would simply be reported to the Finance and Human Resource Departments of the City, the Retirement System felt an obligation to notify the Board of Mayor and Aldermen directly. More importantly, the Retirement System Trustees also wanted to make you aware that there is a significant amount owed to the Retirement System for the period January 1, 2004 through June 30, 2004.

July 1, 2006 Contribution Rate

The City's obligation to the Retirement System is expressed as a percentage of salaries paid. For every dollar in salaries paid, the City's obligation is 8.72 cents or 8.72% of salary. Beginning with salaries paid after July 1, 2006, that percentage will rise by 3.32% to 12.04%. This increase is due to 1) the City cost of Senate Bill 402 member service credit purchases, 2) normal plan cost changes and experiences losses, 3) payments attributable to COLAs and 4) the City cost of the post-retirement health subsidy. Please let me know if you would like any additional information relating to the contribution rate.

Overdue Payment for 2004

Prior to January 1, 2004, the City paid its yearly Retirement System contribution for the preceding January 1st through December 31st period (the plan year for the Retirement System) in a single lump sum the following July. In 2004 the City and the Retirement System agreed that the method of City payment should be changed in order to allocate costs more precisely. As a result, the City began paying its Retirement System obligation as a percentage of





payroll during the year instead of doing so as a lump sum at the start of the following fiscal year. The transition was made to the weekly City payment method beginning July 1, 2004. Because this method change had to be applied to salaries for the entire plan year from January to December and because the City budget did not contain appropriations for that purpose until July of 2004, a receivable was established for each department from January 1, 2004 until June 30, 2004. After July of 2004, payments were eventually received to satisfy those receivables from the Manchester School District, the Manchester Water Works, and the Manchester Airport. However, payment has not been received attributable to the other City Departments. At the current time, the outstanding amount is in excess of \$1.4 million.

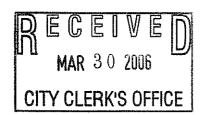
Invoices and letters relating for the outstanding balance were sent on five occasions from July 12, 2004 to December 13, 2005. Although the Retirement System has met with the City Finance Department, the amount owed remains outstanding. The state law establishing the Retirement System, Chapter 218:8, requires the City to appropriate the amount necessary to fund the Retirement System as determined by the Retirement System. Because we are approaching the two year anniversary of when the City was expected to remit the amount in question, and since the statute clearly calls for the payment of the determined obligation, the Retirement System is alerting the Board of Mayor and Aldermen to this situation in the hope that it may be resolved cooperatively in the near future.

Respectfully Submitted:

Gerard E. Fleury – Executive Director

Manchester Employees' Contributory Retirement System

CC: MECRS Board of Trustees





MANCHESTER HEALTH DEPARTMENT MONTHLY REPORT SUMMARY, MARCH 2006

Tuberculosis Prevention & Control Program

PROGRAM LISTING:

Arbovirus Surveillance & Control

Chronic Disease Prevention

Communicable Disease Control

Community Epidemiology

Dental Health

Environmental Planning and Pollution Control

Food Protection

HIV Prevention

Homeless Health Care Project

Immunizations

Institutional Inspections

Lead Poisoning Prevention

Public Health Investigations

Public Health Preparedness

Refugee Health

School Health

Sexually Transmitted Disease Control

Tuberculosis Control

Water Quality

Youth Health Promotion

Disease Summary:

Tuberculosis (TB) is an infectious disease caused by a slow growing bacterium. It is most commonly associated with a lung infection that killed one in 7 adults in the U.S. and Europe in the late 19th century, and continues to cause more deaths worldwide than any other infectious disease. If a person has pulmonary TB, he or she may spread the disease by coughing, singing, or talking. TB may also infect any part of the body, the brain, the bones, the kidneys, etc. In most people, the primary infection with the disease does not lead to overt illness or death. A healthy person's immune system can usually temporarily contain the disease, leading to what is known as latent TB infection or LTBI. Over a lifetime, the average person with latent TB infection has a 5 to 10% risk of developing more aggressive, active TB disease. Many factors mitigate the outcome of any one person's TB infection, especially including suppression of the immune system by age, medications, malnutrition, or other disease processes.

Program Summary:

The Manchester Health Department has provided TB surveillance and control activities for over 50 years. The two primary elements of TB control include screening of individuals for tuberculosis infection, especially those who are at high risk of infection and/or progression to "active TB disease" and the investigation of contacts of active cases to control the spread of disease. Currently, detection of tuberculosis infection is done through a process of skin testing, questionnaires, and chest x-rays. The interpretation of test results depends on the clinical history of the client and requires medical judgement. TB skin testing is performed for the general public as needed and for all newly-arrived refugees unless there is documentation to prove prior treatment for tuberculosis infection. All patients for whom active tuberculosis is suspected are educated about isolation if needed and are tested for evidence of being contagious to others. The Community Health Nurse Supervisor and the Medical Director provide guidance for the investigations into contacts. There is a team of 4 Community Health Nurses who, amongst their other duties, facilitate the patients getting the appropriate medications and monitoring their compliance with the medications as well as for evidence of side effects of the medications. It has been proven that this "directly-observed therapy" or "DOT" is a cost-effective and vital measure for TB control worldwide. Moreover, in areas of the world in which it is not done and knowledge about TB is poor, there are higher rates of drug-resistant disease. DOT usually requires doing a home visit several times per week for up to 12 months. Most patients who only have a positive skin test and no evidence of active, contagious disease are also followed by a Community Health Nurse and encouraged to take anti-tuberculosis medications in order to prevent the future development of active disease. The TB program requires close collaboration with State Health Department officials and the assistance of the NH Public Health Lab.

Activity Summary for Fiscal Year 2005:

- ➤ 1070 TB skin tests performed & interpreted.
- > 234 positive TB skin tests reported by the MHD and the State TB program required follow-up.
- > 2 suspect cases of active TB disease were reported and an investigated, to later find that they were not true active cases.
- ➤ DOT was completed for 5 active TB cases found in 2004. (DOT is a minimum of 6 months each.)
- Approximately 50% of the caseload include refugees, many of whom need interpreter services in order for the nurses to perform case management.
- ➤ TB skin tests were performed on 282 of the 287 newly-arrived refugees.
- > TB education was provided to Hillsborough County Jail on a regular basis for inmates on preventive therapy and to long-term care facilities.



Program Notes & Trends:

Overall, the rates of TB disease have declined in the U.S., except for a rise seen during the period 1983 to 1993. (See the appendix for the related graph from the U.S. C.D.C. and more epidemiologic information.) TB resurgence during this period was attributed to the expansion of HIV infection, hospital and healthcare facility transmission of M. tuberculosis, multi-drug resistant TB, and increasing immigration from countries with high incidence of TB. Also, it was identified that infrastructure for TB control during this period deteriorated. The Manchester Health Department will continue to increase target testing among those at highest risk of infection as well as those at highest risk of disease progression. This includes expanding outreach efforts to persons who are born in countries with high TB prevalence, homeless individuals, incarcerated persons, and those who are immunosuppressed.

Community Activities

Health Department Participating in Re-Writing of City's Emergency Operations Plan

The City of Manchester is partnering with Southern New Hampshire Planning Commission (SNHPC) to re-write the City's Emergency Operations Plan (EOP). The new EOP will contain a basic plan, sixteen functional Emergency Support Functions (ESF), and several annexes. The Health Department has been designated as the lead agency for the writing and implementation of ESF-8 Health & Medical. Over the next several months, the Health Department will work with SNHPC to define the roles and responsibilities contained in ESF-8. Upon completion of the EOP, the Health Department will refine its policies and procedures, and work with our community partners to assure that all aspects of ESF-8 can be carried out during an emergency.

Disease Notes

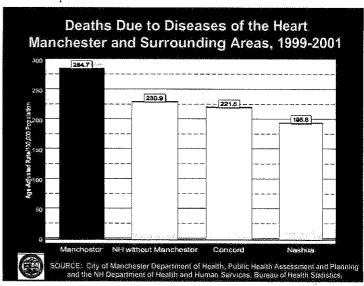
During the month of February, the Public Health Nurses investigated a total of 13 reports of infectious diseases (excluding the TB and HIV/STD work). This number also does not include the extensive investigation done into a respiratory illness outbreak at a long-term care facility. This investigation included assisting in identification of cases and in identification of control measures.

Heart Disease is the LeadingCause of Death Among Manchester Residents

And of even greater concern, based on the most recent data available, is that Manchester residents are more likely to die from heart disease than their counterparts throughout the rest of New Hampshire.

Coronary heart disease (CHD) accounts for the largest proportion of heart disease. The lifetime risk for developing coronary heart disease is very high for most residents: one in two males and one of every three females aged 40 years and under will develop CHD sometime in their lifetime.

Primary prevention, specifically through lifestyle interventions that promote heart-healthy behaviors, is a major strategy to reduce the development of heart disease and stroke. Even modest changes in controlling one or more major risk factors such as hypertension, high blood cholesterol, tobacco use, diet and physical inactivity can have a large public health impact. The City of Manchester Department of Health is committed to measurably improving the burden of heart disease throughout the community. Efforts are currently underway to design a community-wide action plan towards this goal.



FOR MORE INFORMATION

Visit our website at http://www.manchesternh.gov/CityGov/HLT/Home.html, or call 624-6466

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MAYOR'S UTILITY COORDINATING COMMITTEE

March 15, 2006

<u>Chairman's Synopsis</u>: Expect to see projects begin full-bore in April as paving plants open and consistent weather moves in. The States' Candia Road Project will lead the way and be with us all year long. Work on the Granite Street Bridge will continue, the Highway Department will gear up for their road projects, and CSO projects on Eddy Road will be underway next week.

~ ~ ~ ~ ~ ~ ~ ~ ~ ~ ~

The meeting was called to order by Peter Capano at 10:05 AM.

MANCHESTER HOUSING & REDEVELOPMENT

Ward

#3 89 Pine Street

 A March closing date has been scheduled for the purchase of the property at 157 Chestnut St. MHRA intends to relocate the offices of the Construction Division from 89 Pine St. to this property.

#12 French Hall

 Selected J.P. Sercel Assoc. (Lazer design/production firm)to develop plan for occupancy in August '06.

#12 Northwest Industrial Business Park Wetlands survey and permitting process has been initiated by Oest Engineering. Evaluation of existing infrastructure continues along with review of proposed subdivision designs underway.

#11 Brown School

Zoning and Plannning Board approvals have been obtained.
 Design development is complete and funding application has been submitted. Proposed is 34 elderly housing units.

#3 Jac-Pac

 Continuing to look for interim use proposals. CMC will lease 350 parking spaces for 18 months during construction of garage/office building. Should begin in March or April '06.

STATE PROJECTS

#6 Candia Road [Bypass 28-I-93] R.S. Audley is under contract with the NH Department of Transportation for this road reconstruction project which has a two-year construction period. Construction expected to recommence soon.

Ward

#11 Granite St./F.E. Everett Trnpk Imprv.

 The NHDOT "B" contract is at punch list stage. Work included relocation of the existing interceptor sewer, the relocation of Allard Drive and construction of a new sound wall between the southbound on-ramp and Turner Street.

The NHDOT "C" contract bid was awarded to Middlesex Corp. of Mass. at \$28,687,750 which includes the City's work on Granite Street between Main St. and the river plus turnpike work. The Everett Turnpike abutment work is underway, steel to be placed on piers for southbound lane within the next month.

The City's Granite St. Bridge Contract was awarded to E.D. Swett, the low bidder at \$11.7 million. Forming east abutment footing now. The remainder of the City's (Contract "E") Granite Street work (Commercial St. to Elm St.) will be bid in May 2006.

#8 Airport Access Road

 The NH Department of Transportation's design is progressing. Building demolition is complete in Manchester. Construction is expected to begin in 2006. The project will be split into multiple contracts and construction is expected to be complete in 2009. HTA is designing relocation of Trolley Crossing Pump Station force main for EPD.

PLANNING/BUILDING

SUBDIVISIONS

#12 Legacy Dr.

- 11 lot subdivision located between Straw Rd. and Goffstown Road, base pavement is down, some occupancies have been issued.

#8 Bryant Road

 Approved for both condos (56) and single family housing (34). Construction well underway.

#12 Woodland Pond

- 77 lot subdivision for single-family homes approved with roads off Countryside Bldvd. Work has begun in Phase 3.

#1 McLane Lane

Seven unit planned development approved by Planning Board east end of existing road.

#6 Grand View Estates

 Argeriou property – 15 homes proposed on an extension of Lindstrom Lane has Planning Board approval.

#2 Sky Meadow Way

4 unit planned development approved off Currier Drive, work has begun.

#3 167/168 Silver St.

Two six-unit condos approved by Planning Board.

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-	

Ward

#8 270 Stanton St.

4 new lots approved by Planning Board. Utility work underway on one lot.

SITE PLANS

#3 Chinburg

- Multiple residential townhouses are under construction with two highrise towers to follow just south of Fisher Cats Stadium. Some occupancy permits have been issued.

#5 310 Wilson St.

- Shopping center rehab. - 73,000 SF, new overall 171,000 S.F. Retail building "B" occupied. "Stop n' Shop" open. Gas pumps under construction. Retail building "A" to begin soon.

#2 166 LaGrange Ave.

- Islamic Society Mosque foundation permit issued from Building Department.

#1 2233 River Rd.

- Synagogue/Temple proposed at intersection of Bicentennial Drive has Planning Board approval

#12 17 Riverfront Dr.

- One 5-unit condo and one 4-unit condo approved. Work has resumed.

#3 795 Elm St.

- Rehabilitation underway, at Merrimack Street.

#12 Front St./Hackett

Hill Road

- 52 Unit. six building condos. Utilities in off Hackett Hill Rd. Occupancy expected in April 2006.

#6 25 Lakeside Dr.

- Dunkin' Donuts proposal has approval from Planning Board.

#2 845 Mammoth Rd. - Three story, 10 unit building approved by Planning Board.

#2 747 Mammoth Rd. - Proposal for 6 unit apartments under review by Building Department.

#6 Hobbs Way

- Four houses to be built off Bridge Street Extension.

#5 661 Bell St. "Vista View" - Combination of 12 handicap access apartments & 26 townhouses. Construction has begun.

#9 915 S.Mammoth Rd. - Three self-storage units has Planning Board approval.

#7 Maple/Silver Sts.

Mill proposal to convert to housing approved by Planning Board.

#3 25 Line Dr.

- Hilton Hotel "Garden View" 156 room hotel under construction. Opening April 2006.

#6 Cohas Brook

Estates

"Marathon Way" 31 unit planned development. Work is well underway, some occupancies granted.

W	а	rd
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Eight unit planned development approved, construction has #2 978 Mammoth Rd.

begun.

Proposal for new medical office building, parking garage and #11 CMC

walkway over McGregor St. work expected to begin Spring '06.

Harvey Construction will manage this project.

Industrial building. Work is underway. #6 1070 Holt Ave.

#12 The Neighborhood

487 Units proposed on 110 acres bordering Gofftown @ Woodland Pond -

and Hooksett at Hackett Hill.

#2 Currier Museum

Proposed expansion of building towards Orange St. of Art

Parking lot on the Prospect Street end has Planning Board

approval.

Operating Rooms to be relocated within footprint of #11 CMC

building.

#6 1085/1095

Planned development, 5 bldgs. 26 units approved by Bodwell Rd.

Planning Board.

Car wash under construction. #6 2170 Candia Rd.

Water Works Projects

Cleaning & Lining Project

a) Coolidge Ave. – Dexter to Cartier St.	2,330 L.F. of 8"
b) Kelley St. – Rimmon St. to Notre Dame Ave.	840 L.F. of 6"
c) Hevey St. – Coolidge Ave. to Kelley St.	1,900 L.F. of 6"
d) Rimmon St. – Coolidge Ave. to Kelley St.	1,770 L.F. of 6",12"
e) Granite St. – Allard Dr. to Main St.	900 L.F. of 10"
f) Montgomery St. – Mason St. to Kelley St.	1,400 L.F. of 6"
g) Dubuque St. – Bremer St. to Kelley St.	600 L.F. of 6"
h) Cartier St. – Coolidge Ave. to Kelley St.	430 L.F. of 6"
i) Dexter St. – Montgomery St. to Coolidge Ave.	180 L.F. of 8"

Water Main Relays

A) W. Hillcrest – Brown Ave. easterly	860 L.F. of 6"
B) Spruce St Lincoln St. to Wilson St.	700 L.F. of 6"
C) Cooper St Donald St. southerly	380 L.F. of 6"
D) Belair St Brown Ave. westerly	310 L.F. of 6"
E) Quirin St. – Rimmon St. easterly	270 L.F. of 6"
F) Reed St Kelley St. northerly	250 L.F. of 6"
G) Cushing St Candia Rd. southerly	160 L.F. of 6"
H) Cotter Ct	200 L.F. of 1.5"
I) Montcalm St. – Dionne Dr. easterly	150 L.F. of 2"
J) Reed St. – Bremer St. southerly	100 L.F. of 2"



Ward

K) Farmer Ln. - Candia Rd. northerly

L) Platts Ave. - Candia Rd. southerly

M) Lavista St. - Laxson Ave. to Parkview St.

N) Brown Ave. – Relay for Airport Access Rd.

150 L.F. of 6"

300 L.F. of 6"

430 L.F. of 8"

1,500 L.F. of 12"

PARKS & RECREATION PROJECTS

P&R PROJECTS - FY'04

#5 Raco-Theodore

Pool Project

- Funding was appropriated in the the current CIP budget for the pool project. Work is approximately 75% done. July 1st opening is anticipated.

Other Grant & Planning Projects (FY 2004)

#10 Piscataguog

Trailway, Phase II - Grant funding for Phase II has been approved by the NH Department of Transportation for a Transportation Enhancement (TEA) project. This will involve continuation of the trail from South Main Street to the West Side Arena. Authorization of funds will begin in the Fall of 2003. Designed by VHB. On "hold" pending property access.

#9 South Manchester Rail Trail

Grant funding for the initial project has been approved by the NH-DOT for a Congestion Mitigation and Air Quality (CMAQ) project. This will involve planning, design and construction of a recreational trail along the former Manchester and Lawrence Branch Railroad, from Spring Garden Street to Goffs Falls Road. The trail will link neighborhoods along South Beech Street with Precourt Park. Berger Engineers have been chosen as design consultants. Bids were received with G.W.Tatro low bidder @ \$833,000. Work is 50% done. Completion in June of 2006.

Valley Cemetery Rehabilitation

Grant funding from the Land and Community Heritage Investment Program (LCHIP) was approved this Spring. A total of \$400,000 is designated to begin the Phase 1 work, which will be done through (2) bids. Fence Rehabilitation and Gate Environs. Work should be complete in October. Cemetery Brook relocation prep work begun.

#9 Precourt Trail

- Precourt Trail to connect to South Manchester Rail Trail. Contract awarded to JGE, the bridge has been ordered and installation is expected this Summer.



HIGHWAY DEPARTMENT PROJECTS

Construction Projects

#6	Car	ndia	Rd.
	-	_	

Dry Sewer

Sewer construction is 80% complete.

#10 CSO-5

- So. Main North \$4.5 million dollar project almost complete.

#11/12 CSO-6

 Work is shut down for winter, will commence on Kelley,
 Bremer and Mason Streets in the Spring. R.D. Edmunds of Franklin, NH. is the contractor on this \$6 million project.

#4 Ohio Avenue

- Reconstruction underway from Hanover Street northerly.

Base pavement is down.

#3/5 Central St.

- Pine to Union to come this Spring.

#4/5 Merrimack St.

Lincoln to Wilson – this Spring.

#5 Spruce St.

- Lincoln to Wilson – this Spring.

MANCHESTER AIRPORT

#8	FAA Aircraft
	Traffic Control
	Tower (ATCT)

- Construction substantially complete. Facility scheduled to be operational in summer of 2006.

#8 Runway 6

- Runway 6 reconstruction to be opened week of 3/21/'06. Tentative start date April 2006.

#8 Aerohex Hangars

- Rehabilitation of hangars in the N.E. area of the airport. Site work designed by CLD. Construction yet to begin.

#8 Runway 24 Safety Area Extsn.Across S. Willow St.

 Design work has begun for multiple project associated with the extension of the Runway 24 Safety Area.
 Construction is slated for 2007.

#8 De-Icer Fluid Management

- Project is under a design/build contract to Weston. Additional studies ongoing.

Ward

#8 Sand/Salt

Storage Facility

 New facility under design by Louis Berger Group. Facility will be built along the south side of S. Perimeter Road opposite the U.P.S. facility in Londonderry. Bid and construction date 2006.

#8 Sand Equipment Bid

Next to Airfield Maintenance on Kelley Ave. Bid and construction date 2006.

#8 Summit Packaging -

Manchester Airport has bought out the balance of the Summit leasehold. Razing of building scheduled for 2006.

#8 Meggit Avionics

Manchester Airport has bought out the balance of the Meggit leasehold. Razing of building scheduled for 2006.

KEYSPAN ENERGY DELIVERY

<u>cso</u>

a) Cartier St. – Bremer St. to Kelley St.	500 L.F. of 4"
b) Youville St Bremer St. North to end of Main St.	220 L.F. of 4"
c) Montgomery St Bremer St. North to end of Main St	t. 1,015 L.F. of 2"
d) Notre Dame Ave Notre Dame at Kelley St.	125 L.F. of 4"
e) Kelley St. – Dubuque St. to Reed Street	1,080 L.F. of 8"
f) Bremer St. – Hevey St. to Alsace St.	Tie Ins

State of NH-D.O.T.

a) Candia Rd. – I93 to Proctor Road 2,050 L.F. of 8"

System Reinforcement

a) Linden St. – 249 Linden St. to North St.	400 L.F. of 6"
b) S.Taylor St. – Holley Ave. to Villa St.	225 L.F. of 6"
c) Sagamore St. – Union St. to Walnut St.	270 L.F. of 8"
d) Tyler Ave S. Beech St. to Cameron St.	750 L.F. of 8"
a) 1,7.01,7110, 0,2000, 011 to 20,000,000	



PSNH

#3 Merrimack St.

- Need to add transformer to existing network duct due to increased downtown load, scheduled for second quarter of '06.

MANCHESTER TRAFFIC DEPARTMENT

#3 Auburn St. @ Chestnut St.

- Bids for upgrade signal project were opened last week. Moulison North was low bidder at \$53,580.00.

VERIZON

#6 Candia Rd.

- Massabesic Circle to I-93. Cable relocation underway, expect completion in April 2006.

#5 Spruce St.

- Lincoln to Wilson conduit replacement to accommodate Highway Department reconstruction work to begin April 2006.

#11 CMC

Conduit on McGregor and Foundry Street for CMC.

NEXT MEETING: The next MUCC meeting has been scheduled for Wednesday, April 19th 2006 at 10: 00 AM in the Engineering Office of the Airport on Industrial Drive in Londonderry.

NOTE CHANGE IN MEETING LOCATION



<u>Attended</u> Contact List Ms. Janet Kelliher **PSNH** 882-5894 X5230 Mr. Karl Franck Building Dept. 624-6475 Mr. Jay Davini Manchester Highway Dept. 624-6444 Manchester Water Works 624-6494 Mr. Guy Chabot Х Mr. Chris Blue Fire Department 669-2256 Mr. Mike Venti Airport Authority 624-6539 X318 Χ Manchester Fire Dept. Mr. Jody Rivard 669-2256 Parks & Recreation Dept. 624-6565 X315 Mr. Chuck Deprima Verizon 645-2703 Mr. Matt Wietecha Χ Mr. Terry Harlacher Planning Department 624-6450 645-2713 Ms. Betty Hackett Verizon Х Mr. Jim Findlay 231-4970 Keyspan Х **MHRA** 624-2111 Mr. Mike Jolin Х 679-5695 X1013 Mr. Tim Dent Comcast 624-6580 Mr. Jim Mason Traffic Department Х Mr. Alan Poulios 231-6415 Keyspan Х

NOTE: NEW projects for the month will be italicized/bold printed.



MANCHESTER TRANSIT AUTHORITY

110 ELM STREET, MANCHESTER, NH 03101-2799 TELEPHONE (603) 623-8801 FAX (603) 626-4512



JOHN H. TRISCIANI, CHAIR DAVID F. JESPERSEN, VICE CHAIR JOSEPH J. DESELLE PETER ESCALERA MAUREEN A. NAGLE

DAVID SMITH EXECUTIVE DIRECTOR

March 29, 2006

Mr. Leo Bernier, City Clerk City of Manchester One City Hall Plaza Manchester, NH 03101

Dear Leo,

The MTA Commissioners held a monthly Commission Meeting on Tuesday, March 28, 2006. Enclosed are the approved Minutes of the March 1, 2006 Commission Meeting, and the Financial and Ridership Reports for the month of February 2006.

The next scheduled Commission Meeting will be Tuesday, April 25, 2006 at 5:00 PM.

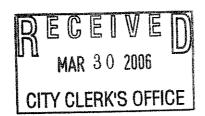
If you should have any questions, please feel free to contact me at extension 612.

Very truly yours,

David Smith Executive Director

DS:cr

Enclosures





MANCHESTER TRANSIT AUTHORITY

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JOHN H. TRISCIANI, CHAIR DAVID F. JESPERSEN, VICE CHAIR JOSEPH J. DESELLE PETER ESCALERA MAUREEN A. NAGLE

DAVID SMITH EXECUTIVE DIRECTOR

Manchester Transit Authority

March 1, 2006 Commission Meeting

MEMBERS PRESENT:

Chairman John H. Trisciani

Vice Chairman David F. Jespersen Commissioner Joseph J. Deselle Commissioner Peter Escalera

PERSONNEL PRESENT:

David Smith, Executive Director

Karyn Bennett, Assistant Executive Director William J. Cantwell, Supt. of Administration Evan P. Rosset, Operations Planning Manager

Paul Beauregard, Shop Manager

MEMBER ABSENT:

Commissioner Maureen A. Nagle (excused)

- 1. a. Chairman TRISCIANI called the meeting to order at 5:05 PM.
 - b. <u>Minutes of January 31, 2006 Commission Meeting.</u> DESELLE made a motion to approve the January 31, 2006 Commission Meeting minutes as presented.
 Seconded by JESPERSEN. All Commissioners present in favor.

MANAGEMENT REPORTS

2. a. <u>Financial Report for January 2006.</u> JESPERSEN made a motion to approve the Financial Report for January 2006. Seconded by DESELLE.

Transit Operation: CANTWELL reported transit revenue was \$21,951; 8.53% more than budget. Operational revenue was \$5,261; 21.92% more than budget. Farebox income was \$2,804 more than budget and averaged \$718 per day. Expenses were \$13,268; 4.46% more than budget. Variances were in Fringe Benefits (health and dental insurance and transit operator sick pay utilization) and

Materials and Supplies (fueling of MTA buses and City vehicles, plus payment of bus sign project). CANTWELL explained the sign project payment was \$7,000 and should not be an expense item because it is a capital project. He will reallocate that expense next month. Another variance was PSNH's January invoice being entered in February.

School Operation: CANTWELL reported revenue was \$4,700; 2.00% more than budget. This has been the highest month for athletic and field trip charter work revenue. Expenses were \$20,633; 8.20% less than budget. The variances were School Operator Wages (holiday pay and payment of snow days), Services (decreased training), Materials and Supplies (decrease in fuels costs, parts, and tires), and Vehicle Insurance. JESPERSEN asked why school expenses haven't increased with the increase in charter work. CANTWELL replied during the month there were two snow days, two holidays, and charters are not going to Boston or Canobie Lake; they are mostly local trips.

CANTWELL reviewed the balance sheet stating we were in a better cash position in January than in December because he was able to get a Federal grant approval and draw down five months of operating assistance.

The Income Statement was reviewed. TRISCIANI commented transit and StepSaver overtime has dropped. CANTWELL stated we also received a \$4,500 reimbursement for Air Action Quality Days.

SMITH commented we are ahead in the school operation. CANTWELL stated we made it through the worst fiscal period and if the School District continues the current rate of athletic and field trips, it will be a good year. SMITH stated they

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set the rates of the 3-year school contract from this healthy budget and this financial report gives him more confidence about the third year.

The check register was reviewed. TRISCIANI questioned the Sears invoice.

SMITH replied a replacement washing machine was purchased for the

Maintenance Department. BEAUREGARD said they also had to purchase a dryer this month. They need a washer and dryer to wash the rags they use to clean the buses.

The Accounts Receivable aging was reviewed. TRISCIANI asked about the Concord Coach invoice for \$1,268.50. CANTWELL will research. JESPERSEN asked about the Highway Department's \$5,896.00 invoice. CANTWELL explained that is CIP money; he believes that is our 20% share for either accounting software or bus stop signs. All Commissioners present in favor of approving Financial Report for January 2006.

b. Operations Reports for January 2006.

Transit-School Report:

Transit: BENNETT reported on January 4th Stop & Shop on Valley Street was added to our shoppers' shuttle and implementation of the U-pass program with NH Community Technical College (NHCTC) began on January 17th. On January 19th Southern New Hampshire University (SNHU) celebrated "Martin Luther King Annual Day of Action." MTA's antique bus 122 was parked at the University for three days. They invited members of Rosa Parks' family to speak and placed a picture of Ms. Parks and flowers on the front seat as a memorial.

January 29th was the first of two training sessions offered by NHCTC on diversity



training for full-time MTA employees. Trainer Nabil Migalli is also a bus rider so he had a good understanding of what drivers deal with daily.

School: BENNETT reported they continued to meet in January with the School District to finalize contract language. The training department successfully licensed their final trainee on January 3rd which brought our total active school bus drivers to eighty-six at the beginning of January. BENNETT stated in the past there has been a decline of school bus operators after the winter break, this year there have been no resignations. She and her staff are holding weekly meetings with Athletic Director Dave Gosselin to review the following weeks' athletic charter work. BENNETT reported Door Control finished installation of the third and final interior door on January 18th. On January 19th the Safety Committee met with members of Primex, MTA's workers compensation and unemployment carrier. Primex offered safety guidance and tips and will provide supervisory training for workers compensation claims.

ESCALERA asked if all full-time transit drivers attended the diversity training workshop. BENNETT explained four were excused; two for vacations and two for daycare. He asked for an explanation of why we haven't lost drivers over the Christmas break. TRISCIANI feels having a Street Supervisor on the road supporting drivers and solving problems immediately makes a big difference.

BENNETT responded another factor could be the elimination of the January "pick of runs." She explained the "pick" is in August for the start of the school year. In the past, there would be another pick in January and some drivers would lose their runs to a senior driver. SMITH said during the last contract negotiations, the "pick" was renegotiated from September and January to



September and October. At the start of the school year some runs drastically change, so the second "pick" was changed to October. JESPERSEN asked if the retention bonus would be implemented again this year. SMITH replied they would discuss this during contract negotiations with the Union. ROSSET said it is also part of the School District's Action Plan. CANTWELL stated last year the retention bonus was not contractual; it was approved by the Board last summer. Transit Statistics Ridership Report: ROSSET reported ridership has increased considerably. Stop & Shop has been added to the shopping shuttle. StepSaver ridership has increased; we are steadily transporting 900 people per month. TRISCIANI commented he was surprised that the Gossler/St. Anselm ridership increased 41%. JESPERSEN commented on the Pinard/Bremer increase since Saturday service was cancelled. ROSSET responded the numbers are significant increases from last year, but not from the prior month. ROSSET explained ontime performance was better this month; there was one snow storm where three buses ran late. On the job injury claims, vehicle collisions, and overtime were lower this month. ESCALERA asked if the Union Leader schedule inserts contributed to the increased ridership. ROSSET said the first time we did the inserts he didn't hear anything which made him hesitant the second time to spend the money, but received favorable comments from employees and individuals living in the high rises. He would like to do something to keep the public informed and is toying with the idea of setting up a newsletter to be e-mailed to cut down on costs. TRISCIANI said once the Comprehensive Operations Analysis (COA) becomes effective, we should begin putting bus schedules in the shelters so people can find out what time the bus arrives. ESCALERA asked



about ownership of the shelter at Stanton Park. SMITH said that shelter was built in 1985 with Federal Transit funds, along with the terminal on Canal and Granite Streets, and then turned over to the MTA for maintenance. SMITH said in 2001 an issue surfaced where our maintenance staff made repairs, after some debate in City government about who should do the work. The correspondence in the files states we have some responsibility. He spoke to Director Ron Ludwig from Parks, Recreation and Cemetery and Mr. Ludwig feels they should both meet with the Highway Department and figure out who is going to be responsible for what. SMITH said there is some work to be done and it will be done in the spring. Maintenance Report: BEAUREGARD reported during the month they did fourteen transit, three paratransit, and eighteen school bus inspections. No buses were towed during the month, but there were two transit and four school bus road calls, and they did five repair work orders on City vehicles. They had twenty hours of overtime during the month. TRISCIANI asked how the State school bus inspection went this week. BEAUREGARD reported the State Police inspected fifty-one vehicles, fifty passed, and they will return on April 10th to inspect the remaining fleet. JESPERSEN asked why the one bus didn't pass. BEAUREGARD reported a brake chamber had a minor air leak. BEAUREGARD reported the officer said we have the best inspections in the State. SMITH commended BEAUREGARD and his staff for doing a good job getting the vehicles ready. All Board Members present commended

BEAUREGARD and his staff.



3.

NEW BUSINESS

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- Gillig In-Plant Inspection. SMITH explained the last time we had buses built we contracted with First Transit to do the in-plant inspection at the Orion factory. SMITH requested a proposal from First Transit for the in-plant inspection of six Gillig buses we have on order. First Transit submitted a proposal for \$448 per bus for a total cost of \$2,688. The buses will be in the plant for one month and SMITH recommended the Board approve this proposal. SMITH said in addition to the in-plant and final inspections, the inspectors do the Buy-America audit requirements for the Federal Transit Administration. To do this audit correctly, an MTA representative would have to be at the factory to review invoices from vendors to verify that those vendors are selling 60% US content. JESPERSEN reported he reviewed the two Orion reports prepared by the inspectors and was amazed at how much detail the inspectors went through. They caught every wire that was rubbing against something or a hose that was not placed right. He feels the buses would have been shipped to us without the minor corrections if the inspectors had not caught the defects. JESPERSEN made a motion to allow First Transit to do the in-line inspection on the six Gillig buses for a total cost of \$2,688. Seconded by DESELLE. All Commissioners present in favor.
- b. <u>Bid for Two (2) ADA Vans RFP 06-03.</u> SMITH explained two bids were received and opened for the purchase of two ADA vans. He received two requests for approved equals and responded to those requests. The low bidder was Northern Bus Sales for \$51,000 per van. This amount is less than last years' price, but this year we are purchasing a gas engine rather than diesel. SMITH recommended approval of Northern Bus Sales proposal for the Eldorado Aerotech

vans. He explained the specifications give MTA the option to purchase two vans next year and two the following year. That is more vans than what we have programmed for, but it gives us the ability to do these purchases if needed. He explained we also made those options assignable, so if we don't purchase more vans we can turn the option over to another agency and they don't have to go through the bidding process. That is how we are purchasing the Gillig buses, through Connecticut's option. SMITH said the last two vans purchased were Eldorado Aerotech vans. JESPERSEN asked if there were maintenance issues with those vans. SMITH replied some agencies have had difficulty with the six liter diesel engine, but we have not had any problems. These proposed vans are gas engines. BEAUREGARD stated the bodies have been holding up good with no rusting or cracking. DESELLE made a motion based on SMITH's recommendation to award RFP 06-03 to Northern Bus Sales. Seconded by ESCALERA. All Commissioners present in favor.

c. Proposal for ADA Paratransit Eligibility Services. ROSSET reported the proposal due date for the functional assessment for paratransit eligibility was due on March 1, 2006. Originally, three parties were interested in bidding, but only one bid was received and that was from Easter Seals. He and SMITH both feel it is a solid proposal. They were given broad guidelines and they did a good job zeroing in on certain items. Because they are the sole proposer, ROSSET said we couldn't compare prices locally. He spoke to someone in Peoria, Illinois and their costs are similar to what Easter Seals proposed, but their total operating budget is three times our budget. Advance Transit in Vermont will be starting a paratransit program and the discussions they have had with Dartmouth Hitchcock are the



same for variable costs that we were quoted by Easter Seals. ROSSET scheduled a meeting with Easter Seals for March 16th to discuss their proposal. CANTWELL determined it could cost about \$30,000 a year to do 104 evaluations (evaluating new clients and reevaluating existing clients.) ROSSET explained the reason for the evaluation is so we can turn away ineligible people and train them to use the fixed route system. It is cheaper to do this evaluation process than it is to transport ineligible people for the entire year. At this point we are still unsure what the best course of action is. He and SMITH have discussed graduated implementation or trying to find ways to share some of the costs. It is a good idea to do a functional assessment, but we need to find a way to do it and live within our budget. SMITH said because we don't have this budgeted for next year, we don't want to be rash about starting this process. He feels it is a solid proposal and looking at the possibility of a \$30,000 cost, he realizes that maybe this is something we can ease into and do some of the work ourselves. Instead of getting it up and running totally in one month, he would rather work into it over a slower period. ROSSET explained the proposed evaluation process; the client receives an application; we evaluate and set up an appointment with Easter Seals, then transport them to Auburn Street. The applicant would undergo a two-hour evaluation and then a half hour with the mobility specialist who would be trained in both fixed route and paratransit guidance. There is also an option to purchase more time with the mobility specialist. ROSSET stated there is a \$5,400 start up charge for teaching Easter Seals personnel about the fixed route system and paratransit service, then a \$1,000 monthly fee. They gave us their fixed cost and a variable cost per evaluation. He wants to discuss with Easter Seals wiping out the



fixed cost, building it into the variable cost, and then trying to come up with some way to share the equipment or have us provide the simulated environment and do the evaluations at the MTA with an actual bus. SMITH stated ROSSET's comparison of prices with other agencies determined that the variable cost and cost per evaluation were appropriate, but the fixed cost is high. ROSSET said there has been discussion about doing a regional center where we could share the fixed costs amongst Concord and/or Nashua. ROSSET will keep the board informed.

OLD BUSINESS

4. a. COA – Downtown Transfer Point and Preliminary Findings Meetings.

SMITH explained they appeared before the Public Safety and Traffic Committee in November 2005 to discuss the tentative need to have greater space downtown at one point where buses come together to transfer. SMITH said on February 28th they appeared before the Public Safety and Traffic Committee and informed them the COA wasn't complete but the consultant would be presenting his findings on March 14th before the Board of Mayor and Aldermen. SMITH stated they appeared agreeable to establishing our downtown meet at the Center of New Hampshire and Veterans Park. ESCALERA asked if they would be taking away the parking for the Visitors Center. JESPERSEN replied also parking on the north side of Merrimack Street where the dumpster was. TRISCIANI commended SMITH on his presentation before the Committee. SMITH said the public meeting at the Aldermanic Chambers scheduled by SNHPC and MTA is on Tuesday, March 14th from 6:00 to 8:00 PM. The primary purpose of the meeting is both informational and to obtain feedback. It is not just a meeting where people

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will be making presentations. Invitations have been extended to the Aldermen,
City department heads, all members of SNHPC Technical Advisory Committee so
there may be people from Candia, Auburn, Weare, Hooksett, and Goffstown.
Other agencies such as Minority Health Coalition, Easter Seals, and about eight
other agencies have been invited.

b. U-Pass and Shopper Shuttle Ridership Reporting.

Shopper Shuttle: ROSSET explained we carried 102 people on the shopper shuttle. Out of the three stores we transport, Hannaford has been the most popular. TRISCIANI said Hannaford reflects 66 trips per day. ROSSET replied that number is passenger trips which means 33 people rode that day. DESELLE asked if he counts the people who only travel one way. ROSSET said everyone gets counted that is why sometimes there is an odd number on the report.

U-Pass: ROSSET explained we transported twenty-seven people in the first two weeks of school. He created a poster that will be posted all over the Community Technical College so the number of students using this free service should climb substantially.

c. <u>CMAQ – Downtown Shuttle Application</u>. SMITH explained last fall we submitted an application for the Congestion Mitigation Air Quality (CMAQ) fund program. He said we are at the next step of the process and the State-wide Committee will be reviewing the individual projects. The forum is made up of one representative from each of the twelve Planning Commissions, an Executive Councilor, and a few people from the NH Department of Transportation. We will have a brief interview and do a ten-minute presentation to the Committee on March 17th so they can make project selections to cut down the number of

projects. SMITH said there is now talk about transportation problems in the Millyard. Manchester Economic Development Director Paul Borek and Dean of UNH-Manchester Kristin Woolever made a presentation to the Board of Mayor and Aldermen about two weeks ago regarding developing a research park for the Millyard and expanding UNH's presence there. We have a meeting scheduled with Dr. Woolever next week to talk about transportation in the Millyard and will take the opportunity to talk to UNH about the U-pass trial program being done at NH Community Technical College.

TABLED ITEMS

TRISCIANI made a motion to remove Items 5. a. and 5. b. from the table. Seconded by DESELLE. All Commissioners present in favor.

- 5. a. Regional Council on Aging Free Fares for Seniors. SMITH explained he responded to Mr. Phil Valley representing the Council on Aging about his request for seniors to ride free, but has not received a response. SMITH recommended this item remain on the table. DESELLE made a motion to table. Seconded by ESCALERA. All Commissioners present in favor.
 - b. School District and MTA Contract Negotiations. SMITH passed out the final contract between the MTA and School District. He explained the language has improved since the last Board meeting and SMITH recommends the revised language. SMITH said if the Board agrees with this language, this contract will be considered before the School District's Coordination Committee next week and then to the full School Board the following week. JESPERSEN asked about the School District's desire to set up the school routes. SMITH replied that transition is addressed in the contract. He said we are currently sharing access to



VersaTrans, the difference is over time they want to transition some or all of the routing over to the School District. ESCALERA asked the outcome of the hiring language. SMITH replied the hiring language is still in the contract. It states the carrier is required to place the question on the job application whether an applicant has ever been employed by the School District. He said since we require people to put down prior employment, we will notify the School District in writing if an applicant has worked for the School District and give them the opportunity to comment, but at the end of the sentence it says we can hire anybody we want. SMITH stated they eliminated the language permitting their removal of drivers, monitors, and office personnel. TRISCIANI would like to see the final contract before approving. SMITH said there is no need for Board to approve the contract tonight. JESPERSEN made a motion to support the new language in the contract. Seconded by TRISCIANI. All Commissioners present in favor. TRISCIANI made a motion to table this item until response from School Board. Seconded by JESPERSEN. All Commissioners present in favor. JESPERSEN asked if the criminal background check is done on a national level. BENNETT replied it is. She explained the State Police were recently at the MTA facility checking personnel files, and while here inspecting our school bus fleet they checked our accident records to make sure we comply with State regulations. JESPERSEN asked if they had received a complaint, but BEAUREGARD replied Safety Supervisor William Rogers requested they check our files to make sure we are in compliance in the event of an audit.



OTHER BUSINESS

- 6. a. School Bus Instructor Certification: SMITH explained there would be fortyeight NH certified school bus instructors at our facility on Saturday, March 11th
 for training on the pretrip inspection testing standards. This class is in response to
 all the complaints school bus systems across the State have made about the
 difficulty in getting applicants through the road testing. The State agreed to come
 in and establish training for instructors in the State who wants to know how the
 State actually does the testing.
 - b. Spaghetti Supper: SMITH received a letter from Alderman Thibeault representing Troop 135 of the Boy Scouts of America, requesting the MTA provide transportation for the elderly at MHA high rise apartments attending the Boy Scouts yearly spaghetti supper. SMITH explained the Manchester Housing Authority would also provide transportation. He stated this is a yearly event and recommended the Board approve this request. DESELLE made a motion to provide bus service based on SMITH's recommendation. Seconded by ESCALERA. All Commissioners present in favor.
 - c. <u>Date for Next Meeting.</u> Tuesday, March 28, 2006.

With no further business to come before the Board, ESCALERA made a motion to adjourn the meeting at 6:50 PM. Seconded by JESPERSEN. All Commissioners present in favor.



Transit
February 2006

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Manchester Transit Authority Income Statement Transit For the Eight Months Ending February 28, 2006

	Current	Budget	YTD	YTD	YTD
			·	Budget	Net Change
Farebox Revenue					
Farebox Revenue	\$16,925.88	\$15,000.00	\$141,051.73	\$131,250.00	\$9,801.73
Adult Fares	1,820.40	2,300.00	17,832.40	18,400.00	(567.60)
Adult Monthly Fares	429.00	2,100.00	18,183.00	16,800.00 6,400.00	1,383.00 1,306.50
Senior Citizens Fares	825.00 508.00	800.00 1,000.00	7,706.50 8,870.50	8,000.00	870.50
Senior Citizen Monthly Fare Disabled Rider Fare	1,460.85	1,500.00	13,504.47	12,000.00	1,504.47
Student Fares	(447.00)	300.00	1,547.75	2,400.00	(852.25)
Total Farebox and Tickets	21,522.13	23,000.00	208,696.35	195,250.00	13,446.35
Shuttle and Excursions					
Shopping Shuttle	1,440.00	1,000.00	8,520.00 2,591.50	8,000.00 2,400.00	520.00 191.50
Excursion Revenue Total Shuttle and Excursions	1,440.00	1,000.00	11,111.50	10,400.00	711.50
	1,440.00	1,000.00	11,111.00	20,10010	
Other Revenue					
Sale of Fuel to City Departments	25,376.75	25,000.00	219,865.08	200,000.00	19,865.08
Sale of Maintenance Service to City	660.27	2,000.00	21,305.44	16,000.00	5,305.44
Advertising Revenue-Bus	5,808.25	5,000.00	49,369.49	40,000.00	9,369.49
Rental of Innercity Terminal	800.00	800.00	6,400.00	6,400.00	1,427.50
Sale of Vehicles and Equipment			1,427.50 385.35		385.35
Sale of Scrap Materials	919.03	500.00	4,922.63	4,000.00	922.63
Interest Income	8.00	25.00	86.00	200.00	(114.00)
Photo Picture ID Revenue Other Non-Tranp. Revenue	204.62	25.00	247.14	200.00	47.14
Total Other Revenue	33,776.92	33,350.00	304,008.63	266,800.00	
	56,739.05	57,350.00	523,816.48	472,450.00	51,366.48
Total Operational Income	30,733.03	31,330.00	343,010,40	112,70,000	2, 2
Operating Assistance					
City of Manchester	89,557.58	89,558.00	716,460.64	716,464.00	
Town of Bedford	3,400.00	3,400.00	27,500.00	27,200.00	
State of New Hampshire			34,153.60	055 400 00	34,153.60
Federal Operating Subsidy	110,468.00	106,926.00	897,214.00	855,408.00	
Total Operating Assistance	203,425.58	199,884.00	1,675,328.24	1,599,072.00	
Total Revenue	260,164.63	257,234.00	2,199,144.72	2,071,522.00	127,622.72
Expenses					
Labor					
Transit Operator Wages	55,340.33	51,995.00	463,356.20	448,873.00	
Transit Operator Overtime Wages	4,670.69	4,780.00	43,779.73	40,048.00	
StepSaver Operator Wages	10,395.63	10,539.00	91,988.01	88,198.00	
StepSaver Operator Overtime Wages	1,452.80	2,630.00	8,072.54	21,040.00	
Mechanic Wages	6,112.94	12,114.00	95,347.50	104,789.00	(9,441.50) 6,435.12
Mechanic Overtime Wages	2,897.28	0.554.00	6,435.12	74.055.00	
Transp. Admin Wages	9,250.51	8,564.00	69,319.82 3,334.92	74,055.00 2,160.00	
Transp. Admin Overtime Wages	850.75 2.727.34	270.00 3,384.00	3,334.92 25,704.44	29,270.00	
Maint, Admin Wages	2,727.34 6,663.67	5,382.00	53,032.88	46,558.00	
General Admin Wages Gen. Admin Overtime Wages	552.30	3,382.00 81.00	1,201.59	648.00	
Payroll Transaction	332.30	01,00	298.46	0.1010	298.46
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Manchester Transit Authority Income Statement Transit For the Eight Months Ending February 28, 2006

	Current	Budget	YTD	YTD	YTD
				Budget	Net Change
Total Labor	\$100,914,24	\$99,739.00	\$861,871.21	\$855,639.00	\$6,232.21
Fringe Benefits					
Health Insurance Expense	44,059.89	40,617.00	344,856.31	324,936.00	19,920.31
Dental Insurance Expense	1,167.05	,	9,111.29	,	9,111.29
Life Insurance Expense	653.34	665.00	5,429.86	5,320.00	109.86
Pension Expense	7,260.00	6,370.00	49,560.00	50,960.00	(1,400.00)
FICA Expense	10,013.25	8.970.52	82,005.34	76,721.49	5,283.85
Worker's Compensation	4,892.00	4,392.00	32,704.02	36,925.00	(4,220.98)
Unemployment Compensation		438.00	2,729.52	3,504.00	(774.48)
Transit Operator Vacation Wages	3,777.93	4,512.00	34,541.49	36,096.00	(1,554.51)
Transit Operator Holiday Wages	4,386.57	3,529.00	35,866.58	35,287.00	579.58
Transit Operator Sick Wages	4,098.07	2,647.00	31,056.51	21,176.00	9,880.51
Mechanic Vacation Wages	1,668.00	1,594.50	15,471.68	12,756.00	2,715.68
Mechanic Holiday Wages	1,168.84	1,143.83	10,688.56	9,150.64	1,537.92
Mechanic Sick Wages	2,115.57	95.33	6,481.18	762.64	5,718.54
Transp. Admin Vacation Wages	1,179.44	1,076.67	7,231.39	8,613.36	(1,381.97)
Transp. Admin Holiday Wages	454.00	703.17	7,829.16	5,625.36	2,203.80
Transp. Admin Sick Wages	600.72	210.92	2,912.82	1,687.36	1,225.46
Maint. Admin Vacation Wages	650.00	291.83	4,434.40	2,334.64	2,099.76
Maint. Admin Holiday Wages	234.00	379.42	3,609.86	3,035.36	574.50
Maint. Admin Sick Wages	wa.c.a	87.58	C 055 45	700.64	(700.64)
Gen Admin. Vacation Wages	736.82	677.00	5,875.45	5,416.00	459.45
Gen. Admin Holiday Wages	706.64	442.83	6,256.13	3,542.64	2,713.49
Gen. Admin Sick Wages		132.83	7 507 57	1,062.64	(1,062.64) 1,355.57
Transit Uniform Allowance	439.01	779.00	7,587.57	6,232.00	(3,067.18)
Maintenance Uniform Allowance	326.75	504.00	1,216.82	4,284.00 936.00	(3,007.18)
Tool Allowance		117.00	999.88		75.00
License Reimbursement Burden Adjustment	(16,443.79)	25.00 (14,553.00)	275.00 (102,269.80)	200.00 (116,424.00)	14,154.20
Total Fringe Benefits	74,144.10	65,848.43	606,461.02	540,840.77	65,620.25
Services					
Management Committeet	11 166 05	12,142.00	81,822.21	97,136.00	(15,313.79)
Management Consultant	11,166.95 7.82	83.00	445.37	664.00	(218.63)
Commissioner Expense Auditing Expense	7.02	85.00	5,305.50	4,800.00	505.50
Legal Expense	1,456.55	500.00	3,148.74	4,000.00	(851.26)
Service Bureau	686.60	1,000.00	3,606.14	8,000.00	(4,393.86)
Security Service	49.00	100.00	1,161.28	800.00	361.28
Outside Advertising	3,613.91	333.00	12,724.68	2,664.00	10,060.68
Driver and Criminal Record	., .,		308.00		308.00
Drug & Alcohol Testing		333.00	6,235.00	2,664.00	3,571.00
Pre-Employment Medical		83.00		664.00	(664.00)
Janitorial Service and Supplies	516.04	658,00	6,157.19	5,264.00	893.19
Bank Service Charges	644.02	500.00	5,345.86	4,000.00	1,345.86
Total Services	18,140.89	15,732.00	126,259.97	130,656.00	(4,396.03)
Materials and Supplies					
Fuel Operations	17,131.36	13,450.00	145,228.25	112,292.00	32,936.25
Sale of Fuel to City Departments	26,476.08	25,000.00	216,661.18	200,000.00	
Maintenance Parts	2,478.45	9,667.00	47,311.39	80,011.00	
Purchase Discounts	(420.09)	(250.00)	(1,165.16)	(2,000.00	
Tires Expense	195.00	1,249.00	6,299,16	10,430.00	
Oil and Grease	328.10	225.00	2,275.85	1,882.00	
Maintenance Supplies	347.56	639.00	7,866.10	5,112.00	2,754.10

Manchester Transit Authority Income Statement Transit For the Eight Months Ending February 28, 2006

···	Current	Budget	YTD	YTD	YTD
			_	Budget	Net Change
Body Shop Supplies Hazardous Materials	\$1,098.09 98.48	\$148.00 246.00	\$9,472.59 431.82	\$1,184.00 1,968.00	\$8,288.59 (1,536.18)
Outside Parts and Labor	50.00	42.00	431.60	336.00	95.60
Repairs-Inner City Terminal	5 0.00	250.00	493.68	2,000.00	(1,506.32)
Repairs-Building and Grounds	877.25	1,425.00	18,382.67	11,400.00	6,982.67
Repairs-Shop Equipment	524.77	190.00	1,991.26	1,520.00	471.26
Repairs-Radio Equipment		83.00	259.03	664.00	(404.97)
Repairs-Office Equipment	563.58	217.00	3,149.22	1,736.00	1,413.22
Office Supplies	445.23	670.00	6,868.41	5,360.00	1,508.41 (4,161.67)
Transit Schedules and Tickets		584.00	510.33	4,672.00	
Total Materials and Supplies	50,193.86	53,835.00	466,467.38	438,567.00	27,900.38
Utilities					•
Electricity	5,077.03	1,900.00	16,639.55	15,200.00	1,439.55
Natural Gas	183.37	1,283.00	7,582.00	10,264.00	(2,682.00)
Telephone	615.71	594.00	5,606.99	4,752.00	854.99
Water	162.60	143.00	1,370.85	1,144.00	226.85
Total Utilities	6,038.71	3,920.00	31,199.39	31,360.00	(160.61)
Insurance					
Public Liability Insurance	11,764.00	10,583.00	94,121.00	84,664.00	9,457.00
Other Liability	903.00	1,374.00	7,792.23	10,992.00	(3,199.77)
Total Insurance	12,667.00	11,957.00	101,913.23	95,656.00	6,257.23
Other Expenses					
Dues and Memberships	245.08	83.00	1,892.36 200.00	664.00	1,228.36 200.00
Tolls and Parking	221.21	250.00	1,805.94	2,000.00	(194.06)
Training and Meetings	331.31	38.00	175.00	304.00	(129.00)
Grievance Expense Depreciation	28,000.00	29,158.00	224,000.00	233,264.00	(9,264.00)
Total Other Expenses	28,576.39	29,529.00	228,073.30	236,232.00	(8,158.70)
Total Expenses	290,675.19	280,560.43	2,422,245.50	2,328,950.77	93,294.73
Net Income (Loss)	(30,510.56)	(23,326.43)	(223,100.78)	(257,428.77	34,327.99
Met Income (Loss)	(20,210.20)	(20,020.70)	(220,100,70)	7	/



School February 2006

Manchester Transit Authority Income Statement School For the Eight Months Ending February 28, 2006

	Current	Budget	YTD	YTD	YTD
			_	Budget	Net Change
Student Transportation					
Pupil Contract	\$178,719.18	\$187,550.00	\$1,091,597.94	\$1,125,300.00	(\$33,702.06)
Manchester Skill Center	15,229.26	16,031.00	95,828.56	89,952.00	5,876.56
Special Needs	16,029.90	12,824.00	86,739.67	98,317.00	(11,577.33)
Student Tickets	5,089.50	3,600.00	30,504.75	21,600.00	8,904.75
Total Student Transportation	215,067.84	220,005.00	1,304,670.92	1,335,169.00	(30,498.08)
School Charter					
Student Athletics	14,078.10	10,000.00	95,682.07	75,000.00	20,682.07
Student Fieldtrips	12,407.50	9,000.00	59,643.25	51,000.00	8,643.25
Total School Charters	26,485.60	19,000.00	155,325.32	126,000.00	29,325.32
Other Revenue					
Sale of Vehicles and Equipment			5,682.50	000.00	5,682.50
Interest Income	23.50	100.00	753.20 440.48	800.00	(46.80) 440.48
Other Non-Tranp. Revenue Total Other Revenue	200.38	100.00	6,876.18	800.00	6,076.18
Total Operational Income	241,777.32	239,105.00	1,466,872.42	1,461,969.00	4,903.42
Expenses	_ 12,171.02		, ,	, ,	
Labor					
Labor					
School Operator Wages	75,894.91	79,070.00	556,715.46	548,761.00	7,954.46
School Operator Overtime Wages	1,647.90	6,291.00	12,768.52	41,114.00	(28,345.48) (3,976.39)
Transit Operator Wages		615.00	44.61 3.30	4,021.00	(3,976.39)
Transit Operator Overtime Wages Mechanic Wages	14,194.18	8,419.00	76,473.43	72,820.00	3,653.43
Transp. Admin Wages	7,554.51	6,419.00	65,449.02	55,525.00	9,924.02
Transp. Admin Overtime Wages	13.71	270.00	887.24	2,160.00	(1,272.76)
Maint. Admin Wages	3,829.96	2,896.00	24,460.10	24,907.00	(446.90)
General Admin Wages	3,349.00	4,052.00	26,888.14	35,050.00	(8,161.86)
Gen. Admin Overtime Wages	22.16	51.00	62.07	408.00	(345.93)
Total Labor	106,506.33	108,083.00	763,751.89	784,766.00	(21,014.11)
Fringe Benefits					
Health Insurance Expense	330.22	•	4,196.07		4,196.07
Dental Insurance Expense	62.34		1,472.45		1,472.45
FICA Expense	7,969.88	7,762.53	52,699.20	56,692.98	(3,993.78)
Worker's Compensation	3,254.00	4,279.00	24,645.00	27,695.00	(3,050.00) (1,004.50)
School Operator Vacation Wages	2,886.50 1,017.60	2,385.00	7,153.50 19,855.45	8,158.00 20,582.00	(726.55)
School Operator Holiday Wages School Uniform Allowance	1,017.60 213.24	8,233.00 342.00	471.95	2,736.00	(2,264.05)
Maintenance Uniform Allowance	213.24	342.00	50.00	2,750.00	50.00
Tool Allowance			199.99		199.99
License Reimbursement	210.00	125.00	1,995.00	1,000.00	995.00
Burden Adjustment	16,443.79	14,553.00	102,269.80	114,942.00	(12,672.20)
Total Fringe Benefits	32,387.57	37,679.53	215,008.41	231,805.98	(16,797.57)
Services					
Management Consultant	11,166.95	12,142.00	81,842.21	97,136.00	
Commissioner Expense	7.82	83.00	456.43	664.00	(207.57)

All desired to the second

Manchester Transit Authority Income Statement School For the Eight Months Ending February 28, 2006

	Current	Budget	YTD	YTD	YTD
				Budget	Net Change
Auditing Expense			\$7,958.25	\$7,200.00	\$758.25
Legal Expense	4,147.95	500.00	6,326.86	4,000.00	2,326.86
Service Bureau	947.06	1,500.00	8,051.49	12,000.00	(3,948.51)
Security Service	45.24	150.00	631.68	1,200.00	(568.32)
Outside Advertising	76.76	1,250.00	5,507.57	10,000.00	(4,492.43)
•	78.00	150.00	2,083.00	1,200.00	883.00
Driver and Criminal Record Drug & Alcohol Testing	265.00	666.00	5,070.00	5,328.00	(258.00)
	203.00	684.00	3,070.00	5,472.00	(5,472.00)
Pre-Employment Medical	476.02	658.00	4,294.16	5,264.00	(969.84)
Janitorial Service and Supplies Bank Service Charges	75.50	75.00	603.40	600.00	3.40
Total Services	17,286.30	17,858.00	122,825.05	150,064.00	(27,238.95)
	, , , , , , , , , , , , , , , , , , , ,	,	·	·	
Materials and Supplies			7		
Fuel Operations	20,391.74	16,898.00	122,020.22	107,617.00	14,403.22
Maintenance Parts	7,857.91	6,130.00	32,494.72	39,041.00	(6,546.28)
Tires Expense	2,226.49	1,723.00	10,540.81	10,972.00	(431.19)
Oil and Grease	234.75	343.00	1,932.40	2,185.00	(252.60)
Maintenance Supplies	220.65	444.00	4,220.97	3,552.00	668.97
Body Shop Supplies	515.43	103.00	2,144.28	824.00	1,320.28
Hazardous Materials	68.44	171.00	300.06	1,368.00	(1,067.94)
Outside Parts and Labor	00.11	42.00	200,00	336.00	(336.00)
Repairs-Building and Grounds	181.42	1,075.00	5,665.28	8,600.00	(2,934.72)
	357.32	143.00	1,372.92	1,144.00	228.92
Repairs-Shop Equipment	211.93	83.00	423.86	664.00	(240.14)
Repairs-Radio Equipment		200.00	2,942.48	1,600.00	1,342.48
Repairs-Office Equipment	699.34		•	8,040.00	(3,797.42)
Office Supplies	205.55	1,005.00	4,242.58		(994,40)
School Schedules and Tickets	487.09	584.00	3,677.60	4,672.00	
Total Materials and Supplies	33,658.06	28,944.00	191,978.18	190,615.00	1,363.18
Utilities	•				
Electricity	4,153.96	1,433.00	13,613.57	11,464.00	2,149.57
Natural Gas	150.04	968.00	6,172.44	7,744.00	(1,571.56)
Telephone	370.52	448.00	4,137.78	3,584.00	553.78
Water	133.05	108.00	890.94	864.00	26.94
Total Utilities	4,807.57	2,957.00	24,814.73	23,656.00	1,158.73
Insurance	·				
				010 001 00	(72.4(0.00)
Public Liability Insurance	17,547.00	26,728.00	140,362.00	213,824.00	
Other Liability	886.00	1,160.00	6,820.04	9,280.00	
Total Insurance	18,433.00	27,888.00	147,182.04	223,104.00	(75,921.96)
Other Expenses					
Dues and Memberships	271.80	167.00	1,439.97	1,336.00	
Tolls and Parking	4.00		8.00		8.00
Training and Meetings	80.00	333.00	1,651.92	2,664.00	
Grievance Expense		38.00	,	304,00	
Depreciation	21,000.00	20,000.00	168,000.00	160,000.00	8,000.00
Total Other Expenses	21,355.80	20,538.00	171,099.89	164,304.00	
Total Expenses	234,434.63	243,947.53	1,636,660.19	1,768,314.98	(131,654.79)
•	7,342.69		(169,787.77)	(306,345.98	
Net Income (Loss)	1,342.07	(4,842.53)	(107,107.17)	(500,545.70	200,000.

Commissioners Memorandum

To:

Commissioners

From:

Evan Rosset, Operations Planning Manager

Date:

March 22, 2006

Re:

Transit Ridership Report - February 2006



EVTD

		<u>Februa</u>	ıry		FYTD	
Routes Weekdays	2005	2006 20		FY 2005	FY 2006	
Saturdays	4	4	% Change			% Change
Airport- Route #1	742	711	-4.18%	7,606	6,312	-17.01%
Lake-Hanover St. Route #2	3042	3,071	0.95%	24,357	22,388	-8.08%
Goffsfalls Route #3	1072	1,456	35.82%	9,694	11,825	21.98%
Page-Elliot Route #4	1785	1,792	0.39%	13,849	14,595	5.39%
Pinard-Bremer Route #5	1388	1,107	-20.24%	8,700	8,677	-0.26%
Gossler-St. Anselm Route #6	2199	2,264	2.96%	16,644	18,844	13.22%
VA Hospital Route #7	1991	2,118	6.38%	15,217	19,129	25.71%
So. Willow Route #8	3537	3,156	-10.77%	26,006	29,035	11.65%
DW Highway-River Rd. Route #9	1869	2,216	18.57%	15,651	18,643	19.12%
Valley-Weston Rd. Route #10	3412	3,094	-9.32%	25,927	27,971	7.88%
Front St. Route #11	1666	1,807	8.46%	11,965	15,082	26.05%
So. Beech Route #12	2459	2,609	6.10%	22,688	24,245	6.86%
Bedford Mall Route #13	4115	3,800	-7.65%	33,171	33,242	0.21%
Vista Shuttle	362	347	-4.14%	3,721	3,599	-3.28%
Hannaford Shuttle	491	556	13.24%	4,576	5,108	11.63%
Stop & Shop Shuttle		142			244	
VERIZON SHUTTLE	722	242	-66.48%	5,248	1,666	-68.25%
(number of events)	6	6	0.00%			

Weekday Fixed Route Totals	30,852	30,488	-1.18%	245,020		
Saturday Fixed Route Totals	3,198	3,316	3.69%	25,440		10.58%
MTA Specials & Excursions	0	0		420		
Fixed Route Weekday Average	1,543	1,524	-1.18%	1,464	1,524	4.13%
· · · · · · · · · · · · · · · · · · ·						
Total Transit Passengers Served	34,050	33,804	-0.72%	270,880	288,935	6.67%
Total StepSaver Passengers Served	864	819	-5.21%	6634	6,720	1.30%

The attached graph shows system-wide ridership trends.

Evan Rosset

Operations Planning Manager



New Hampshire Division of Historical Resources

State of New Hampshire, Department of Cultural Resources 19 Pillsbury Street, Concord, NH 03301-3570 TDD Access: Relay NH 1-800-735-2964 www.nh.gov/nhdhr 603-271-3483 603-271-3558 FAX 603-271-3433 preservation@nhdhr.state.nh.us

March 22, 2006

Mayor and Board of Aldermen 1 City Hall Plaza Manchester NH 03101

Dear Mayor and Aldermen;

This letter is to inform you that Stark Park in Manchester, New Hampshire, will soon be considered by the New Hampshire State Historical Resources Council for nomination to the National Register of Historic Places.

The National Register is the official federal listing of significant heritage resources (buildings, structures, sites, districts, and objects) worthy of preservation, but it does not impose any restriction or limitation on the use of private or non-federal property unless federal funds or programs are involved. Registered resources are eligible to be considered for federal matching grants-in-aid for protection, preservation, rehabilitation or reuse, when funding is available. Currently funding is unavailable. National Register designation also provides for review by the Advisory Council on Historic preservation (a federal agency) of potential effects which any federally funded, assisted or licensed project might have on registered properties. For further information, please refer to 36 CFR 800.

If a property is listed to the National Register, certain federal tax provisions may apply. The Tax Reform Act of 1986 revises the historic preservation tax incentives authorized by Congress in the Tax Reform Act of 1976, the Revenue Act of 1978, the Tax Treatment Extension Act of 1980, the Economic Recovery Tax Act of 1981, and Tax Reform Act of 1984, and as of January 1, 1987, provides for a 20% Investment Tax Credit (ITCs) for rehabilitation of older commercial buildings are combined into a single 10% ITC for commercial or industrial buildings built before 1936. The Tax Treatment Extension Act of 1980 provides federal tax deductions for charitable contributions for conservation purposes of partial interests in historically important land areas or structures. Whether these provisions are advantageous to a property owner is dependent upon the particular circumstances of the property and the owner. Because tax aspects outlined above are complex, individuals should consult legal counsel or appropriate local Internal Revenue Service office for assistance in determining the tax consequences of the above provisions. For further information on certification requirements, please refer to 36 CFR 67.

Although there are no known coal resources in New Hampshire, we are required by federal regulations to notify you that if the property contains coal resources and is listed on the National Register, certain provisions of the Surface Mining and Control Act of 1977 make it less likely that surface mining of the coal will be permitted by the state or federal government. For further information, please refer to 30 CFR 700 et. Seq. Owners of private properties nominated to the National Register of Historic Places must be given an opportunity to concur in or object to listing in accord with the National Register.

MAR 23 2006

CITY CLERK'S OFFICE



Historic Preservation Act Amendments of 1980 and federal regulation 36 CFR Part 60. (These provisions apply to fee simple ownership only.)

Any owner or partial owner of private property who chooses to object to listing is required to submit to the State Historic Preservation Officer a notarized statement certifying that the party is the sole or partial owner of private property, as appropriate, and objects to the listing. For a single privately owned property with one owner, the property will not be listed if the owner objects. In nominations with multiple ownership of a single property, the property will not be listed if a majority of the owners object. In the case of a district nomination, the district will not be listed if a majority of the owners objects to listing. Each owner or partial owner of private property has one vote regardless of what part of the property that party owns. If the property cannot be listed because the owner or a majority of owners object prior to the submission of a nomination by the state, the State Historic Preservation Officer shall submit the nomination to the Keeper of the National Register for a determination of the eligibility of the property for inclusion in the National Register. If the property is then determined eligible for listing, although not formally listed, federal agencies will be required to allow the Advisory Council on Historic Preservation an opportunity to comment before the agency may fund, license, or assist a project which will affect the property. If you choose to object to the listing of your property, the notarized objection must be submitted to the State Historic Preservation Officer, Department of Cultural Affairs, Division of Historical Resources, 19 Pillsbury Street - 2nd Floor, Concord, N.H. 03301 by April 17, 2006.

If you wish to comment on whether the property should be nominated to the National Register, please send your comments to the Division of Historical Resources. 19 Pillsbury Street -2^{nd} Floor, Concord, N.H. 03301. Comments must be received by April 17

If you have any questions or would like additional information, please contact me at 271-6437 or christine.fonda.rankie@dcr.nh.gov.

Sincerely,

Christine Fonda Rankie Architectural Historian

Christing J. Warlie

National Register Coordinator

cc: Planning Board Conservation Commission Heritage Commission



THE STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION

MANCHESTER CITY CLERK



CAROL A. MURRAY, P.E.

Commissioner

'06 MAR 30 P4:44

March 16, 2006

All Ways Wrecking 717 Mayhew Tumpike Bridgewater, NH 03222

Re: Bedford-Manchester X-A000 (410), 11512L

Demolish 8 residential structures on Trolley Way and 4 residential structures along US 3.

You are hereby advised that construction of referenced contract was completed and accepted on March 15, 2006.

By copy of this letter the project work is now turned over to the appropriate agency for maintenance. It is the responsibility of the Contractor to file required Notice of Termination forms with the EPA and with the Department.

Seeded areas that do not establish acceptable growth will be reseeded at the Contractor's expense per 107.14. This will not affect the completion and acceptance date and no money will be retained for this work.

A final estimate will be forwarded for review following project audit.

To ensure processing of all payments it is imperative that applicable Certificates of Compliance be on file with the Department.

Attached CONTRACTOR EVALUATION OF NHDOT PROJECT PERFORMANCE form is voluntary and is to be directed to the Bureau of Construction office in Concord, N.H. if utilized.

FJB/jlk via Construction Administrator

Deb Weil, Contracts Administration

Bureau of Environment

Bureau of Highway Design

Bureau of Highway Maintenance

Bureau of Materials & Research

Bureau of Right-of-Way

Project Programming

Bureau of Planning & Community Assistance

Contract Administrator, Mark Commerford

Director of Project Development

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Frank F. Bauer, P.E. District Construction Engineer

Contractor, All Ways Wrecking
District 5 Maintenance
District 5 Communication
Environmental Coordinator, Ron Crickard
Labor Compliance, Doug Potter
Surety, North American Specialty Insurance Co.
The Town of Bedford and The City of Manchester
Bedford and Manchester Police Departments
Utility Section, Chuck Schmidt

JOHN O. MORTON BUILDING - 7 HAZEN DRIVE - P.O. BOX 483 - CONCORD, N.H. 03302-0483
TELEPHONE: 603-271-3734 - FAX: 603-271-3914 - TDD ACCESS: RELAY NH 1-800-735-2964 - WWW.NHDOT.COM

In the year Two Thousand and Six

A RESOLUTION

"A Resolution appropriating to the Manchester Airport Authority the sum of \$52,321,042 from Special Airport Revenue Funds for Fiscal Year 2007."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Fifty-Two Million, Three Hundred Twenty-One Thousand, Forty-Two Dollars (\$52,321,042) from Special Airport Revenue funds shall be hereby appropriated to the Manchester Airport Authority for Fiscal Year 2007 as follows:

Salaries and Wages. Line Item Expenses. Capital Outlay	4,937,297 18,461,100 4,464,000
RESTRICTED FUNDS: Subject to the approval of the Finance Officer. Employee Benefits & Insurance	1,708,645
Debt - Principal and Interest Debt - Bond Financing Audit	22,300,000 250,000 50,000
RESTRICTED FUNDS: Subject to the approval of the Board of Mayor and	Aldermen.
Contingency	150,000
TOTAL	52,321,042





In the year Two Thousand and Six

A RESOLUTION

"A Resolution appropriating to the Parking Fund the sum of \$6,603,825 from Parking for the Fiscal Year 2007."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Six Million, Six Hundred Three Thousand, Eight Hundred Twenty-five Dollars (\$6,603,825) from Parking shall be hereby appropriated to the Parking Fund for Fiscal Year 2007 as follows:

Salaries and Wages Line Item Expenses Debt Service	560,000 5,001,175 768,150
RESTRICTED FUNDS: Subject to the approval of the Finance Officer.	
Employee Benefits	274,500
TOTAL	\$6,603,825

In the year Two Thousand and Six

A RESOLUTION

"A Resolution appropriating the sum of \$2,968,193 from Recreation User Charges to the Recreation Division for Fiscal Year 2007."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Two Million, Nine Hundred Sixty-Eight Thousand, One Hundred Ninety-Three Dollars (\$2,968,193) from Recreation User Charges to the Recreation Division for Fiscal Year 2007 be hereby appropriated for operation Expenses as follows:

Division for Fiscar 1 car 2007 be hereby appropriated to operation and	
Salaries and WagesLine Item Expenses	1,326,502 706,663 55,000
RESTRICTED FUNDS: Subject to the approval of the Finance Officer.	
Employee Benefits. Insurance. Debt – Principal and Interest. Audit.	371,609 100,784 347,635 10,000
RESTRICTED FUNDS: Subject to the approval of the Board of Mayor and	d Aldermen.
Contingency	50,000
Total	\$2,968,193





In the year Two Thousand and six

A RESOLUTION

"A Resolution appropriating to the Manchester School District the sum of \$143,000,000 for the Fiscal Year 2007."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of One Hundred Forty-Three Million Dollars (\$143,000,000) is hereby appropriated to the Manchester School District to be taken from such unappropriated money as may now be in the City Treasury or may hereafter come into it and the balance by tax upon the estates liable to be taxed in said City and by tax on polls, or from other source shall be appropriated as follow:

<u>RESTRICTED FUNDS:</u> Subject to the approval of the City of Manchester Board of School Committee.

\$143,000,000

K

In the year Two Thousand and Six

A RESOLUTION

"A Resolution appropriating to the Manchester School Food and Nutrition Services Program the sum of \$5,537,900 from School Food and Nutrition Services Revenues for Fiscal Year 2007."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Five Million, Five Hundred Thirty-Seven Thousand, Nine Hundred Dollars (\$5,537,900) from School Food and Nutrition Services revenues shall hereby be appropriated to the Manchester School Food and Nutrition Services program for Fiscal Year 2007 as follows:

<u>RESTRICTED FUNDS:</u> Subject to the approval of the Manchester Board of School Committee.

\$5,537,900



In the year Two Thousand and Six

A RESOLUTION

"A Resolution appropriating the sum of \$16,664,386 from Sewer User Rental Charges to the Environmental Protection Division for Fiscal Year 2007."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Sixteen Million, Six Hundred Sixty-Four Thousand, Three Hundred Eighty-Six Dollars (\$16,664,386) from Sewer User Rental Charges to the Environmental Protection Division for Fiscal Year 2007 be hereby appropriated for operation Expenses as follows:

Salaries and Wages. Line Item Expenses. Capital Outlays. RESTRICTED FUNDS: Subject to the approval of the Finance Officer.	2,374,007 4,598,564 1,224,328
Employee Benefits	932,149 184,799 7,044,737 19,002
RESTRICTED FUNDS: Subject to the approval of the Board of Mayor and	Aldermen.
Contingency	286,800
TOTAL	\$16,664,386

K

In the year Two Thousand and Six

A RESOLUTION

"A Resolution appropriating to the Manchester Transit Authority the sum of \$1,100,000 for the Fiscal Year 2007."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of One Million, One Hundred Thousand Dollars (\$1,100,000) is hereby appropriated to the Manchester Transit Authority to be taken from such unappropriated money as may now be in the City Treasury or may hereafter come into it and the balance by tax upon the estates liable to be taxed in said City and by tax on polls, or from other source shall be appropriated as follows:

RESTRICTED FUNDS: Subject to the approval of the Manchester Transit Authority.

\$1,100,000



In the year Two Thousand and Six

A RESOLUTION

"A Resolution appropriating to the Central Business Service District the sum of \$244,000 from Central Business Service District Funds for Fiscal Year 2007."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of Two Hundred and Forty Four Thousand Dollars (\$244,000) from Central Business Service District funds shall be hereby appropriated to the Central Business Service District for Fiscal Year 2007 as follows:

RESTRICTED FUNDS: Subject to the approval of the Planning Director.

K

In the year Two Thousand and Six

A RESOLUTION

"Continuation of the Central Business Service District."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS,

the establishment of Central Business Service Districts are authorized under provision of RSA 31:120 through RSA 31:125; and

WHEREAS,

the Board of Mayor and Aldermen have further authorized the establishment of such districts and has set forth procedures for the same in Chapter 37 of the Code of Ordinance; and

WHEREAS,

the Board of Mayor and Aldermen, after consultation with and on the recommendation of an Advisory Board of owners and tenants within the proposed district, find that a central business service district should be continued:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN:

1. That the recommended boundaries of the district within which services will be provided and assessments made on the property are:

Beginning at a point at the intersection of River Road and west North Street; thence easterly along West North Street and continuing along North Street to Bay Street;

thence southerly along Bay Street to Sagamore Street;

thence along Sagamore Street to a point at the rear property line of property at 1631 Elm Street (Rite-Aid);

thence generally southerly along the rear property line of property at 1631 Elm Street (Rite-Aid) to Pennacook Street;

thence westerly along Pennacook Street to an alley - Elm Street East Back;

thence southerly along Elm Street East Back Alley to Blodgett Street;

thence westerly along Blodgett Street to an alley - Elm Street East Back;

thence southerly along Elm Street East Back Alley to Brook Street;

thence easterly along Brook Street to Temple Court;

thence southerly along Temple Court to Harrison Street;

thence westerly along Harrison Street to the rear of the building at 1415 Elm Street (the "Sears Building" so-called);

thence southerly along the rear of the building at 1415 Elm Street (the "Sears Building" so-called) to Prospect Street;

thence continuing southerly along the rear property line of 1331-1375 Elm Street to Myrtle Street;

thence continuing southerly along an alley - North Church Street to Orange Street;



In the year Two Thousand and Si

A RESOLUTION

"Continuation of the Central Business Service District."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

thence easterly along Orange Street to Chestnut Street; thence southerly along Chestnut Street to Bridge Street; thence easterly along Bridge Street to Pine Street; thence southerly along Pine Street to Manchester Street; thence westerly along Manchester Street to Chestnut Street; thence southerly along Chestnut Street to Auburn Street; thence westerly along Auburn Street to Elm Street; thence westerly along Elm Street to the southerly point of property on the west side of Elm Street now or formerly of Allen-Bradely Corp.; thence westerly along the property line of said property to the B & M rail line;

thence continuing westerly across property of the City of Manchester to the Merrimack River;

thence northerly along the Merrimack River to the Amoskeag Dam; thence easterly from the Amoskeag Dam on a line extending to River

thence northerly along River Road to West North Street; said point also being the point of beginning.

That the district is to include all properties within the described boundaries.

- That the assessed values of the properties for purposes of assessments be established in accordance with the property tax maps and records as maintained by the Board of Assessors.
- That services to be provided within the District consist of daily cleaning, maintenance and inspection of incidental repairs within the right-of-way in the District and such other services as determined by the Advisory Board.
- 4. That the special district assessment for Fiscal Year 2007 be established at \$.64 per thousand dollars of assessed value of each property assessed within the district.
- 5. That the special district assessment shall be made against the owners of all commercial, all industrial and residential properties of five units or more, (excluding multi unit condominium properties).

Resolved, that this Resolution shall take effect upon its passage.

In the year Two Thousand and Six

A RESOLUTION

"Appropriating all Incremental Meals and Rooms Tax Revenue Received by the City in Fiscal Year 2007 and held in the Civic Center Fund, for the payment of the City's Obligations in Said Fiscal Year Under the Financing Agreement."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS.

IN ACCORDANCE WITH THE New Hampshire Revised Statutes Annotated, the Board of Mayor and Aldermen established on the books of the City the Civic Center Fund; and

WHEREAS,

Meals and Rooms Tax Revenue, in excess of \$454,927 in each year, paid to the City by the State of New Hampshire in accordance with RSA 78-A shall be held in the Civic Center Fund to pay the City's share of the costs of constructing the Manchester Civic Center; and

WHEREAS,

in accordance with the terms of the Financing Agreement between the City and the Manchester Housing and Redevelopment Authority dated as of March 1, 2000 (the "Financing Agreement"), the City must appropriate funds held in the Civic Center Fund to meet its obligations under the Financing Agreement;

NOW, THEREFORE, be it resolved as follows:

 That all Incremental Meals and Rooms Tax Revenue received by the City in Fiscal Year 2007 and held, in the Civic Center Fund, is hereby appropriated for the payment of the City's obligations in said fiscal year in accordance with the terms of the Financing Agreement.

Resolved, that this Resolution shall take effect upon its passage.



In the year Two Thousand and Six

A RESOLUTION

"Raising Monies and Making Appropriations for the Fiscal Year 2007."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the sum of One Hundred Thirteen Million, Nine Hundred Sixty-Four Thousand, Six Hundred Eight Dollars (\$113,964,608) plus the County Tax be taken from such unappropriated money as may now be in the City Treasury or may hereafter come into it, and the balance by tax upon the estates liable to be taxed in said City and by tax on polls, or from other source, shall be appropriated as follows:

General Government

010	Aldermen	197,127
020	Assessors	780,553
020	ASSESSOIS	ŕ
030	Building Department	1,507,186
040	City Clerk	1,092,610
050	Manchester Economic Development Office	410,823
070	City Solicitor	1,356,314
100	Finance	1,485,850
130	Information Systems	1,844,307
160	Mayor	269,231
180	Office of Youth Services	578,075
190	Human Resources	802,385
200	Planning Department	973,719
210	Building Maintenance	6,902,025
220	Tax Collector	687,288
300	Fire Department	22,095,283
330	Police Department	22,683,645
410	Health Department	1,955,375

In the year Two Thousand and Six

A RESOLUTION

"Raising Monies and Making Appropriations for the Fiscal Year 2007."

		Page 2
Resol	ved by the Board of Mayor and Aldermen of the City of Manches	ter as follows:
500	Highway Department	21,022,008
520	Traffic Department	962,213
600	Welfare Department	1,286,147
650	Parks, Recreation & Cemetery	3,254,221
710	Library Department	2,670,061
802	Elderly Services	313,615
	Central Purchasing	200,000
170	Non-Departmental	
	Contingency	240,000 1,000,000 152,700 68,817 14,842 40,000 1,904,638 1,330,000 100,000 8,341,600 5,441,950
	Total	\$113,964,608





In the year Two Thousand and Six

A RESOLUTION

"Approving the Community Improvement Program for 2007, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the City of Manchester is presented with a number of Community needs and opportunities in the 2007 to 2012 period; and

WHEREAS, certain resources have been identified which can be used in addressing these community needs and opportunities; and

WHEREAS, municipal departments, boards and commissions, have been provided broad opportunity to participate in the identification of community needs and opportunities and of strategies to meet these needs and opportunities; and

WHEREAS, the Board of Mayor and Aldermen has reviewed the 2007 Community Improvement Program; and

WHEREAS, the Board of Mayor and Aldermen will review the Multiyear Program for the period of 2008 to 2012 at a subsequent Board of Mayor and Aldermen meeting; and

WHEREAS, the Board of Mayor and Aldermen wishes to have carried out those programs, projects and activities identified as Tables 1 to 5 of the Community Improvement Program;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN:

THAT, the Community Improvement Program be adopted and endorsed as an essential aspect of the planning and management of the City's capital and service needs and of sound fiscal planning and control;

THAT, the goals and objectives in the Community Improvement Program reflect priority community needs and opportunities for 2007 and, generally for the 2008 to 2012 period and are hereby adopted;

THAT, the programs and projects to be proposed for the 2008 to 2012 period be generally endorsed as addressing priority goals and objectives within the City's reasonable ability to pay;

A.

In the year Two Thousand and Six

A RESOLUTION

"Approving the Community Improvement Program for 2007, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

THAT,

the proposed programs and projects identified and recommended for action in 2007 be endorsed and approved subject to appropriation limits, and that those recommended for years 2008 to 2012 be endorsed subject to annual review, revision, and reconsideration of municipal goals, objectives, priorities and financial constraints;

THAT,

subject to administrative procedures and other pertinent requirements as are and may, from time to time, be set forth by the Board of Mayor and Aldermen, in the Code of Federal Regulations, conditions of grant awards, and contracts, there is hereby authorized and appropriated as follows:

the amount of \$17,387,075 in federal, state, and private grant funds in the manner set forth in Table 1, which is attached hereto and made a part hereof by reference: provided, however, that in the event such grant funds are awarded in an amount less than the appropriation amounts set forth in Table 1, or in the event any required local matching funds are appropriated in an amount less than set forth in Table 1, the amount of funds appropriated herein shall be correspondingly reduced;

the amount of \$3,004,845 in Federal Community Development Block Grant program funds and program income, Emergency Shelter Grant funds and HOME funds in the manner set forth in Table 2 which is attached hereto and made a part hereof by reference; provided, however, that in the event the funds are awarded in an amount less than the appropriation amounts set forth in Table 2, the amount of funds appropriated herein shall be correspondingly reduced; and

THAT,

subject to appropriation, and pursuant to the budget and subject to administrative procedures and other pertinent requirements of the Community Improvement Program as may, from time to time, be set forth, there is hereby authorized as follows:

the amount of \$1,904,638 in FY 2007 municipal funds, for expenditures in the manner set forth in Table 3, which amount shall be identified in a non-departmental account entitled "2007 Community Improvement Program";



In the year Two Thousand and Six

A RESOLUTION

"Approving the Community Improvement Program for 2007, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

the amount of \$10,300,000 in proceeds from the issuance of short term notes and general obligation bonds for projects as set forth in Table 4; and

the amount of \$17,127,000 for projects financed through enterprises and fees as set forth in Table 5;

THAT,

all such appropriations made herein or hereafter for 2007 Community Improvement Program activities be subject to submission, review and approval of budget information by the Finance Committee of the Board of Mayor and Aldermen prior to expenditure;

THAT,

the Office of the Mayor and/or the Planning & Community Development Department be authorized to cause the expenditure of such monies appropriated and available to carry out the 2007 Community Improvement Program, which authorization shall include execution of pertinent third-party purchase-of-service contracts, and letters of donations;

THAT

consistent with this Resolution, the Office of the Mayor and/or the Planning & Community Development Department be authorized to prepare, submit, negotiate and enter into an agreement and contracts with Federal government departments and agencies and the State of New Hampshire for the period July 1, 2006 to June 30, 2007, that the Office of the Mayor and/or the Planning & Community Development Department be further authorized to contract for federal and state grants for programs and projects and to obligate and commit the local matching share of grants in accordance with the 2007 Community Improvement Program, and that the Office of the Mayor and/or the Planning & Community Development Department be authorized to seek such additional federal, state or private funds as may, from time to time, be made available for programs, projects and activities identified in the 2007 to 2012 period;

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In the year Two Thousand and S

A RESOLUTION

"Approving the Community Improvement Program for 2007, Raising and Appropriating Monies Therefore, and Authorizing Implementation of Said Program."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

THAT,

the Planning Department be authorized to prepare, submit, negotiate, and contract for funds to be made available to the City under the Housing and Community Development Act of 1974 (as amended) for financing of referenced programs and projects, which authorization shall include authority to provide required policy and administrative assurances including civil-rights, equal opportunity, citizen participation, relocation and property acquisition policy, environmental assurances, labor standards, and others as may be specified in Federal Rules and Regulations Chapter V, Part 570 Community Development Block Grants, Sub Part D, and other pertinent assurances as may, from time to time, be required;

THAT,

the Office of the Mayor and/or the Planning & Community Development Department be authorized to advise other public and private agencies at the federal, state, regional and local level of the approval of the 2007 to 2012 Community Improvement Program and to seek the support of such agencies in carrying out program, projects and activities listed in Section 1 of the 2007 to 2012 Community Improvement Program;

THAT,

the Office of the Mayor and/or the Planning & Community Development Department be authorized and is hereby directed to inform all boards and commissions, agencies and departments of the approval of the 2007 Community Improvement Program;

THAT,

The Planning & Community Development Department be authorized to submit the Consolidated Plan as part of the Community Development Block Grant submission.

Resolved, that this Resolution shall take effect upon its passage.

Frank C. Guinta Mayor

March 29, 2006

City of Manchester

PROPOSED

Fiscal Year 2007 Community Improvement Program

CIP Description

special project needs of the City with the available resources. It integrates the planning and policy aspects of the City's capital budget and determines their conformance with City goals. There are five separate Tables representing different sources of funds. The program is adopted as part of the City's overall budget process. The Community Improvement Program is both a planning tool and a budgeting program. It is designed to coordinate the capital and

Total amount

Table 1	Federal, State and Other Funds Includes Federal and State Grants (other than HUD), private contributions, trust funds and similar funding	\$ 17,387,075
Table 2	Community Development Block Grant, Emergency Shelter, and HOME funds Includes all funds received from the Department of Housing and Urban Development	\$ 3,004,845
Table 3	City Cash Includes special projects funded under the FY 2007 operating budget of Manchester	\$ 1,904,638
Table 4	General Obligation Bonds Includes all projects funded by General Obligation Bonds of the City of Manchester	\$ 10,300,000
Table 5	Projects financed through Enterprises, Fees and Other Dedicated Sources Includes capital projects of the Airport, Manchester Water	s 17,127,000

otal CIP

Works, Environmental Protection Division, Parks & Recreation

Enterprise Fund, and similar projects

\$ 49,723,558

CIP Resolution

Table 1 - Federal, State, Other Funds

- Annual Control of the Control of t	Department		FY 2007		ţ
Project#	# Project Name	Description	Recommended	Source	Notes
Health an 210007	Health and Human Services 210007 Health Department HIV Counseling & Testing	Counseling and testing to individuals who may be at risk of HIV.	\$30,000	STATE	
210107	Health Department Homeless Healthcare	Funds to support health care services for homeless persons in Manchester.	\$320,000	STATE	
210207	Health Department Immunization Services	Program to promote childhood immunizations and improve immunization rates.	\$82,500	STATE	
210307	Health Department Lead Poisoning Prevention	Screening, case management, education and enforcement of lead abatement measures.	\$46,900	STATE	
210407	Health Department Public Health Preparedness	Funding to upgrade the Health Department's preparedness for and ultimate response to bioterrorists, outbreaks of infectious disease and other public health issues.	\$710,746	STATE	
210507	Health Department Refugee Translation Services	Program to address public health issues associated with the City's growing refugee populations and to provide funding for various translation services.	\$22,000	STATE	
210607	Health Department School Based Dental Services	Program funding to support school based dental services currently provided by the Manchester Health Department as well as allow for the expansion of care for Manchester children.	\$15,000	STATE	

	Department		FY 2007	,	:
Project#	t Project Name	Description	Recommended	Source	Notes
210707	Health Department STD Clinical & DIS Program	Walk-in clinic for persons at risk of STD; referral site for individuals identified as having been in contact with an identified case of STD.	\$78,116	STATE	
210807	Health Department TB Prevention & Control	Funds offset costs of local TB control, including screening, case management, case investigation, directly observed therapy, and targeted testing for high risk groups.	\$40,365	STATE	•
210907	Office of Youth Services 6% Incentive Program	Funds for alternative educational setting for at-risk youth, along with memberships to youth oriented clubs.	\$8,000	STATE	
211007	Office of Youth Services OJJDP WYR Project	Continuation of a new program focusing on a multifaceted approach to reducing juvenile delinquency in the City. Program will be a joint effort among various City Departments, i.e. OYS,	\$68,075	FED/STATE	Also Funded Table 3; \$37,737 Federal & \$30,338 State
211107	Office of Youth Services Substance Abuse Treatment Service	Schools, Police and the State TDC. Provides outpatient services to prevent alcohol and drug abuse among youth in greater Manchester.	\$40,000	STATE	

	EED/STATE	
		\$11,000,000
		Anticipated Federal & State grants for operation of special projects.
1	310107 School Department	School Projects
Education	310107	

	FEDERAL
	\$25,000
	Funding for computer statistics software to analyze crime patterns and trends.
Public Safety	410007 Police Department Comstat

	7		FY 2007		
Project #	# Project Name	Description	Recommended	Source	Notes
410107	Police Enforc	Program funding for officer salaries to enforce underage drinking laws.	\$25,000	STATE	
410207	Police Department Gang Interdiction	Funding to reimburse the Manchester Police Department for overtime salary for assistance in the Statewide efforts to deal with gangs and gang related crimes.	\$150,000	STATE	
410307	Police Department Highway Public Safety Grants	State funding for various law enforcement activities.	\$10,000	STATE	
410407	Police Department Homeland Security	Implementation of Homeland Security Program Special Operations Unit.	\$300,000	STATE	
410507	Police Department Justice Assistance Grant	U.S. Department of Jusice funding to purchase equipment for faw enforcement functions.	\$125,000	FEDERAL	
410607	Police Department MHRA Community Policing	Per contract with MHRA two officers will patrol the two public housing complexes as well as MHRA owned properties on Lincoln, Clay, Merrimack & Lowelf Streets.	000'06\$	ОТНЕК	
410707	Police Department NH Drug Task Force	Operational Costs for an assigned officer who assists in a multi-jurisdictional Drug Task Force, with the goal of efficiently reducing the flow of drugs into NH communities.	000'09\$	STATE	
410807	Police Department NH DWI Patrol Program	Operation of DWf sobriety checkpoints in cooperation with the NH State Police to identify and apprehend impaired drivers, increase public awareness and reduce serious motor vehicle accidents.	\$20,000	STATE	

(*) (*) (*)

Nofoe	STORE STORES						*		
Course	Source	STATE	STATE	STATE	STATE	STATE	FEDERAL.	STATE	
FY 2007	Кесоттепаеа	\$6,000	\$11,000	\$6,000	\$40,000	\$10,000	\$250,000	\$100,000	
: -	Description	Program funding for officer salaries to enforce traffic laws associated with the safe operation of public school buses.	Operation of DWI sobriety checkpoints in cooperation with the NH State Police to identify and apprehend impaired drivers, increase public awareness and reduce serious motor vehicle	accidents. Concentrated efforts to enforce speed laws using State Grant funds.	Concentrated efforts to enforce speed laws using state grant funds as well as enforcement of noise and other traffic violations.	The program will concentrate on juvenile gun violence prevention through community outreach and education.	Program funding for officer overtime and "drug buy" money to support this initiative.	Funds are used to pay salaries/benefits of Domestic Violence Officer and two Victim Advocates to actively pursue Domestic Violence cases where the victim refuses to press charges or recants.	
	# Project Name	Police Department NH School Bus Enforcement Patrols	Police Department NH Sobriety Checkpoint Program	Police Department NH Speed Enforcement Program	Police Department Noise & Speed Enforcement	Police Department Project Safe Neighborhoods	Police Department Streetsweeper	Police Department VAWA	
,	Project#	410907	411007	411107	411207	411307	411407	411507	

7.35eT

	K						
Notes		Verizon Arts Fund		Verizon Arts Fund			
Source	STATE	ARTS	CBDRF	ARTS	AHTF	AHTF	AHTF
FY 2007 Recommended	\$75,000	\$7,000	\$15,000	\$10,000	\$200,000	\$20,000	. \$50,000
Description	Provides a non-secure detention facility, with complete sight and sound separation from adult detainees, for youths classified as Delinquent Offenders during the pre-arraignment phase of their processing.	Funds to provide security and bandstand for the festival.	Development of staging platform to allow for placement and viewing of the exhibit.	Provide after school and full time summer performing arts programs to at risk youth. 60 youths will be served.	Funding to construct 29 units of affordable housing and a supportive service space on the former site of Our Lady of the Cedars Catholic Church.	Operational support for the Spruce Street transitional housing facility. Five single fathers with children will be served.	Funding for the necessary design services to connect the Huse Road Manufactured Housing Cooperative to the City's water and sewer sytems. Design to be conducted or supervised by the Public Works Department.
Department t Project Name	Police Department Youth Attendant Program	Recreation and Leisure 510007 Manchester Art Association Mill City Festival	SEE Science Center LEGO Millyard Exhibit	The Acting Loff Off The Streets, Onto Stage	Housing and Community Development 610007 Families In Transition Mothers & Children Recovery Center	Families In Transition Spruce Street Transitional Housing	Huse Road Cooperative Inc Design Engineering
Project #	411707	Recreation 510007	510107	510207	Housing a	610107	610207

	Department		FY 2007		
Project#		Description	Recommended	Source	Notes
610307	Parks, Recreation & Cemetery Project Greenstreets (Donations)	A unique urban forestry program that strives to improve the environmental quality of Manchester through the planting and maintenance of trees along City Streets, within parks and at school yards.	\$12,384	OTHER	Also Funded Table 2 & 3
610407	Planning & Community Development Housing Rehab/Lead Hazard Control Program	Loan/Grant program to assist property owners with code deficiencies and rehabilitation of their housing and the elimination of lead based paint hazards.	\$75,000	АНТЕ	Also Funded Table 2
610507	The Prayer Hall, Inc. Welcome Home Shelter/Transitional Housing	Operational costs of facility which provides transitional housing and supportive services.	\$12,427	AHTF	Also Funded Table 2
Transpor	Transportation and the Environment				
710007	Parking Enterprise Parking Infrastructure Improvements	Investment in technological improvements to better manage parking supply and demand as well as improve revenue flows.	\$1,000,000	ОТНЕК	One Time Fund
710207	Planning & Community Development Interpretive Sign Program	Fabrication and installation of interpretive signs within the City's scenic byway in the Millyard.	\$25,000	CBDRF	
710107	Pparks, Recreation & Cemetery Crystal Lake Land Acquisition	Funding to purchase land adjacent to the Crystal Lake Park.	\$250,000	AMF	Airport Mitigation Fund
710307	Traffic Department Hanover Street Banner Pole Install	Installation of two span wire structures across Hanover Street west of Chestnut Street to accommodate banners to advertise festivals occurring around the City.	\$10,000	CBDRF	
710407	Transit Authority Passenger ADA Lift Van	Federal (FTA) portion of 80/20 program will be used to purchase one 20-24 passenger ADA accessible lift van.	\$72,112	· FTA/STATE	10% Local Share Funded in Table 2

Page 6

	Department	P. Committees	FY 2007 Recommended	Source	Notes
Project N Transit Authority Transit Buses	Project Name it Authority it Buses	Pescripuon Federal (FTA) portion of 80/20 program to purchase three 30 to 35 foot heavy duty low floor	\$810,000	FTA/STATE	10% Local Share Through Motorized & Other Equipment Program
Community Management	ement	wheelchair accessible transit buses.			
ntown Mis	Intown Manchester Building Improvement Program	Program funding to provide incentives for façade upgrades in the CBSD through \$5,000 matching grants.	\$50,000	CBDRF	
ıtown M loliday D	Intown Manchester Holiday Decorations	Installation of Holiday lighting in the downtown and gateways into the City. Two to Four Startights banners to be designed and installed in designated locations.	\$7,000	CBDRF	
ntown M ight Ban	Intown Manchester Light Banner Series	Development of festive light banners over Hanover and other selected areas within the CBSD.	\$10,000	CBDRF	* See Footnote
MEDO Hackett h	MEDO Hackett Hill Business Park	Funding to begin infrastructure improvements to the park including roadways, sidewalks, lighting and utilities.	\$671,450	ОТНЕВ	
lanning inergy E	Planning & Community Development Energy Efficiency Program	Funding to assist low-income City residents with the cost of energy efficiency improvements in their homes/apartments thereby reducing energy costs.	\$50,000	AHTF	
Panning Resource Coordina	Planning & Community Development Resource Coordinator/Vista Coordinator	Funding to support partial funding of Grant Originator and Resource Coordinator positions.	\$40,000	VISTA	Also Funded Table 2

1.0000

* Intown Manchester to coordinate through Planning Department with potential to use local art students for creation of new light banners.

3/29/2006

Table 2 - Community Development Block Grant, Emergency Sneller

	Notes
	HOME
25	ESG
Grant, and Home Funds	CDBG
	Description
	Department Project Name

Project#	# Project Name	Description	CDBG	ESG	HOIME	Notes
Health at	Health and Human Services					
211207	Child & Family Services Runaway & Homeless Youth	Outreach, crisis intervention, emergency shelter and prevention services to runaway and homeless youth and their families. 175 homeless or at-risk youth will be served.	\$10,000	\$3,400		
211307	Child Health Services Child Health Services	Operational assistance to the organization to provide medical assistance to City's poorest residents. Estimated services to be provided to 1,200 infants, children and adolescents.	\$44,000			Also Funded Table 3
211407	City Year City Year Manchester Program	Funding to support 6 Americorps members who will operate innovative in-school and after-school programs including mentoring, literacy and diversity workshops. A minimum of 1500 at-risk middle school youth across the City to be served.	\$10,000			See MCRC & Table 3
211507	Court Appointed Special Advocates Support Abused & Neglected Children	s Training of volunteers to serve as guardians ad litem (child advocates) for Manchester's abused and neglected children. Provide advocacy for 100 children.	\$13,000			
211607	Girls Inc. Girls Center Program	Funds for staff salaries and supplies for after-school/ prevention programs. 200 youth will be served.	\$15,000			
211707	Granite State Federation for Families Family To Family Support e	es Program funding to families who have children with emotional and/or behavioral disturbances. 50 families will be provided with direct services.	\$8,600			One lime funding to assist in transition of program.
211807	Health Department Center City Disease Prevention	Provision of a variety of health care services to improve the health of center city residents.	\$15,000			



10 :	Department # Project Name Health Department	Description	CDBG	ESG	номе	Notes
Children's Health & Nutrition Health Department Community Oral Health Colls	Children's Health & Nutrition Health Department Community Oral Health Collaborative	··· · · · · · · · · · · · · · · · · ·	\$15,000			
Health Department Refugee Health Case Manager	nt ase Manager	local dentists to provide services to needy children. 4,800 income eligible residents will be served. New position to assess and coordinate priority needs of growing refugee population.	\$5,500			Also Funded Table 3/VISTA
Home Health & Hospice Care Indigent Care	Hospice Care	Provide services to those suffering from acute, chronic, or terminal iliness and needing care in the home setting.	\$5,000			
Makin' It Happen Operating Expenses	ses u	Funds to assist with basic operational costs of the agency. 120 community members will receive training in the asset building/ resiliency theory through parent education and awareness classes.	\$10,000			
Manchester Community Pharmaceutical Program Medications	Manchester Community Health Center Pharmaceulical Program - Un Medications	nter Provision of prescription medications to clients financially unable to access such medications without the assistance of this program. 3,000 unduplicated individuals will be served.	\$44,000			
Manchester Cor Pharmaceutical Coordinator	Manchester Community Health Center Pharmaceutical Program - Program Fu Coordinator	nter Funding for a portion of the part-time Pharmaceutical Program Coordinator to ensure successful fulfillment of the program. 3,000 individuals will be served.	\$13,800			
NH Minority He: Bright Start	NH Minority Health Coalition Bright Start	Provide home visiting health education services for at-risk, linguistically isolated, pregnant and parenting women and families from minority communities. 30 women and their families will be served.	\$19,000			

			ble 3	·			able 3	
HOME Notes			Also Funded Table 3		* See Foatnote		Also Funded Table 3	
ESG HC						4		
СОВС	\$34,800	\$21,300	\$15,000	\$20,000	\$75,000	\$60,000	\$32,000	\$82,500
Description	ent Funding to facilitate assimilation of Manchester's newest immigrants and refugees into the community.	Full-time position devoted to expanding and strengthening services to City Youth attending Kids Café. Provide services to 500 youth ages 11-19.	Child care program to assist parents preparing for, securing, or maintaining employment or employment related training. After child care services to 325 children ages 6 weeks to 12 years.	Funding to provide a comprehensive after-school program designed to meet the needs of youth and families living in Manchester's Center-City. 105 youths will participate in the program.	Ecenter Funding for various programs designed to benefit Center City area residents through the provision and enhancement of skills required to secure and maintain employment. The Resource Center will operate programs as well as contract with several community organizations.	pment Authority Provides social, educational and recreational programs for low-income public housing youth, and low-income youth from the community at large. 165 youth ages 5 to 21 will be served.	Organized summer recreation and enrichment program providing services to 850 inner-city youth.	Continuation of organized after school youth recreation
Department # Project Name	Planning & Community Development New Citizen Assimilation Initiatives F	Salvation Army Kids Gafé	Visiting Nurse Association Child Care	YMCA Youth Opportunities Unlimited	Manchester Community Resource Center Workforce Development City a of skil	Recreation and Leisure 510307 Manchester Housing & Redevelopment Authority 510307 Wanchester Housing & Redevelopment Authority Provides soci	Office of Youth Services Fun In The Sun (CDBG)	Office of Youth Services
Project #	212707	212807	212907	213007	Education 310007 Manch Workfo	Recreatii 510307	510407	510507

Project #	Department t# Project Name	Description	СОВС	ESG	HOME	Notes	
ousing	ousing and Community Development						
610607	Amoskeag Business Incubator Program Support	Staff assistance for continued administration of the Business Incubator resulting in additional investment and new jobs. Provide space to 14 small businesses.	\$5,000		,		K
610707	Building Department Dilapidated Building Demolition	Funding used to secure compliance with demolition orders directed to owners of dilapidated buildings and also fund demolitions of City owned structures eliminating blight and safety hazards. A minimum of two structures will be removed.	\$25,000				A A A A A A A A A A A A A A A A A A A
610807	Helping Hands Emergency Transitional Housing	Operational costs of facility which provides transitional housing and supportive services to 120 men.		\$10,600			
610907	Manchester Emergency Housing Operational	Operational support to pay utilities, insurance, etc. to maintain emergency shelter serving 150 men, women and children.		\$8,000			
611007	Manchester Housing & Redevelopment Brown School Of	nent Funding for the conversion of the Brown School into 34 units of affordable assisted elderly housing.			\$300,000		
611107	Manchester Neighborhood Housing Down Payment & Closing Cost Assistance	Funding to assist tow-income households purchase their first home. Program will provide downpayment assistance to a minimum of 10 low-income families.			\$200,000		
611207	Manchester Neighborhood Housing Neighborworks Homeownership Center	Funding to educate fow income families on issues dealing with homeownership. The program will provide free educational seminars, pre and post-purchase counseling and access to low-interest mortgage products. Provide services to 786 individuals.			\$50,000		
611307	Manchester Neighborhood Housing Silver Mill Apartments	Funding for the conversion of the 70,000 s.f. mill building located at 415 Silver Street into 57 units of affordable housing.			\$100,000	** See Foofnote	

Project #	Department # Project Name	Description	СОВС	ESG	HOME	Notes
611407	MEDO Development Coordinator	Funding of Destination Manchester Coordinator's salary.	\$50,000			Also Funded Table 3
611507	MEDO Revolving Loan Fund	Continuation of funding of program designed to assist Manchester businesses unable to access sufficient conventional financing from traditional sources for growth and job creation.	\$75,000			
611607	New Hampshire Legal Assistance NHLA Fair Housing/Tenants Rights	Funds will allow for continuation of series of educational forums on fair housing and landlord/tenant laws, 60-80 Manchester residents will be educated.	\$8,800			
611707	New Horizons Operational Expenses	Operational support to pay utilities, insurance, etc. for the two shelter sites. 800 men and women will be served.		\$15,000		
611807	New Horizons Shelter Staffing	Operational support to pay staff for the two shelter sites. 200 men and women will be served.		\$8,160		
610307	Parks, Recreation & Cemetery Project Greenstreets (CDBG)	A unique urban forestry program that strives to improve the environmental quality of Manchester through the planting and maintenance of trees along City Streets, within parks and at school yards.	\$16,000			Also Funded Table 1 & 3
610407	Płanning & Community Development Housing Rehab/Lead Hazard Control L Program	nt Loan/Grant program to assist property owners with code deficiencies and rehabilitation of their housing and the elimination of lead based paint hazards.	\$75,000		\$100,000	*** See Footnote; Also Funded Table
610507	The Prayer Hall, Inc. Welcome Home Shelter/Transitional Housing	Operational and/or staffing costs of facility which provides transitional housing and supportive services. One year funding only.		\$7,573		Also Funded Table 1



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HOME Notes		\$68,000					Also Funded Table 1	
ESG	\$16,300		\$12,000	,				
СОВС				\$90,000	\$400,000	\$100,000	\$8,112	\$100,000
Description	Housing counseling and advocacy services to assist homeless and those at risk of homelessness to obtain and succeed in permanent housing. 200 individuals will be served.	Provision of funds for security deposits required to assist 85 low-income households obtain safe and affordable housing.	Operational expenses of this shelter which provides secure housing to 100 women and children who are victims of domestic violence.	Rehabilitation of sidewalks and construction of pedestrian ramps on selected City sidewalks as identified by the Disability Advocacy Committee, allowing for universal access.	Miscellaneous infrastructure improvements including reconstruction of streets and sidewalks, installation of lighting, updating traffic signalization and tree planting in CDBG eligible areas.	Construction, reconstruction of selected school sidewalk areas throughout the City.	Federal (FTA) portion of 80/20 program will be used to purchase one 20-24 passenger ADA accessible lift vans.	ient Continued funding for retrofitting of City buildings and facilities in compliance with the Americans with Disabilities Act.
Department oject # Project Name	1907 The Way Home Homeless Intervention/Prevention	2007 The Way Home Tenant Assistance	2107 YWCA Emily's Place Operations	Transportation and the Environment 710607 Highway Department Infrastructure ADA Access ra Improvements Di	0707 Highway Department Municipal Infrastructure Improvements	0807 Highway Department School Sidewalk Program	0407 Transit Authority Passenger ADA Lift Vans	Gommunity Management 810607 Planning & Community Development C ADA Compliance ta
Dep. Project # Proj	611907 The Way H	612007 The Way H Tenant Ass	612107 YWCA Emily's Plac	Transportation an 710607 Highway D Infrastructu Improveme	710707 Highway D Municipal Ir Improveme	710807 Highway D School Side	710407 Transit Au	Gommunity Mana 810607 Planning 8

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1	The state of the s	No.

Project #	Department t# Project Name	Description	СОВС	ESG	HOME	Notes	į
810707	Planning & Community Development Community Development Initiatives F	nt Funds to be used for consultant services and associated costs of preliminary designs of community development, management and facility programs	\$19,000			Also Funded Table 3	
810807	Planning & Community Development Master Plan Support	nt Funding to update the City's Master Plan.	\$50,000	•	`	Also Funded Table 3	
810907	Planning & Community Development Neighborhood Revitalization/CBD In Improvements	Initiation of the Façade Improvement Program providing matching grants to businesses located in the HUD designated Neighborhood Revitalization Strategy Area as well as in the Mayor's Neighborhood Renaissance Initiative	\$235,000				
811007	Planning & Community Development Planning Administration p	Areas. nt Funding of CIP staff/expenses for administration of CIP program.	\$200,000		\$50,000		
810507	Planning & Community Development Resource Coordinator/Vista Coordinator	nt Funding to support partial funding of Grant Originator and Resource Coordinator positions.	\$17,000			Aiso Funded Table 1	-
3/29/2006	9		\$2,055,812	\$81,033	\$868,000	0	

3/29/2006
* MCRC to subcontract with 1) Community Loan Fund - \$10,000; 2) City Year \$10,000 for provision of desired services consistent with goals of MCRC and City's Neighborhood Revitalization Strategy Area.

** MNHS - Additional \$43,700 of unprogrammed CHDO Funds from FY05 available for project.

***Allocation may be reobligated should Lead Paint Grant Funds be received.

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Notes

FY 2007 Recommended

Description

Department Project Name:

Project#

					Also Funded Table 2	Also Funded Table 2	Also Funded Table 2/VISTA
\$11,000	\$5,000	\$40,000	\$19,065	\$30,000	\$93,000	\$10,000	\$5,000
Provide disaster victims with emergency food, safe shelter, clothing, medical supplies, counseling, and referral to other services.	Increase the well-being, self-esteem and instill responsible social values in children in need of sound guidance and meaningful companionship. 50 additional children will be matched with big brothers/sisters.	Funds will make Boys & Girls Club Programs more accessible. Transportation services and/or salary of staff working to bring 200 youth to the Union Street and Kids Club site.	The Coordinator will serve as a resource to families, child care providers and the Community on child care issues. 60 individuals seeking child care resources and 6 to 8 potential child care providers will be assisted.	Provision of assistance to the homebound frail and disabled in order to maintain a clean and safe environment and to prevent institutionalization. Assist 305 unduplicated clients.	Operational assistance to the organization to provide medical assistance to City's poorest residents. Estimated services to be provided to 1,200 infants, children and adolescents.	Funding to support 6 Americorps members who will operate innovative in-school and after-school programs including mentoring, literacy and diversity workshops. A minimum of 1500 at-risk middle school youth across the City to be served.	New position to assess and coordinate priority needs
American Red Cross Local Emergency Services	Big Brothers Big Sisters One to One Mentoring	Boys & Girls Club Inner City After School Program	Child & Family Services Child Care Coordinator	Child & Family Services Home Care/Homernaker Services	Child Health Services Child Health Services	City Year City Year Manchester Program	Health Department Refugee Health Case Manager
213107 American Red Cross Local Emergency Serv	213207	213307	213407	213507	211307	211407	212107

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	Department		FY 2007	
Project#		Description	Recommended	Notes
211007	Office of Youth Services OJJDP WYR Project	Continuation of a new program focusing on a multifaceted approach to reducing juvenile delinquency in the City. Program will be a joint effort among various City Departments, i.e. OYS, Schools, Police and the State YDC.	\$75,473	Also Funded Table 1; Future funding to be considered within Operating Budget.
213607	Southern New Hampshire Services Info-Bank	Funding to assist agency to provide comprehensive problem assessment, detailed human service information and effective agency referral services.	\$19,800	
213707	Southern New Hampshire Services Voluntary Action Center	Funding support resulting in 19,830 hours of services to be provided to City Departments and non-profits.	\$10,800	
213807	St. Joseph Community Services Elder Nutrition Programs	Provision of 100,000 meals to homebound elderly and disabled individuals.	\$30,700	
212907	Visiting Nurse Association Child Care	Child care program to assist parents preparing for, securing, or maintaining employment or employment related training. After child care services to 325 children ages 6 weeks to 12 years.	\$25,000	Also Funded in Table 2
Public Safety 411807 Park Hazs	afety Parks, Recreation & Cemetery Hazard Tree Removal	Removal of hazardous trees and potential liabilities along City ROW and Parks.	\$40,000	
Recreatio 510607	Recreation and Leisure 510607 Intown Manchester Summer Concerts & Event Support	Continuation of the concert series in Veterans Park as well as support to groups or individuals interested in producing other free public events.	\$29,800	Future year funding to be considered within Intown Operating Budget & through sponsors
510407	Office of Youth Services Fun In The Sun (Cash)	Organized summer recreation and enrichment program providing services to 850 inner-city youth.	\$60,000	Also Funded Table 2
510707	Palace Theatre Operations	Funding to supplement private donations raised to support the operation of the historic Palace Theatre.	\$75,000	



Project#	Department # Project Name:	Description	FY 2007 Recommended	Notes
510807	Parks, Recreation & Cemetery Park Improvement Program	This project will enable an increase in the efforts of the Parks Department to adequately maintain facilities and improve safety in the City parks.	\$65,000	Future funding to be considered in Operating Budget.
Ö	Housing and Community Development			
612207	Intown/Millyard Landscape Committee Ongoing Maintenance	e Funding for upkeep and improvements to Millyard to ensure it remains aesthetically pleasing.	\$25,000	Budgeted through Parks, Recreation & Cemetery
612307	Manchester Area Convention & Visitors Bureau MACVB Marketing Manchester Manchest convention	rs Bureau Continued funding to support the promotion of Manchester as a destination for meetings, conventions, sports, group tours, special events and leisure travel	\$90,000	
611407	MEDO Development Coordinator	Funding of Destination Manchester Coordinator's salary.	\$5,000	Also Funded Table 1
610307	Parks, Recreation & Cemetery Project Greenstreets (Cash)	A unique urban forestry program that strives to improve the environmental quality of Manchester through the planting and maintenance of trees along City Streets, within parks and at school yards.	\$10,000	Also Funded Table 1 & 2
Ö	Transportation and the Environment			
710907	Highway Department Annual Bridge Maintenance	Ongoing preventative maintenance program using consultant for review and implementation of City bridges to maintain their integrity.	\$150,000	
711007	Highway Department Annual ROW Maintenance	Funding of the Department's ongoing street resurfacing efforts including partial reclamation of existing pavement in order to restore proper curb reveal.	\$550,000	* Footnote
711107	Highway Department Chronic Drain	Annual program to continue efforts to solve drainage problems throughout the City as required by CIP Committee.	\$35,000	Future funding should be considered within Highway Facilities Operating Budget
711207	Highway Department Downtown Miscellaneous Repairs	Funding for reconstruction and repair of existing sidewalks at selected downtown area locations and other small rehabilitation/maintenance projects.	\$75,000	

:	Notes	Future funding should be considered within Highway Facilities Operating Budget	
FY 2007	Recommended	\$225,000	\$25,000
	Description	Funding for Deferred Maintenance Program. Projects identified for FY 07 are deferred maintenance items that due to age and/or other extenuating circumstances are necessary and beneficial for occupants and energy savings.	Program to inspect sign structures, verify their soundness and to reface signs that are faded.
Department	ect # Project Name:	07 Highway Facilities Division Municipal Deferred Maintenance	07 Traffic Department Sign Inspection & Maintenance
	Project#	711307 Higi	711407 Trat

		Also Funded Table 2	Also Funded Table 2
	\$50,000	\$10,000	\$10,000
	Development of a system to improve budgeting through Performance Based Management.	Funds to be used for consultant services and associated costs of preliminary designs of community development, management and facility programs	Funding to update the City's Master Plan.
Community Management	Finance Department/Mayor's Office Performance Based Management & Budgeting	Planning & Community Development Community Development Initiatives	Planning & Community Development Master Plan Support
Communit	811107	810707	810807

\$1,904,638

*ROW Maintenance future year level funding and priorities to be in accordance with Infrastructure/Road Surface Management System.

3/29/2006

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Table 4 - General Obligation Bonds

	Donardmont		FY 2007	
Project #	Project Name:	Description	Recommended	Notes
Education	,			
310207 Sc l	School Department School Facility Improvements	Funding for improvements to various school facilities.	\$1,500,000	
Public Safety	<i>Y</i>			
411907 Inf Pol	Information Systems Police/Fire CAD/RMS	Funding to purchase a new Police and Fire Computer Aided Dispatch and Records Management System.	\$300,000	
Recreation and Leisure	nd Leisure			
510907 Pa Pa	Parks, Recreation & Cemetery Parks Improvement Project	This project will enable an increase in the efforts of the Parks Department to adequately maintain facilities and improve safety in the City parks. To include funding for Crystal Lake Park, Piscataquog Park, Weston Observatory, Calef Road Park and Valley Cemetery (\$300,000). Other projects as funding may permit.	\$1,825,000	Includes Valley Cemetery Fence
511007 Pa Sci	Parks/School District School Recreation Facility	Rehabilitation and construction of various school recreation facilities.	\$300,000	
Housing and	Housing and Community Development			
612407 PI	Planning & Community Development Neighborhood Revitalization	Funding for design and infrastructure improvements in selected neighborhoods.	\$200,000	
Transportati	Transportation and the Environment			

711507 Highway Department
Annual Bridge Rehab. Program

Funding to support repairs and other rehabilitation measures on various bridges in order to prevent further deterioration resulting in higher costs in the future.

Two Year

\$300,000

		Doscrintion	FY 2007 Recommended	Notes
Project #	# Froject Name:		- A A A A A A A A A A A A A A A A A A A	A property of the second secon
711607	Highway Department Annual ROW Reconstruction	Funding to support annual program to reconstruct City streets which can no longer be resurfaced due to a lack of curb reveal or poor base material. Two year funding includes Candia Road. A separate storm drainage system to be constructed as well when ever possible. \$175,000 - Granite Street Rail Crossing.	\$1,675,000	Two Year - Includes Candia Road
711707	Highway Department Infrastructure/Road Surface Management	On-going analysis of the overall condition of the City's infrastructure to ensure the most efficient use of funds in maintaining Manchester's street system.	\$250,000	
711807	Highway Department PW/Fleet Maintenance Administrative Support Facility	Initial funding for improved Public Works facility. To include an evaluation of redeveloping the existing site to determine whether it would be a cost effective approach to meeting future needs.	\$2,000,000	
711907	Highway Department Residential 50/50 Sidewalk/Curb Program	50/50 matching funding to replace sidewalks and curbing of residential properties through private contractor.	\$400,000	Two Year
712007	Highway Department Storm Drain Infrastructure	Funding to separate storm drainage sytems from combined systems and to expand the current drainage systems within the City.	\$500,000	
712107	Highway Facilities Division Municipal Facility Improvements	Funding to support various improvements to City Buildings.	\$800,000	
712207	Planning & Community Development Hands Across The Merrimack	Funding to construct the Hands Across The Merrimack pedestrian bridge.	\$250,000	
3/29/2006			\$10,300,000	

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Table 5 - Projects financed through Enterprises, Fees, and Other Dedicated Sources

	Donartmonf		FY 2007	£
Project #	# Project Name:	Description	Recommended	Notes
Recreation	Recreation and Leisure			
511107	Parks, Recreation & Cemetery Gill Stadium Roof	Enterprise funding to replace the Gill Stadium roof.	\$200,000	
511207	Parks, Recreation & Cemetery (RED) Derryfield CC Rehabilitation	Enterprise funding to delineate and develop property adjacent to the 16th hole, construct a new 16th hole green complex and construct a Morton type storage building.	\$400,000	
511307	Parks, Recreation & Cernetery (RED) JFK Coliseum Rehabilitation	Enterprise funding to perform necessary repairs to rink bed and refridgeration system, design engineering work necessary for the expansion of locker rooms #2 and #3 as well as the replacement of the Kal-Wall paneling covering the building's exterior walls.	\$1,750,000	
Transport	Transportation and the Environment			
712307	Highway - EPD Cohas Phase 2 - Contract 1	Enterprise funding for construction of Contract #1 of the Cohas Interceptor - Phase II.	\$1,250,000	
712407	Highway - EPD Cohas Phase 2 - Contract 2	Enterprise funding for construction of Contract #2 of the Cohas Interceptor - Phase II.	\$4,000,000	
712507	Highway - EPD Sewer Infrastructure Repair	Enterprise funding to replace failing sewers including but not limited to Jewett Street, Pine Street and Blodgett Street.	\$2,000,000	
712607	Highway - EPD WWTF - Replace Secondary Clarifler	Enterprise funding to replace sludge mechanism, launder and weirs in secondary clarifiers 1 and 2.	\$3,200,000	

		ng of Projects
Notes		See Attached Listing of Projects
FY 2007 Recommended	\$650,000	\$3,677,000
Description	Enterprise funding to complete the facilities planning for the WWTF for the next 20 year period. Due to funding limitations in FY 06, the Facility Plan was split into two parts.	Miscellaneous improvements and expansion of the Water Works System.
Department Project # Project Name:	712707 Highway - EPD WWTF Facility Plan - Phase 2	712807 Water Works infrastructure Improvement Projects
Proj	712	712

\$17,127,000

3/29/2006

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Table 5 - Projects financed through Enterprises, Fees, and Other Dedicated Sources - Water Works

FY 2007	Recommended Notes		ated water mains \$579,000 have become assing main	acing programs, \$49,000 .00 feet of main to s improving water if fire protection	cement of domestic \$10,000	3" fire sprinkler here such services	er storage tank in \$75,000 County Nursing	er storage tank in \$1,725,000 levard.	ndows at the 1890 \$50,000
And the second s	Description		Clean and cement line deteriorated water mains which are adequately sized but have become heavily tuberculated, thus decreasing main capacity and water quality.	In conjunction with street resurfacing programs, install short stretches i.e. 100-300 feet of main to eliminate dead-end mains, thus improving water quality and hydraulic capacity of fire protection	Enterprise funding for the replacement of domestic water services which are in need of upgrading to meet customer demand.	Replacement of 3, 4, 5, 6 and 8" fire sprinkler services throughout the City where such services were installed prior to 1935.	Construction of a concrete water storage tank in the vicinity of the Hillsborough County Nursing Home in Goffstown.	Construction of a concrete water storage tank in the vicinity of Countryside Boulevard.	Replacement of doors, and windows at the 1890
Department	<u>e</u>	Transportation and the Environment 712807 Water Works Infrastructure Improvement Projects	Water Works Cleaning & Lining CIP	Water Works Connect Dead End Mains	Water Works Domestic Service Relay	Water Works Fire Service Relay	Water Works Goffstown Tank High Service	Water Works Hackett Hill Road Tank X-High Service	Water Works High Station Improvements
-	Project #	Transport 712807							

Project #	Department Project Name Des	Description	FY 2007 Recommended	Notes
	Water Works Hydrant Replacement Program	Enterprise funding to replace and install 25-50 hydrants as new mains are installed.	\$97,000	
	Water Works Lake Intake Mn Treatment	Project to improve raw water quality delivered to the Water Treatment Plant through the placement of an artificial baffle system around the intake structure.	\$59,000	
	Water Works Merrimack River Supply	Expansion of Manchester's water supply by pumping water from the Merrimack River to a separate modular treatment plant and then into the distribution system. Multi-year funding cycle	\$150,000	
	Water Works Open Shed Building Improvement	Rehabilitation of a 100' x 20' materials storage building. Improvements to include new exterior wall framing, sheathing, vinyl siding, new roof and overhead garage doors.	\$41,000	
	Water Works Pump Station Improvements	Annual program to maintain and upgrade 10 booster pump stations located throughout the water distribution system.	\$28,000	
	Water Works Rehab of Hydro Generator Cohas Station	Rehabilitation of the Water Work's hydro electric generator that operates at the Cohas Ave Pump Station.	\$64,000	
	Water Works Relay Unlined CIP	Upgrade old and deficient areas of the distribution system normally in established commercial areas including replacement of deteriorated dead-end mains which cannot be looped.	\$577,000	
	Water Works Remote Radio Reading System	Installation of approximately 2700 meters with remote radio leads.	\$163,000	

\$3,677,000

3/29/2006

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City of Manchester New Hampshire

In the year Two Thousand and Six

A RESOLUTION

"Amending the FY2003 and 2006 Community Improvement Program, transferring, authorizing and appropriating funds in the amount of Eighty Thousand Dollars (\$80,000.00) for the 2006 CIP 713206 Street Reconstruction – S. Willow Street Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

WHEREAS, the Board of Mayor and Aldermen has approved the 2003 and 2006 CIP as contained in the 2003 and 2006 CIP budget; and

WHEREAS, Table 4 contains all sources of General Obligation funds to be used in the execution of projects; and

WHEREAS, the Board of Mayor and Aldermen desires to transfer existing Bond funds to reconstruct the South Willow Street and South Maple Street intersection; and

WHEREAS, funds from the South Willow FS Reroofing project in the amount of \$80,000.00 are available;

NOW, THEREFORE, be it resolved that the 2003 and 2006 CIP be amended as follows:

By decreasing:

FY2003 CIP 411303 - South Willow FS Reroofing & Masonry Repairs Project - \$80,000.00 Bond (from \$375,000.00 Bond to \$295,000.00 Bond)

By adding:

FY2006 CIP 713206 - Street Reconstruction - S. Willow Street - \$80,000.00 Bond

Resolved, that this Resolution shall take effect upon its passage.

City of Manchester New Hampshire

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In the year Two Thousand and Six

A RESOLUTION

"Authorizing the Finance Officer to effect a transfer of Eighty Thousand Dollars (\$80,000) for the 2006 CIP 713206 Street Reconstruction – S. Willow Street Project."

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That: Pursuant to RSA 33:33-a there is hereby authorized to be expended for purposes stated in Section 3 of the Municipal Finance Act, the sum of Eighty Thousand Dollars from the balance of bonds authorized as follows:

Section 1.

From:

2003 CIP 411303, South Willow FS Reroofing & Masonry Repairs Project

Amount Transferred: \$80,000

Original Resolution Adopted: October 1, 2002

Original Amount: \$375,000

To:

2006 CIP 713206 Street Reconstruction - S. Willow Street Project

Section 2. Resolved, that this Resolution shall take effect upon its passage.

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Tity of Manchester New Hampshire

In the year Two Thousand and Six

A RESOLUTION

"Authorizing the Finance Officer to effect a transfer of Six Thousand and Four Dollars (\$6,004) from Contingency to Motorized Equipment – Non Departmental Expense"

Resolved by the Board of Mayor and Aldermen of the City of Manchester as follows:

That the Finance Officer be and is hereby directed to effect a transfer from Contingency Adjustment as follows:

Motorized Equipment

Account 1700C10913.....\$6,004

Resolved, that this resolution shall take effect upon its passage.

For "replacement of Ford Ranger"

The Committee on Accounts, Enrollment and Revenue Administration respectfully advises, after due and careful consideration, that it has accepted the City's Monthly Financial Statements (unaudited) for the eight months ended February 28, 2006 for FY2006.

(Note: available for viewing at the Office of the City Clerk and previously forwarded to the Mayor and Aldermen.)

(Aldermen Pinard, Smith, DeVries and Long voted yea; Alderman Thibault was absent.)

Respectfully submitted,



The Committee on Accounts, Enrollment and Revenue Administration respectfully advises, after due and careful consideration, that it has accepted the following Finance Department reports:

- a) department legend;
- b) open invoice report over 90 days by fund;
- c) open invoice report all invoices for interdepartmental billings only;
- d) open invoice report all invoices due from the School Department only;
- e) listing of invoices submitted to City Solicitor for legal determination; and
- f) account receivable summary

(Note: available for viewing at the Office of the City Clerk and previously forwarded to the Mayor and Aldermen.)

(Aldermen Pinard, Smith, DeVries and Long voted yea; Alderman Thibault was absent.)

Respectfully submitted,

The Committee on Accounts, Enrollment and Revenue Administration respectfully advises, after due and careful consideration, that it has accepted the draft report regarding various economic development projects.

(Note: available for viewing at the Office of the City Clerk and previously forwarded to the Mayor and Aldermen.)

(Aldermen Pinard, Smith, DeVries and Long voted yea; Alderman Thibault was absent.)

Respectfully submitted,

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To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Accounts, Enrollment and Revenue Administration respectfully recommends, after due and careful consideration, that the 2nd quarter FY2006 write-off list for the accounts receivable module be approved.

(Aldermen Pinard, Smith, DeVries and Long voted yea; Alderman Thibault was absent.)

Respectfully submitted,





City of Manchester Department of Finance

One City Hall Plaza Manchester, New Hampshire 03101 (603) 624-6460 Fax: (603) 624-6549

March 13, 2006

Committee on Accounts, Enrollment and Revenue Administration C/O Mr. Leo Bernier, City Clerk
One City Hall Plaza
Manchester NH 03101

Dear Honorable Committee Members,

At the last committee meeting Alderman DeVries suggested a more detailed report for quarterly write off submissions. Attached is the 2nd quarter fiscal year 2006 write off list for the Accounts Receivable module, which now includes these suggested changes. Again, most of these items have already been sent to collections and have been determined to be uncollectable. We request authorization to write these receivables off.

I welcome any further questions or comments.

Respectfully submitted,

Mara Holdens

Sharon Wickens Financial Analyst II

Enc.

Department of Finance Accounts Receivable 2nd Quarter FY06 Write Off Submission

Explanation Skiptracing efforts unsuccessful Customer filed for Bankruptey - All correspondence forwarded to Solicitors Office Full service recovery efforts unsuccessful	Full service recovery efforts unsuccessful	Full service recovery efforts unsuccessful Skiptracing and durning efforts unsuccessful. Forwarded to Solicitor's Office 12/03/03 - Skiptracing and durning efforts unsuccessful. Forwarded to Solicitor's Office 12/03/03 - In hey were not able to locate customer. Stature of limitations has now expired.	Solicitor's Office recommends write off. Full service recovery efforts unsuccessful Committee on Accounts referred this Full service recovery efforts unsuccessful	existence. Solicitor's Office recommends write off. Full service recovery efforts were only able to collect \$19.28. Full service recovery efforts unsuccessful Skiptracing efforts unsuccessful Customer filed for Bankruptcy - All correspondence forwarded to Solicitors Office Full service recovery efforts unsuccessful Full service recovery efforts unsuccessful Full service recovery efforts unsuccessful
CCS Reason Acct Closed USA	AEX AEX AEX AEX AEX AEX AEX AEX AEX AEX	AEX AEX AEX AEX	AEX AEX AEX AEX AEX AEX AEX AEX AEX AEX	AEX AEX AEX AEX AEX AEX AEX
Acct Closed by CCS 10/15/05	11/02/05 11/02/05 11/03/05 11/03/05	11/03/05 11/03/05 11/03/05 11/03/05	10/31/03 10/15/05 10/15/05 10/15/05	05/14/05 11/05/05 12/15/05 12/01/05 11/05/05 11/05/05
Sent to CCS Collections	04/14/05 04/14/05 05/31/05 05/31/05	05/31/05 05/31/05 05/31/05 05/31/05	02/05/03 05/31/05 05/31/05 05/31/05 05/31/05	08/13/04 03/23/05 05/31/05 06/21/05 06/21/05 06/21/05
868	\$30.00 \$40.00 \$45.00 \$45.00		\$1,327.19 \$40.00 \$40.00 \$35.00	\$250.00 \$47.22 \$150.50 \$45.50 \$105.00 \$63.00 \$97.50 \$27.00
Original Amount \$156.68 \$998.80	\$30.00 \$40.00 \$45.00 \$45.00	\$45.00 \$45.00 \$45.00 \$45.00	\$1,327.19 \$40.00 \$40.00 \$40.00 \$35.00	\$250.00 \$66.50 \$150.50 \$45.50 \$63.00 \$63.00 \$27.00
Invoice Date 11/9/2004 8/16/2005	7/26/2004 8/19/2004 12/21/2004 10/19/2004	1/20/2005 10/19/2004 11/18/2004 12/21/2004	10/22/2001 12/21/2004 11/18/2004 10/19/2004 9/16/2004	4/16/2004 1/122/2004 2/22/2005 5/9/2005 8/22/2005 2/12/2005 2/1/2005 1/1/15/2004
Invoice # 9859640 9868248 0856376	9856821 9857563 9861222 9859084	9862583 9859252 9860082 9861378	9826959 9861341 9860044 9859208 9859208	9853966 9860240 9863320 986526 988715 9863733 9863096
Cust# @9519 5878	8894 8894 5836	8513 8513 8513	8034 8034 8034 8034 8034	2644 9569 9802 9852 5878 8906 8906
Dept Customer Name police Bolero	traffic Kathleen Hale traffic Kathleen Hale traffic Kathleen Hale traffic Alan Streward traffic Alan Streward		traffic Teresa Lorenz traffic Quest Amalgamated traffic Quest Amalgamated traffic Quest Amalgamated traffic Quest Amalgamated	fire 1872 Hanover St, LLC hwy, Shawin M. Laroche hwy, Reeson Construction hwy, Jw Darrah, LTD hwy, Jason S. Maynard

AEX - All Efforts Exhausted USA - Unserviceable Address/Invalid Phone Number

\$3,803.39



The Committee on Bills on Second Reading respectfully recommends, after due and careful consideration, that an Ordinance:

"Amending Sections 33.024, 33.025 & 33.026 (Building and Facilities Maintenance Coordinator) of the Code of Ordinances of the City of Manchester."

ought to pass as amended.

(Aldermen Lopez, Garrity and Pinard voted yea; Aldermen Duval and Gatsas were absent.)

Respectfully submitted,

Q

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Human Resources/Insurance respectfully advises, after due and careful consideration, that it has approved Ordinance:

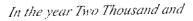
"Amending Sections 33.024, 33.025 and 33.026 (Building and Facilities Maintenance Coordinator) of the Code of Ordinances of the City of Manchester."

providing for the establishment of a new class specification, Building and Facilities Maintenance Coordinator, and is recommending same be referred to the Committee on Bills on Second Reading for technical review.

(Unanimous vote)

	Respectfully submitted,
amacting of the Board of Mayor and Aldermen	2
old Feb 21, 2006 on a motion of Ald. O'Neil	Tall Berner
uly second Roy the report	Clerk of Committee
of the Committee - scepted and its recommendations	
(adopted) (denied)	
The state of the s	

City of Manchester New Hampshire





AN ORDINANCE

"Amending Sections 33.024, 33.025 & 33.026 (Building and Facilities Maintenance Coordinator) of the Code of Ordinance of the City of Manchester."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

SECTION 33.024 CLASSIFICATION OF POSITION be amended as follows:

Establish new classification, Building and Facilities Maintenance Coordinator

SECTION 33.025 COMPENSATION OF POSITION be amended as follows:

Establish, Building and Facilities Maintenance Coordinator Grade 13

SECTION 33.026 CLASS SPECIFICATIONS be amended as follows:

Establish new class specification, Class Code 1280, Building and Facilities Maintenance Coordinator. (See attached).

This Ordinance shall take effect upon its passage and all Ordinances or parts of Ordinances inconsistent therewith are hereby repealed.







City of Manchester, New Hampshire

Class Specification

This is a class specification and not an individualized job description. A class specification defines the general character and scope of responsibilities of all positions in a job classification, but it is not intended to describe and does not necessarily list every duty for a given position in a classification.

Class Title	Custodian
Class Code Number	5000

General Statement of Duties

Maintains a municipal facilities and related grounds; performs directly related work as required.

Distinguishing Features of the Class

The principal function of an employee in this class is to ensure a clean, orderly, safe and pleasant public environment. The work is performed under the direct supervision of an assigned supervisor but considerable leeway is granted for the exercise of independent judgement and initiative. The nature of the work performed requires that an employee in this class establish and maintain effective working relationships with other City employees, outside contractors and the public. The principal duties of this class are performed in municipal buildings involving the use of several cleaning agents and chemicals which must be handled with care.

Examples of Essential Work (illustrative only)

- Performs custodial duties on municipal facilities, including cleaning all rooms within a facility, sweeping floors, washing windows and ledges, cleaning bathrooms and all related components;
- Operates several pieces of machinery associated with building maintenance operations;
- Strips, waxes and buffs all tile floor;
- Ensures all necessary areas are properly sanitized, (kitchen areas, bathrooms etc.), according to set policy and procedures for health standards;
- Wet mops restrooms, showers and tile floors;



- Stocks all restrooms with needed supplies;
- Inventories and properly stores cleaning items and equipment;
- Informs supervisor of any supply needs;
- Identifies facility repair needs and informs supervisor;
- Monitors facilities on a regular basis and performs duties related to maintaining a clean environment, including picking up litter, cleaning up spills and all other spontaneous needs of a facility used by large numbers of people;
- Empties all trash;
- Performs general maintenance of building facilities, including replacing ceiling, baseboard tiles, light bulbs, windows and related building features;
- Monitors elevators, escalators and related pieces of equipment to ensure that all are functioning in a safe manner;
- Performs snow removal:
- Mows grass and trims shrubs around municipal buildings;
- Sets up rooms for special events;
- Provides needed information and demonstrations concerning how to perform certain work tasks to new employees in the same or similar class of positions;
- Keeps immediate supervisor and designated others fully and accurately informed concerning
 work progress, including present and potential work problems and suggestions for new or
 improved ways of addressing such problems;
- Attends meetings, conferences, workshops and training sessions and reviews publications and audio-visual materials to become and remain current on the principles, practices and new developments in assigned work areas;
- Responds to citizens' questions and comments in a courteous and timely manner;
- Communicates and coordinates regularly with appropriate others to maximize the effectiveness and efficiency of interdepartmental operations and activities;
- Performs other directly related duties consistent with the role and function of the classification.

Required Knowledge, Skills and Abilities (at time of appointment)

- Substantial knowledge of facilities maintenance operations and procedures;
- Substantial knowledge of all equipment and supplies related to facilities maintenance, including chemicals used for cleaning;
- Ability to communicate effectively with others, both orally and in writing, using both technical and non-technical language;
- Ability to understand and follow oral and/or written policies, procedures and instructions;
- Ability to use logical and creative thought processes to develop solutions according to written specifications and/or oral instructions;
- Ability to perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time-sensitive deadlines;
- Integrity, ingenuity and inventiveness in the performance of assigned tasks.



Acceptable Experience and Training

- Graduation from High School; and
- Some experience in custodial operations; or
- Any equivalent combination of experience and training which provides the knowledge, skills and abilities necessary to perform the work.

Required Special Qualifications

Valid New Hampshire driver's license.

Essential Physical Abilities

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to communicate effectively;
- Sufficient vision or other powers of observation, with or without reasonable accommodation, which permits the employee to perform janitorial duties;
- Sufficient manual dexterity with or without reasonable accommodation, which permits the employee to use a range of arm movements necessary to complete cleaning duties;
- Sufficient personal mobility and physical reflexes, with or without reasonable accommodation, which permits the employee to have access to various work sites throughout the municipal buildings.

Approved by:	Date:





City of Manchester, New Hampshire

Class Specification

This is a class specification and not an individualized job description. A class specification defines the general character and scope of responsibilities of all positions in a job classification, but it is not intended to describe and does not necessarily list every duty for a given position in a classification.

Class Title	Building and Facilities Maintenance Coordinator
Class Code Number	5001-13

General Statement of Duties

Performs general maintenance and repair work on City Hall Complex and grounds, including maintaining operating condition of machinery and equipment; performs related work as required.

Distinguishing Features of the Class

The principal function of an employee in this class is to maintain a safe, clean environment for employees and the public. The work is performed under the supervision and direction of the City Clerk but considerable leeway is granted for the exercise of independent judgement and initiative. The nature of the work performed requires that an employee in this class establish and maintain effective working relationships with other City employees, outside contractors, elected officials and the public. The principal duties of this class are performed in an indoor and outdoor work environment with potential hazards.

Examples of Essential Work (illustrative only)

- Completes general maintenance and repair assignments around the City Hall Complex, including painting, repairing sheetrock, chalking, unclogging sinks and toilets, etc.
- Plants, waters, fertilizes, cultivates, and rakes;
- Collects litter and debris around the complex, including cleaning and disinfecting interior & exterior areas soiled by patrons;
- Applies pesticides to outdoor plants;
- Uses hand tools, including shovels, electric drills and rakes;
- Performs repairs to to windows, doors, plumbing and other fixtures;



- Operates power equipment, including skill saws, chain saws, drills, snowblower, wet vac, carpet cleaner, vacuum, etc.;
- Inventories City Complex area and informs supervisor of any needed repairs and/or maintenance;
- Assists outside vendors, as necessary;
- Supervises temporary summer employees hired through the City Clerk's office for various maintenance and grounds keeping tasks;
- Monitors the work of the contract cleaning crew and speaks to vendor regarding problems, as needed;
- Performs set-up and tear down of election booths at 12 polling locations through the City;
- Cleans and weeds flower beds, mulches around flowers and waters as appropriate;
- Prunes related shrubbery as necessary;
- Sets up rooms for meetings and conferences;
- Monitors and maintains equipment in a safe operating condition and reports all damages to supervisor;
- Checks and maintains air, oil, fuel, spark plugs, mower blades, tires etc., on equipment;
- Cleans equipment and work area;
- Provides needed information and demonstrations concerning how to perform certain work tasks to new employees in the same or similar class of positions;
- Keeps immediate supervisor and designated others fully and accurately informed concerning work progress, including present and potential work problems and suggestions for new or improved ways of addressing such problems;
- Attends meetings, conferences, workshops and training sessions and reviews
 publications and audio-visual materials to become and remain current on the principles,
 practices and new developments in assigned work areas;
- Responds to citizens' questions and comments in a courteous and timely manner;
- Communicates and coordinates regularly with appropriate others to maximize the effectiveness and efficiency of interdepartmental operations and activities;
- Acts as lead person on a crew, when assigned;
- Performs other directly related duties consistent with the role and function of the classification.

Required Knowledge, Skills and Abilities (at time of appointment)

- Thorough knowledge of building maintenance activities and procedures;
- Thorough knowledge of safety procedures involved in building maintenance activities;
- Substantial knowledge of the proper operating procedures for all equipment used;
- Some knowledge of Departmental objectives and purposes;
- Skill in the use shovels, rakes, leaf blowers, etc.;
- Skill in the use of snowblowers, chain saws, drills, snowblowers, etc;
- Ability to communicate effectively with others, both orally and in writing, using both technical and non-technical language;
- Ability to understand and follow oral and/or written policies, procedures and instructions;
- Ability to prepare and present accurate and reliable reports containing findings and recommendations;



- Ability to use logical and creative thought processes to develop solutions according to written specifications and/or oral instructions;
- Ability to perform a wide variety of duties and responsibilities with accuracy and speed under the pressure of time-sensitive deadlines;
- Ability and willingness to quickly learn and put to use new skills and knowledge brought about by rapidly changing information and/or technology;
- Integrity, ingenuity and inventiveness in the performance of assigned tasks.

Acceptable Experience and Training

- Graduation from High School or possession of a GED; and
- Considerable experience in building maintenance activities; or
- Any equivalent combination of experience and training which provides the knowledge, skills and abilities necessary to perform the work.

Required Special Qualifications

- Valid New Hampshire Driver's License;
- On-call status, as needed.

Essential Physical Abilities

- Sufficient clarity of speech and hearing or other communication capabilities, with or without reasonable accommodation, which permits the employee to communicate effectively;
- Sufficient vision or other powers of observation, with or without reasonable accommodation, which permits the employee to monitor work in progress;
- Sufficient manual dexterity with or without reasonable accommodation, which permits the employee to operate hand and power tools;
- Sufficient personal mobility and physical reflexes, with or without reasonable accommodation, which permits the employee to have access to work sites throughout the complex at heights on ladders and outside during extreme summer and winter conditions;
- Sufficient mobility and flexibility which allows the employee to stoop, kneel, crouch, stand, walk, push, pull, climb and grasp repetitively.

Approved by:	Date:



The Committee on Bills on Second Reading respectfully recommends, after due and careful consideration, that an Ordinance:

"Amending Section 70.55 Residential Permit Parking, of the Code of Ordinances of the City of Manchester by amending Section (D)(2) (b) Residential Parking Permit Zone #2, by adding Amherst Street and eliminating references to zoning boundaries."

ought to pass as amended.

(Aldermen Lopez, Garrity and Pinard voted yea; Aldermen Duval and Gatsas were absent.)

Respectfully submitted,

City of Manchester New Hampshire

In the year Two Thousand and Six

AN ORDINANCE

"Amending Section 70.55 Residential Permit Parking, of the Code of Ordinances of the City of Manchester by amending Section (D)(2) (b) Residential Parking Permit Zone #2, by adding Amherst Street and eliminating references to zoning boundaries"

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

- Amending Section 70.55, Residential Permit Parking, Section (D)(2)(b) by inserting new language as bolded (bold). Sections of Chapter 70.55 not reflected remain unchanged.
- (D) Residential Parking Permit Zones. The following areas are hereby designated as the Residential Parking Permit Zones:
 - (2) Residential Parking Permit Zone #2.
 - (b) Area bounded by Concord Street Amherst Street on the south, Blodget Street (from Elm Street to Union Street) on the north, Union Street on the east, and on the west by the western boundaries of C-1, R-4, R-3, and R-3 PO pursuant to the Zoning Map of the City of Manchester, NH Chestnut Street to Orange Street, then westerly on Orange Street to Elm Street and then continuing northerly on Elm Street to Blodget Street on the west. Both sides of Blodget Street between Elm Street and Union Street shall be included. Union Street and Elm Street shall not be included in the program. Residents within permit zone #2 on Amherst Street must park on Concord Street or northerly in the zone.
- II. This Ordinance shall take effect upon its passage.



Q



The Committee on Bills on Second Reading respectfully recommends, after due and careful consideration, that an Ordinance:

"Amending the Code of Ordinances of the City of Manchester by repealing Chapter 94: Noise Regulations in its entirety and inserting a new Chapter 94: Noise Regulations."

ought to pass.

(Aldermen Lopez, Garrity and Pinard voted yea; Aldermen Duval and Gatsas were absent.)

Respectfully submitted,

Clerk of Committee



In the year Two Thousand and Six

AN ORDINANCE

"Amending the Code of Ordinances of the City of Manchester by repealing Chapter 94: Noise Regulations in its entirety and inserting a new Chapter 94: Noise Regulations."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

Chapter 94: Noise Regulations

Section

General Provisions

94.01 Purpose

94.02 Scope

94.03 Definitions

94,04 Enforcement

94.05 Measurements

94.06 Submission of Fees

Minimum Standards

94.10 Noise Levels

94.11 Exemptions

94.20 Motor Vehicles

Administration and Enforcement

94.40 Noise Variance Board

94,42 Application Procedures

94.43 Prohibited Conduct

94.44 Penalties

Statutory reference:

Authority of city to regulate noise, see R.S.A. 47:17 II & XV.

GENERAL PROVISIONS

§ 94.01 PURPOSE.

It is the policy of the Board of Mayor and Aldermen of the City of Manchester to protect, preserve and promote the health, safety, welfare, peace and quiet of the citizens of Manchester through the reduction, control and prevention of noise. It is the intent of this ordinance to establish standards that will eliminate and reduce unnecessary environmental noise throughout the community which may be physically harmful or otherwise detrimental to individuals and the community in the enjoyment of life, property and the conduct of business.

In the year Two Thousand and Six

AN ORDINANCE

"Amending the Code of Ordinances of the City of Manchester by repealing Chapter 94: Noise Regulations in its entirety and inserting a new Chapter 94: Noise Regulations."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

§ 94.02 SCOPE.

This ordinance shall only apply to noise originating within the city limits of the City of Manchester, NH that is traveling in the atmosphere or environment. This ordinance shall apply to all bodies of water within the city limits of the City of Manchester, irrespectively if they flow through or are contained partially or entirely within the city limits.

§ 94.03 DEFINITIONS.

For the purpose of this title, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

AMBIENT SOUND LEVEL. The A-weighted sound level of all sound associated with a given environment, exceeded ninety percent (90%) of the time measured and being a composite of sounds from many sources during the period of observation while the sound from the noise source of interest is not present.

ANSI. The American National Standards Institute.

ANSI S SERIES STANDARDS. Those ANSI standards relevant to sound, acoustics, shock, vibration and bioacoustics.

A-WEIGHTED SOUND PRESSURE. The sound pressure level as measured with a sound level meter using the A-weighting network. The standard notation is dB(A) or dBA.

COMMERCIAL POWER EQUIPMENT. Any equipment or device rated at more than five horsepower and used for building repairs or property maintenance excluding snow removal equipment.

COMMERCIAL PREMISES. Any land parcel with buildings where the use of less than fifty percent (50%) of the gross floor area meets the definition of residential premises. Includes locations of various scale operating as retail, automotive use, restaurant, governmental, financial, entertainment and cultural and shopping centers as identified pursuant to the Manchester Zoning Ordinance.

CONSTRUCTION EQUIPMENT. Any device or mechanical apparatus operated by fuel, electric, or pneumatic power in the excavation, construction, repair, or demolition of any building, structure, land parcel, street, alley, waterway, or appurtenance thereto.

DECIBEL. A logarithmic unit of measure often used in measuring magnitudes of sound. The symbol is dB.

DOMESTIC POWER EQUIPMENT. Any equipment or device rated at five (5) horsepower or less and used for building repairs or grounds maintenance excluding snow removal equipment.



In the year Two Thousand and Six

AN ORDINANCE

"Amending the Code of Ordinances of the City of Manchester by repealing Chapter 94: Noise Regulations in its entirety and inserting a new Chapter 94: Noise Regulations."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

EMERGENCY VEHICLE. An authorized motor vehicle that has sound warning devices such as whistles, sirens and bells which can lawfully be used when responding to an emergency, during a police activity or which is required by state or federal regulations (i.e., reverse alarms).

EMERGENCY WORK. An activity made necessary to restore property to a safe condition following a public calamity or work required to protect persons or property from exposure to imminent danger. It includes work by private or public entities for providing or restoring immediately necessary service as well as all situations deemed necessary by the city.

EMERGENCY POWER GENERATOR. The equipment used to generate electrical power in the event of an interruption, malfunction or failure of the electrical power supplied by the service provider.

GROSS FLOOR AREA. The floor area within the inside perimeter of the exterior walls of the building under consideration, exclusive of vent shafts and courts, without deduction for corridors, stairways, closets, the thickness of interior walls, columns or other features. The floor area of a building or portion thereof, not provided with surrounding exterior walls shall be the usable area under the horizontal projection of the roof or floor above.

INDUSTRIAL PREMISES. Any premise where the production of goods, materials or knowledge takes place. May include locations for manufacturing, warehousing, research and development, distribution or other selected offices as identified pursuant to the Manchester Zoning Ordinance.

MOTOR VEHICLE. Any vehicle that is self-propelled, used primarily for transporting persons or property upon public roadways and required to be licensed according to motor vehicle registration laws. The term motor vehicle shall not include: aircraft, watercraft, motor vehicles operated on private property for recreational or amusement purposes, vehicles used exclusively on stationary rails, or specialized utility vehicles normally used only on private property in the daily course of business such as forklifts, and pallet movers.

NOISE. Any sound that exceeds the standards set forth in this chapter, annoys or disturbs a reasonable person of normal sensibilities, or causes or tends to cause any adverse psychological or physiological effect on humans.

NOISE VARIANCE. Specific relief from the terms of this chapter as granted by the Noise Variance Board.

In the year Two Thousand and Six

AN ORDINANCE

"Amending the Code of Ordinances of the City of Manchester by repealing Chapter 94: Noise Regulations in its entirety and inserting a new Chapter 94: Noise Regulations."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

PERSON. An individual, corporation, partnership, association, organization or similar entity.

PREMISES. Any building, structure, land, utility or portion thereof, including all appurtenances, and shall also include yards, lots, courts, inner yards and real properties without buildings or improvements, owned or controlled by a person.

PROPERTY LINE. The real or imaginary line and its vertical extension which separates real property owned or controlled by any person from contiguous real property owned or controlled by another person. The vertical and horizontal boundaries of a dwelling unit in a multi-dwelling unit building, condominium, or townhouse complex shall not be considered property lines separating one (1) property from another.

PUBLIC PREMISES. All real property including appurtenances thereon which is owned or controlled by any governmental entity and shall include streets, alleys, parks and waterways.

RECEPTOR PREMISES. The premises (residential, commercial, industrial, or public) as listed in Table A which is receiving noise emitted from the source premises after crossing one or more property lines. Also referred to as the receiving premise.

RESIDENTIAL PREMISES. Any premises where single or multiple dwelling units exist and shall include primary schools, churches, nursing homes and similar institutional facilities including any commercial premises where the use of more than fifty percent (50%) of the gross floor area meets this definition of residential premise.

SOUND. An oscillation in pressure, stress, particle displacement and particle velocity which induces auditory sensation.

SOUND LEVEL METER. An apparatus for the measurement of sound levels. The sound level meter shall be of a design and have the characteristics of a Type 2 or better instrument as established by the American National Standards Institute, publication S1.4 entitled Specification for Sound Level Meters.

SOUND PRESSURE LEVEL. Twenty (20) times the logarithm to the base ten (10) of the ratio of the pressure of a sound to the reference pressure of twenty (20) micronewtons per square meter (20 \times 10⁻⁶ Newtons/meter²) and is expressed in decibels (dB).

SOURCE PREMISES. The premises (residential, commercial, industrial, or public) as listed in Table A that is emitting noise that is crossing one or more property lines and impacting the receptor premises.

SNOW REMOVAL EQUIPMENT. Any equipment used for removing snow from land or building surfaces and shall include snowplows, snow blowers, snow sweepers, and snow shovels.



In the year Two Thousand and Six

AN ORDINANCE

"Amending the Code of Ordinances of the City of Manchester by repealing Chapter 94: Noise Regulations in its entirety and inserting a new Chapter 94: Noise Regulations."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

TABLE A. The reference table contained in § 94.10 of this chapter that details the maximum allowable noise levels for all premises in the City of Manchester, including a time of day allowance. Measurements of noise levels are made at the property line of the receiving premises.

TABLE B. The reference table contained in § 94.20 of this chapter that details the maximum allowable noise levels for all motor vehicles operating in the City of Manchester during any time of the day or night. Measurements of noise levels are made twenty-five (25) feet from the source motor vehicle.

TREE MAINTENANCE EQUIPMENT. Any equipment used in trimming or removing trees only and shall not be limited to chainsaws, chippers and stump removers.

§ 94.04 ENFORCEMENT.

The Chief of Police or his designee shall have and exercise the power to enforce the provisions of this title. Licenses or permits issued pursuant to this title shall also be enforced by a designee of the Office of the City Clerk. Enforcement shall include entering areas of public access or operation, free of charge, to ensure compliance and issuance of citations for any violations with penalties to be assessed as provided in §94.44 of this title.

§ 94.05 MEASUREMENTS.

For the purposes of this ordinance, the measurement of all physical parameters or entities associated with acoustics, sound, noise, or vibration shall comply with the most recent S series standards of ANSI, American National Standards Institute, Standards for Sound, Acoustics, Shock and Vibration, Bioacoustics. Furthermore, all physical parameters, or entities determined or calculated from such measurements relevant to acoustics, shock, vibration or bioacoustics shall be determined or calculated in accordance to the most recent S series standards of ANSI where so applicable.

§94.06 SUBMISSION OF FEES.

Fees for permits, applications and licenses shall be submitted with the applications under this chapter and shall be considered nonrefundable.

In the year Two Thousand and Six

AN ORDINANCE

"Amending the Code of Ordinances of the City of Manchester by repealing Chapter 94: Noise Regulations in its entirety and inserting a new Chapter 94: Noise Regulations."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

MINIMUM STANDARDS

§ 94.10 NOISE LEVELS.

Noise levels shall be measured at any point along the property line or within the property line of the receiving premises to determine compliance of the source. When it is determined that the ambient sound level at the receiving premises equals or exceeds the maximum allowable sound pressure level specified in Table A, then the ambient sound level is the standard which cannot be exceeded by the source. The following table identifies allowable noise levels within various areas throughout the City:

TABLE A

Maximum Allowable Noise Levels (in dBA) with Time of Day Allowance

	Receptor Premises								
	Resid	ential	Com	Commercial		Industrial		Public	
Source Premises	7am- 10pm	- · r	7am 10pm	10pm 7am	7am 10pm	10pm 7am	7am 10pm	10pm 7am	
Residential	55	50	65	60	80	75	75	70	
Commercial	55 [60]	50 [60]	65	60	80	75	75	70	
Industrial	55 [65]	50 [65]	65	60	80	75	75	70	
Public	55 [60]	50 [60]	65	60	80	75	75	70	
Body of Water	55	50	65	60	80	75	75	70	
(The numbers in brackets are the allowable limits that comply with § 94.11 (N) Exemptions.)									

§ 94.11 EXEMPTIONS.

The maximum permissible sound pressure levels as specified in Table A shall not apply to sounds emitted from:

- (A) Any bell or chime from any building clock, school or church, not including any amplified bell or chime sounds emitted from loudspeakers.
- (B) Any siren, whistle or bell lawfully used by emergency vehicles or any other alarm systems used in case of fire, collision, civil defense, police activity or imminent danger.
 - (C) Any aircraft in flight subject to federal law regarding noise control.
 - (D) Any ground-based aircraft activity including testing or engine run-up noise.
- (E) Any motor vehicles designed for and operated on public streets, alleys, highways or freeways that are regulated by Table B.



In the year Two Thousand and Six

AN ORDINANCE

"Amending the Code of Ordinances of the City of Manchester by repealing Chapter 94: Noise Regulations in its entirety and inserting a new Chapter 94: Noise Regulations."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

- (F) Any tree maintenance equipment operated upon a residential, commercial, industrial or public premises provided that operation of tree maintenance equipment between the hours of 9:00 p.m. and 7:00 a.m. shall not exceed the maximum noise levels as specified in Table A.
- (G) Any construction equipment or activities in compliance with § 94.43 (F) of this ordinance.
- (H) Any domestic power equipment operated upon any residential, commercial, industrial or public premises between 7:00 a.m. and 10:00 p.m. provided that such equipment does not exceed a sound pressure level of eighty (80) dBA when measured at the property line of the receiving premise.
- (I) Any commercial power equipment operated upon any residential, commercial, industrial or public premises between 7:00 a.m. and 10:00 p.m. provided that such equipment does not exceed a sound pressure level of eighty-eight (88) dBA when measured at the property line of the receiving premise.
- (J) The musical instruments of any school marching band while performing at any sporting event or marching band competition, and the musical instruments of any school marching band practicing on school grounds between the hours of 9:00 a.m. and 8:00 p.m. that do not exceed sixty-five (65) dBA when measured at the property line of the receiving residential premise.
- (K) Following a snowstorm, snow removal equipment operated on any premises between the hours of 5:00 a.m. and 10:00 p.m. provided that such equipment does not exceed the sound pressure limits for commercial power equipment (eighty-eight (88) dBA) or domestic power equipment (eighty (80) dBA) when measured at the property line of the receiving premise.
- (L) Any power generator providing emergency electrical power at any hospital, health clinic, nursing home or similar facility where the loss of electrical power creates an immediate risk to the health, safety or welfare of any person, or at any premises where such equipment is required by the Manchester Fire Department. Additionally, the noise emitted during the routine testing of emergency electrical power generators shall not exceed eighty-eight (88) dBA when measured at the property line of the receiving premise. Routine testing shall not exceed one (1) hour in any one-week period, or two (2) hours in any six-week period and shall be confined to the hours of 10:00 a.m. to 4:00 p.m. or as otherwise approved.
- (M) Any industrial, commercial, or public premises exceeding the standards of Table A at a receiving residential premises when the zoning of the receiving residential premises does not allow residential use (residential use is nonconforming). However, in such a situation, the noise emitted by the industrial, commercial, or public premises shall not exceed the standards for receiving industrial premises.

In the year Two Thousand and Six

AN ORDINANCE

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BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

- (N) Any industrial, commercial, or public premises exceeding the standards of Table A at a receiving residential premises when such industrial, commercial, or public premises and their emitted noise level were in existence prior to the existence of the residential premises, provided however that the existing industrial premises does not exceed sixty-five (65) dBA and the commercial premises do not exceed sixty (60) dBA when measured at the receiving residential premises.
- (O) Any water craft or noise emanating from or on a body of water between the hours of 7:00 a.m. and 10:00 p.m. provided that such noise does not exceed a sound pressure level of eighty-eight (88) dBA when measured at the property line of the receiving property and further provided that between 10:00 p.m. and 7:00 a.m. such equipment does not exceed the maximum sound pressure levels as specified in Table A.

\S 94.20 MOTOR VEHICLES.

All noise levels from motor vehicles shall be measured at twenty-five (25) feet from the source vehicle to determine compliance. Except where preempted by state law the standards in Table B shall apply to all noise emitted from motor vehicles including any and all equipment thereon, under any condition of acceleration, deceleration, idle, grade or load and whether or not in motion.

TABLE B

Maximum Allowable Noise Levels for Motor Vehicles

Maximum Anowable resise bevols for motor (the			
Type of Vehicle	Time Period	Maximum Allowable Sound Pressure Level measured in dBA	Measurement Distance from Motor Vehicle
Motor vehicles weighing less than 10,000 pounds, manufacturers gross vehicle weight	At any time	80	25 feet



In the year Two Thousand and Six

AN ORDINANCE

"Amending the Code of Ordinances of the City of Manchester by repealing Chapter 94: Noise Regulations in its entirety and inserting a new Chapter 94: Noise Regulations."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

LICENSE REQUIREMENTS

ADMINISTRATION AND ENFORCEMENT

§ 94.40 NOISE VARIANCE BOARD.

It is recognized that in initiating community noise limits, any number of unanticipated situations may occur. Although the City is primarily concerned with protecting, preserving and promoting the health, safety, welfare and peace and quiet of the citizens of Manchester, the City realizes that there may be preexisting conditions that need an extended period of time to conform to the noise limits imposed by this ordinance. The City also recognizes that events or incidents can occur where there was every good faith expectation of complying with the noise limits imposed by this ordinance, but for some unforeseen circumstance, those events or incidents failed to comply.

This section hereby establishes a Noise Variance Board in which members shall approve or deny variances to this chapter, hereinafter referred to as a noise variance. The board shall consist of the Committee on Administration of the Board of Mayor and Aldermen.

§ 94.42 APPLICATION PROCEDURES.

Applications must be submitted to the Office of the City Clerk. General guidelines may be considered in the issuance of a noise variance. These guidelines are not all inclusive and other criteria may be established that is reasonable and prudent to protect the public or limit the anticipated detrimental impact of noise upon the community. The guidelines are as follows:

- (A) Variances shall be granted prior to or in anticipation of an event.
- (B) The City reserves the right to grant a variance after the fact if it is deemed by the Noise Variance Board to be in the public good, if the Board believes that an honest, fair and reasonable attempt was made to comply with the noise limits imposed by this ordinance, or the failure to comply was due to some unforeseen circumstance.
- (C) A variance for the continuation of a non-complying activity may be granted after a reasonable attempt was made to comply and may contain such stipulations as the Board may deem necessary to protect the public that may include, but is not limited to:
 - 1. Regulation of times;
 - 2. The erection of noise barriers, shielding or other noise abatement; and
 - 3. A demonstration of compliance progress.

In the year Two Thousand and Six

AN ORDINANCE

"Amending the Code of Ordinances of the City of Manchester by repealing Chapter 94: Noise Regulations in its entirety and inserting a new Chapter 94: Noise Regulations."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

- (D) The applicant bears the burden of presenting evidence sufficient to allow the Noise Variance Board to reach conclusions and make findings to support the authorization of a variance.
- (E) The Board may require a public hearing on a certain matter to permit abutting landowners to present written or oral testimony for consideration of granting or denying a variance.
- (F) The Board may request review and recommendations from various City departments including the Building Commissioner, Public Health Director, Director of Planning, Chief of Police, City Clerk or their designees. Testimony of department representatives may be requested at a variance hearing.
- (G) Final decisions shall be made available within seventy-two (72) hours after a vote on an application. A written decision will be mailed to the applicant with copies made available to the departments of Health, Police and City Clerk.
- (H) In granting a variance, the Board may impose such conditions or stipulations as it deems necessary and proper in order to preserve the intent of this chapter.
- (I) All decisions by the Noise Variance Board are final and may not be appealed to any other municipal board, committee or commission.
- (J) As community noise is a public health concern, noise variances shall only be granted for a reasonable period of time, not more than two (2) years.
- (K) The renewal of a variance after two (2) years requires the consent of the Board of Mayor and Aldermen.
- (L) Variances shall not be granted for continued or sustained violations that may be physically injurious to one or more persons as determined by the Public Health Director.
- (M) Once an application has been denied by the Noise Variance Board, the same application may only be considered if the Board finds that the application is materially different in nature and degree from the prior application.



In the year Two Thousand and Six

AN ORDINANCE

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BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

§ 94.43 PROHIBITED CONDUCT.

The following conduct is prohibited:

- (A) Provide any false or inaccurate information to any City board, committee, commission or any employee of the City of Manchester, in an attempt to deceive or otherwise avoid compliance with this ordinance.
- (B) Hinder, obstruct, delay, resist, interfere, or attempt to interfere with any authorized person while in the performance of their duties under this ordinance.
- (C) Emit or cause to be emitted any noise which leaves the premises on which it originates, crosses a property line, and enters onto any other premises in excess of the sound pressure levels during the time periods as specified in Table A, without a variance.
- (D) Emit or cause to be emitted any noise within the public premises in excess of the limits defined in Table A without a variance.
 - (E) Reserved
- (F) Operate any construction equipment or conduct any construction activities between the hours of 9:00 p.m. and 7:00 a.m. that exceed the noise limits of Table A. The City may grant variances from the construction restrictions if it can be demonstrated that a construction project will interfere with traffic if completed during daytime hours.
- (G) Operate any trash compacting mechanism on any motor vehicle, or engage in any trash, rubbish or garbage collection activity between the hours of 10:00 p.m. and 7:00 a.m., when such activity takes place on any premises adjacent to a residential premises.
- (H) Operate or permit the operation of any motor vehicle or combination of motor vehicles at any time or place when such operation exceeds the noise limits for the category of motor vehicle and for the designated time period as specified in Table B.
- (I) Sound any horn or other audible signal device of an automobile, motorcycle, streetcar, or other vehicle unless it is necessary as a warning to prevent or avoid a traffic accident or reasonably inform or warn of a vehicle presence.
- (J) Modify or change the exhaust muffler, air intake muffler or any other sound reducing device in such a manner that the noise emitted from the motor vehicle exceeds the sound pressure levels as established in Table B of § 94.20 except where permitted by state law.

In the year Two Thousand ana Six

AN ORDINANCE

"Amending the Code of Ordinances of the City of Manchester by repealing Chapter 94: Noise Regulations in its entirety and inserting a new Chapter 94: Noise Regulations."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

- (K) The noise limits in Table A and Table B notwithstanding, no person shall:
 - 1) Make, continue, or cause to be made or continued any loud, unnecessary or unusual noise or any noise which either annoys, disturbs, injures, or endangers the comfort, repose, health, peace, or safety of others, within the limits of the city.
 - 2) Use, operate or permit to be played, used or operated of any radio, receiving set, musical instrument, phonograph, or other machine or device for the producing or reproducing of sound in such manner as to disturb the peace, quiet and comfort of the inhabitants of a neighboring premises. The operation of any such set, instrument, phonograph, machine or device by a commercial establishment between the hours of 11:00 p.m. and 7:00 a.m. in such a manner as to be plainly audible at a distance of 50 feet from the lot line, structure or vehicle in which it is located shall be prima facie evidence of a violation of this section.
 - 3) Use, operate, or permit to be played, used, or operated, any radio receiving set, musical instrument, phonograph, loudspeaker, sound amplifier, or other machine or device for the producing or reproducing of sound which is cast upon the public streets for the purpose of commercial advertising or attracting the attention of the public to any building or structure in such a manner that the occupants of a neighboring premises disturbed or annoyed.
 - 4) Yell, shout, hoot, whistle, or sing on the public streets, particularly between the hours of 11:00 p.m. and 7:00 a.m. or any time or place so as to annoy or disturb the quiet, comfort, or repose of persons in neighboring premises.
 - 5) Keeping of any animal or bird which by causing frequent or long continued noise shall disturb the comfort or repose of any person in a neighboring premises.
 - 6) Use any automobile, motorcycle, or vehicle so out of repair, so loaded or in such manner as to create loud and unnecessary grating, grinding, rattling or other noise.
 - 7) Transport rails, pillars, or columns of iron, steel or other material, over and along streets and other public places upon carts, drays, cars, trucks, or in any other manner so loaded as to cause loud noises or as to disturb the peace and quiet of such streets or other public places.



In the year Two Thousand and Six

AN ORDINANCE

"Amending the Code of Ordinances of the City of Manchester by repealing Chapter 94: Noise Regulations in its entirety and inserting a new Chapter 94: Noise Regulations."

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

§ 94.44 PENALTIES.

(A) Each act of violation of § 94.43 Prohibited Conduct and every day upon which any such violation shall occur in one (1) calendar year shall constitute a separate offense and follow the penalty schedule below:

(1) FIRST OFFENSE:

The offender shall be informed of the noise ordinance and corrective measures to achieve compliance. This shall constitute an official warning and should be accomplished in writing if possible.

(2) SECOND OFFENSE:

A citation shall be issued to the offender in the amount of two hundred and fifty dollars (\$250.00).

(3) THIRD OFFENSE:

A citation shall be issued to the offender in the amount of five hundred dollars (\$500.00).

(4) FOURTH AND SUBSEQUENT OFFENSES:

A citation shall be issued to the offender in the amount of one thousand dollars (\$1000.00).

(B) If the court finds for the City, the City shall recover its costs of suit including reasonable expert fees, attorney fees and necessary investigate costs.

This ordinance shall take effect upon its passage.

The Committee on Community Improvement respectfully recommends, after due and careful consideration, that an additional \$30,000 be transferred from the 2003 South Willow Fire Station Reroofing and Masonry Repairs Project to the 713206 Street Reconstruction –S. Willow Street project to accommodate improvements for pedestrian safety at the intersection of South Willow Street and South Maple Street.

The Committee notes that the previous request of \$30,000 in South Willow Street Area Improvements fund is to be concurrently withdrawn from the Planning Board. For such purpose budget authorizations and resolutions have been submitted to cover the total cost of the project anticipated at \$80,000.

(Unanimous vote)

Respectfully submitted

Clerk of Committ

The Committee on Community Improvement respectfully recommends, after due and careful consideration, that a request of the Police Department to replace a 1998 vehicle in need of a new engine and transmission with a Ford Ranger with a rear locking cover and slider to be utilized for booting of vehicles be approved in the amount of \$19,554.

The Committee notes that \$13,550 is available in the MER account and recommends the Board transfer \$6,004 from contingency to the MER account to cover the balance of funds required for this purchase and for such purpose a contingency transfer resolution has been submitted.

Respectfully submitted.

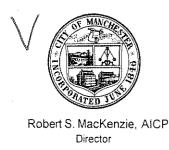
Clerk of Committee

The Committee on Lands and Buildings respectfully recommends, after due and careful consideration, that a Revocable License Agreement (enclosed herein) between the City of Manchester and the Disabled American Veterans for a portion of the former Portsmouth Branch rail line which abuts 399 Silver Street be approved.

(Aldermen Smith, Forest, Roy and Long voted yea; Alderman Thibault was absent.)

Respectfully submitted,

Jerk of Committee



CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commision
Millyard Design Review Committee

March 3, 2006

Committee on Land and Buildings Honorable Board of Mayor and Aldermen Manchester City Hall One City Hall Plaza Manchester, New Hampshire 03101

Re: Disposition of City-owned former rail ROW parcel abutting 399 Silver Street

Dear Committee Members:

The City has received an application from the Disabled American Veterans organization seeking to obtain a license, under the recently adopted rail policy, to use a 0.33 acre portion of the former Portsmouth Branch rail line which abuts their 399 Silver Street property. Their stated goal for obtaining this license is to obtain needed space for their overflow parking needs.

Base on information included in the submitted application we would like to report the following:

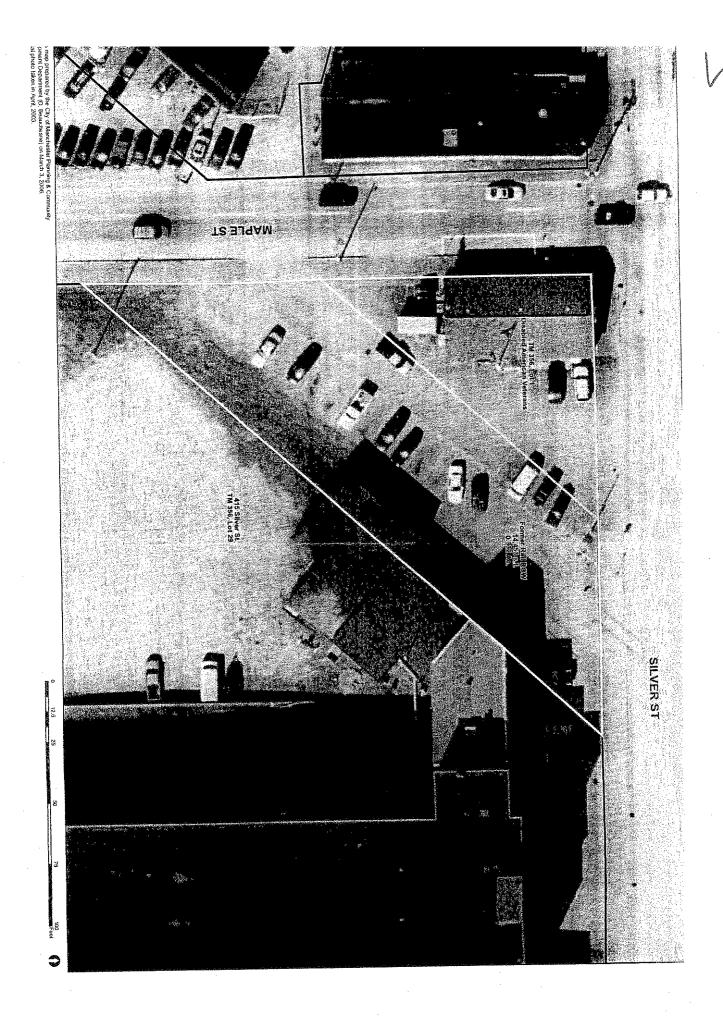
- 1. A significant portion of the City land in question has been previously paved and striped for private parking by the applicant organization;
- 2. There is a long-standing building encroachment within the former rail ROW by the abutting commercial warehouse property situated on the opposite side of the rail ROW from the applicant (see attached maps);
- 3. The written application to use the former rail ROW in question fully conforms to the requirements of the BMA's rail policy with respect to submittal materials; and
- 4. The applicant agrees to abide by all provisions of the rail policy in exchange for issuance of the requested license with a single exception that they would seek to continue maintenance of the paved portion of the City-owned parcel in question, seeing that such paving is already in place and is currently being used for private parking.

Disposition: Given the applicant's need to supplement their insufficient existing on-site parking needs with added off-street parking, and in view of their full acceptance of the provisions of the City's established rail policy (except as it may be altered as in item 4, above), we feel that the City could reasonably issue a license to the applicant for use of the requested property for parking purposes and that such license allow the applicant to continue maintaining the existing paved portion of that property.

Sincerely,

Robert S. MacKenzie

Director of Planning & Community Development



399 Silver Street - Disabled American Veterans



Private Sector Use of Former Portsmouth Branch Rail Right-of-Way Line RECEIVED MANCHESTER CITY CLERK Application Form

DEC 14 P1:55

TO BE COMPLETED BY APPLICANT

Application submission date: December 14, 2005				
Name(s) of abutting applicant property owner(s)	1. Disabled American Veterans 2. DEC 19			
Street address of abutting applicant property:	399 Silver St, Manchester, NH 03103 CITY OF MANCHESTER PLANNING DEPARTMENT			
Mailing address of abutting applicant property owner:	399 Silver St., Manchester, NH 03103			
Telephone number & e-mail address where appli abutting property owner can be reached:	icant 623-9495 Attn: Edward Lastowski			
Applicant (if other than abutting property owner:	Donald E. Duval dba/Duval Survey Inc			
Mailing address of applicant (if other than than abutting property owner):	14 Dartmouth St Hooksett NH 03106-1703			
Telephone number & e-mail address where applicant (if other than abutting property owner can be reached:	668-2125 DSI1986-comcast.net			
Tax map & lot number of abutting applicant property:	356/1			
List of specific uses planned for corridor:	Parking Lot (existing)			
 Required application materials. (a) Application Form (b) Boundary plan of the entire affected area pre boundaries of the affected portion of the form proposed site conditions. (c) Statement of policy acceptance (see item #12 	epared and signed by a licensed land surveyor. Plan shall show, at minimum, the ner rail corridor, the location of the applicant's abutting property, and existing and 2).			
Statement of Policy Acceptance. I hereby certify that the above information is correct; that I have submitted herewith all of the pertinent required documentation; that I have read and am familiar	Signature:			
with the "City of Manchester Policy Regarding Private Sector Use of the Former Portsmouth Branch Railroad Line Right-of-Way"; and that, if granted a revocable license to use City-owned rail corridor land, will fulfill the provisions of that Policy.	Date of owner signature: 12-14-05 Agent's Signature: Date of agent signature:			

CITY USE ONLY



Materia	ls	submitted:

면 전	Boundary proposed boundaries	application form including signed and dated "Statement of Policy Acceptance". olan of the entire affected area prepared and signed by a licensed land surveyor. Plan shall show, at minimum, the of the affected portion of the former rail corridor, the location of the applicant's abutting property, and existing an ite conditions.
App	olication Rev	view process checklist:
0000	•	Receipt by City Clerk's Office of completed application from interested property owner or property owner agent. Planning & Community Development Department application review report to City Clerk's Office and Parks, Recreation & Cemeteries Department application review report to City Clerk's Office. Consideration of application by Committee on Lands and Buildings. Consideration of application by Board of Mayor and Aldermen (if needed).

<u>PLEASE NOTE</u>: If this application is approved, the applicant shall be required to provide insurance and an indemnity agreement as well as such other restrictions and requirements as the City may see fit to require.

REVOCABLE LICENSE AGREEMENT

Agreement made	this	day of	, 200,	by and be	tween the (City of
Manchester, New	Hampshire	("Licensor") of	One City I	Hall Plaza,	Mancheste	er, New
Hampshire 03101	and the Di	sabled American	Veterans (("Licensee	") with an	address of
399 Silver Street,	Mancheste:	r, New Hampshi	re 03103.			

In consideration of the mutual promises contained in this agreement the parties agree as follows:

- Licensor grants to the Licensee a revocable license solely maintain a paved parking area shown on plans entitled Site Plan Map # 356 Lot 1 399 Silver Street Manchester NH prepared for Disabled American Veterans dated December 14, 2005 by Duval Survey, Inc. as attached to this agreement. ("Plans")
- 2. The paved parking area shall be maintaned in accordance with the detail as shown on said plans and shall be in the location depicted on said Plans.
- 3. Licensee shall maintain all property located within the former railroad right of way area depicted on the attached plan.
- LICENSEE hereby agrees to protect, defend, indemnify and hold the City of 4. Manchester and its employees, agents, officers, and servants free and harmless from losses, claims liens, demands and causes of action due to the construction maintenance and use of the former railroad right of way area of every kind and character including, but not limited to, the amounts of judgments, penalties, interest, court costs, legal fees, and all other expenses incurred by the City arising in favor of any party including claims, liens, debts, personal injuries including injuries sustained by employees of the City, death or damages to property (including property of the City), and without limitation by enumeration, claims or demands occurring, or in any way incident to, in connection with, or arising directly or indirectly out of this Revocable License Agreement. The Licensee agrees to investigate, handle, respond to, provide defense for and defend such claims, demands, or suits at the sole expense of the Licensee. The Licensee also agrees to bear all other costs and expenses related thereto, even if the claim or claims alleged are groundless, fake or fraudulent. The provision is not intended to create any cause of action in force or of any third party against Licensee or the City or to enlarge in any way the Licensee's liability, but is intended solely to provide for indemnification of the City from liability for damages or injuries to third persons or property arising from Licensee performance hereunder.
- 5. The Licensor, in its sole and unfettered discretion, may revoke this license at any time, for any reason, with or without cause. Without in any way limiting the Licensor's rights under this paragraph the Licensor may revoke this license if



another party requests the use of any portion of the former railroad right of way which the Licensee is permitted to use pursuant to this license.

6. The Licensee shall maintain Comprehensive General Liability Insurance written on occurrence form, including completed operations coverage, personal injury liability coverage, broad form property damage liability coverage and contractual liability coverage. The minimum limits of liability carried on such insurance shall be \$500,000 each occurrence and, where applicable, in the aggregate combined single limit for bodily injury and property damage liability; \$500,000 annual aggregate personal injury liability.

Insurance companies utilized must be admitted to do business in New Hampshire or be on the Insurance Commissioner's list of approved non-admitted companies and shall have a rating of (A) or better in the current edition of Best's Key Rating Guide.

Contractor agrees to furnish certificate(s) of the above mentioned insurance to the City of Manchester within fourteen (14) days from the date of this Agreement and, with respect to the renewals of the current insurance policies, at least thirty (30) days in advance of each renewal date. Such certificates shall name the City of Manchester as an additional insured and with respect to all policies shall state that in the event of cancellation or material change, written notice shall be given to the City of Manchester, Office of Risk Management, One City Hall Plaza West, Manchester, New Hampshire, 03101 at least thirty (30) days in advance of such cancellation or change.

7. Upon revocation of this license by the City the Licensee shall remove any and all structures, pavement or other improvements constructed under the terms of this revocable licensee along with all appurtenances and materials related thereto and shall return the land to the condition it was in immediately prior to the construction of said fence.

Disabled American Veterans

Date	By Its Duly authorized
	The City of Manchester, NH
Date	Frank C. Guinta Mayor



The Committee on Lands and Buildings respectfully recommends, after due and careful consideration, that a Revocable License Agreement (enclosed herein) between the City of Manchester and Gerald P. Cloutier, d/b/a JC's Auto Sales for a portion of the former Portsmouth Branch rail line which abuts his property at the corner of Silver, Somerville and Maple Streets be approved.

(Aldermen Smith, Forest, Roy and Long voted yea; Alderman Thibault was absent.)

Respectfully submitted,

Clerk of Committee



CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

March 3, 2006

Committee on Land and Buildings Honorable Board of Mayor and Aldermen Manchester City Hall One City Hall Plaza Manchester, New Hampshire 03101

Re: Disposition of City-owned former rail ROW parcel abutting 118 Maple Street

Dear Committee Members:

In April, 2004, the City received from Mr. Gerald Cloutier a request to purchase a small triangular-shaped 5,271 s.f. section of the former B & M Portsmouth Branch rail line which abuts his used-car business' property at the corner of Silver, Somerville and Maple Streets (see attached maps). Mr. Cloutier's stated goal in such a purchase was to resolve his used car business' on-site parking problems. Shortly thereafter, the Planning Department submitted to the Committee a May 24, 2004, letter concerning this matter. Since that time, the Board of Mayor and Aldermen (BMA) have adopted a new guidance policy regarding City-owned former rail ROW's and this present letter is being submitted in response to the requirements of that new policy.

Base on information included in the submitted application and through direct conversations with the applicant, we would like to report the following:

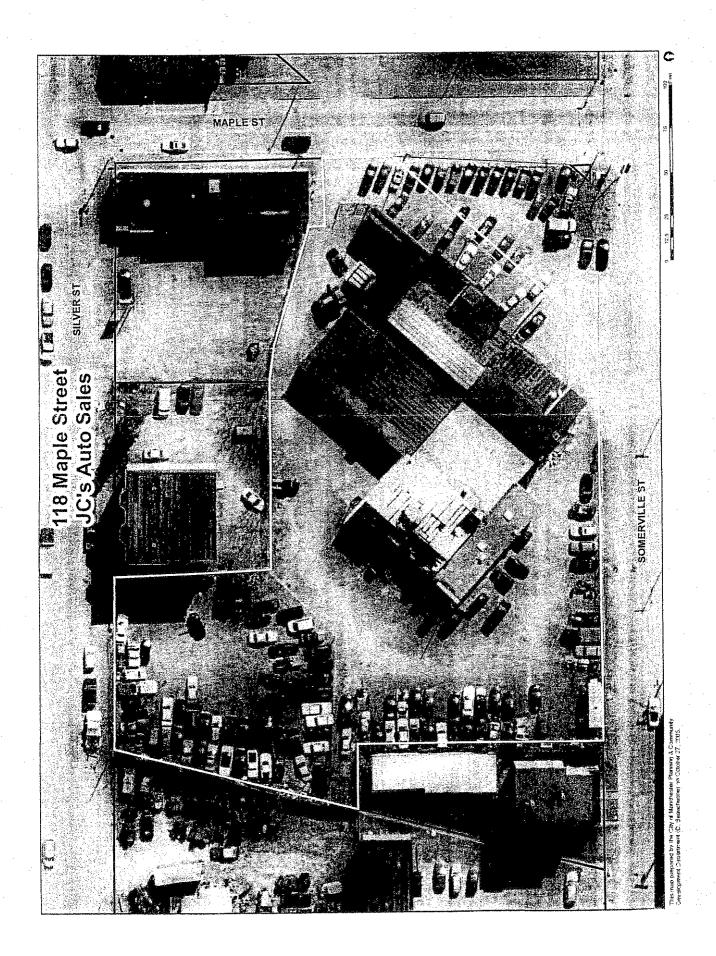
- 1. Mr. Cloutier's written application to use the former rail ROW in question fully conforms to the requirements of the BMA's rail policy with respect to submittal materials;
- 2. Mr. Cloutier is no longer looking to acquire fee-simple ownership of the City-owned land in question but is now seeking to acquire a license to use that land in accordance with the intent of the rail policy;
- 3. Mr. Cloutier agrees to abide by all provisions of the rail policy in exchange for issuance of the license except that he seeks to continue maintaining the paved portion of this parcel, seeing that such paving was installed prior to his purchase of the abutting auto sales property and that the paved portion of the parcel has been used for private parking since that time.

Disposition: Given the applicant's agreement to fully accept the provisions of the City's established rail policy and by the real commercial need by J. C.'s Auto Sales for added on-site parking, we feel that the City could reasonably issue a license to Mr. Cloutier for use of the City-owned property in question for parking purposes and to continue maintaining the existing paved portion of that property.

Sincerely,

Robert S. MacKenzie

Director of Planning & Community Development







CITY OF MANCHESTER Office of the City Clerk



Leo R. Bernier City Clerk

Carol A. Johnson Deputy City Clerk

Paula L-Kang Deputy Clerk Administrative Services

Matthew Normand Deputy Clerk Licensing & Facilities

Patricia Piecuch
Deputy Clerk
Financial Administration

October 28, 2005

Gerald P. Cloutier JC's Auto Sales 118 Maple Street Manchester, NH 03103

Dear Mr. Cloutier:

I am in receipt of your application for private sector use of the former Portsmouth Branch Rail Right-of-Way Line. According to the policy adopted by the Board of Mayor and Aldermen, it appears that your application is incomplete and, therefore, cannot be processed at this time.

Enclosed please find a copy of a memo from David Beauchesne of the Planning Department regarding the information that is missing. Please forward the missing information to the City Clerk's Office at your earliest convenience so that we may send it to the appropriate departments for processing.

If you have any questions, please feel free to call me at 624-6455.

Singerely,

Deputy City Clerk

Enclosure





City of Manchester Planning and Community Development One City Hall Plaza Manchester, New Hampshire 03101 603-624-6450 Fax (603-624-6529)

DB-GRAM

To: Lisa Thibault, City Clerk's Office

From: David Beauchesne, Urban Planner

Date: October 26, 2005

Re: Planning Department review of G. Cloutier (JC's Auto Sales) application to gain

private use of a portion of the former Portsmouth Branch Rail ROW Line

We have received the above referenced application form and materials forwarded to us under your October 20, 2005, cover memo and offer the following remarks:

1. The applicant has apparently failed to provide information required by Application Form items #9 and 11(b).

Item #9 is a minor matter but failure to submit item 11(b) represents a more substantive issue. Under 11(b), the applicant is required to submit an appropriately sized boundary map produced and signed by a surveyor which would show pertinent site details.

It therefore appears that the submitted application is INCOMPLETE with respect to these two items.

2. The review process established under the BMA's written Rail Policy and detailed at item 14 of the Application Form envisions that departmental reviews take place only <u>after</u> a completed application form is submitted by an applicant. The presumption is that no review should take place in the absence of information upon which that review would be based.

With this in mind, the Planning Department is unable to carry out its required application review at this time. We would be glad to do so after receiving from your Office a completed application submitted by the applicant.



1. Application submission date: 10/18/05

Private Sector Use of Former Portsmouth Branch Rail Right-of-Way Line



Application Form

OCT 18 2005

CITY CLERK'S OFFICE

TO BE COMPLETED BY APPLICANT

2,	Name(s) of abutting applicant property owner(s)	1 Gerald P Cloutier
3.	Street address of abutting applicant property:	Maple and SomeVille St
1.	Mailing address of abutting applicant property owner:	JC auto Sale 118 Maple St Mancheste MH03103
5.	Telephone number & e-mail address where appli abutting property owner can be reached:	GO3 645 G160
õ,	Applicant (if other than abutting property owner:	None
7.	Mailing address of applicant (if other than than abutting property owner):	
3,	Telephone number & e-mail address where applicant (if other than abutting property owner can be reached:	
·.	Tax map & lot number of abutting applicant property:	
0.	List of specific uses planned for corridor:	for parking
1.		epared and signed by a licensed land surveyor. Plan shall show, at minimum, the mer rail corridor, the location of the applicant's abutting property, and existing and 2).
2.	Statement of Policy Acceptance. I hereby certify that the above information is correct; that I have submitted herewith all of the pertinent required documentation; that I have read and am familiar with the "City of Manchester Policy Regarding Private Sector Use of the Former Portsmouth Branch Railroad Line Right-of-Way"; and that, if granted a revocable license to use City-owned rail corridor land, will fulfill the provisions of that Policy.	Signature:

W

CITY USE ONLY

Materials submitted: Completed application form including signed and dated "Statement of Policy Acceptance". Boundary plan of the entire affected area prepared and signed by a licensed land surveyor. Plan shall show, at minimum, the boundaries of the affected portion of the former rail corridor, the location of the applicant's abutting property, and existing and proposed site conditions. Application Review process checklist: Step one: Receipt by City Clerk's Office of completed application from interested property owner or property owner agent. Step two: Planning & Community Development Department application review report to City Clerk's Office and Parks, Recreation & Cemeteries Department application review report to City Clerk's Office.

Step Three: Consideration of application by Committee on Lands and Buildings.
 Step Four: Consideration of application by Board of Mayor and Aldermen (if needed).

as such other restrictions and requirements as the City may see fit to require.

<u>PLEASE NOTE</u>: If this application is approved, the applicant shall be required to provide insurance and an indemnity agreement as well



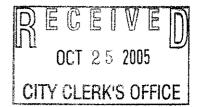


CITY OF MANCHESTER Parks, Recreation & Cemetery Department

625 Mammoth Road Manchester, NH 03104-5491 (603) 624-6565 Administrative Office (603) 624-6514 Cemetery Division (603) 624-6569 Fax

COMMISSION

Stephen Johnson, Chairman Sandra Lambert, Clerk George "Butch" Joseph Michael Worsley Dennis Smith Ronald Ludwig, Director



October 24, 2005

Committee on Lands and Buildings C/O Mr. Leo Bernier, City Clerk One City Hall Plaza Manchester, NH 03101

Re: Application for use of Former Portsmouth Branch Rail ROW Line

Dear Committee Members,

Our Department has been asked to offer comment relative to an application for private use of the former Portsmouth Branch Rail ROW Line. The applicant Mr. Gerald P. Cloutier, DBA, JC's Auto Sales, 118 Maple ST. Manchester, NH, has made application for use of this property. The property appears to be located on the corner of Maple ST and Somerville ST.

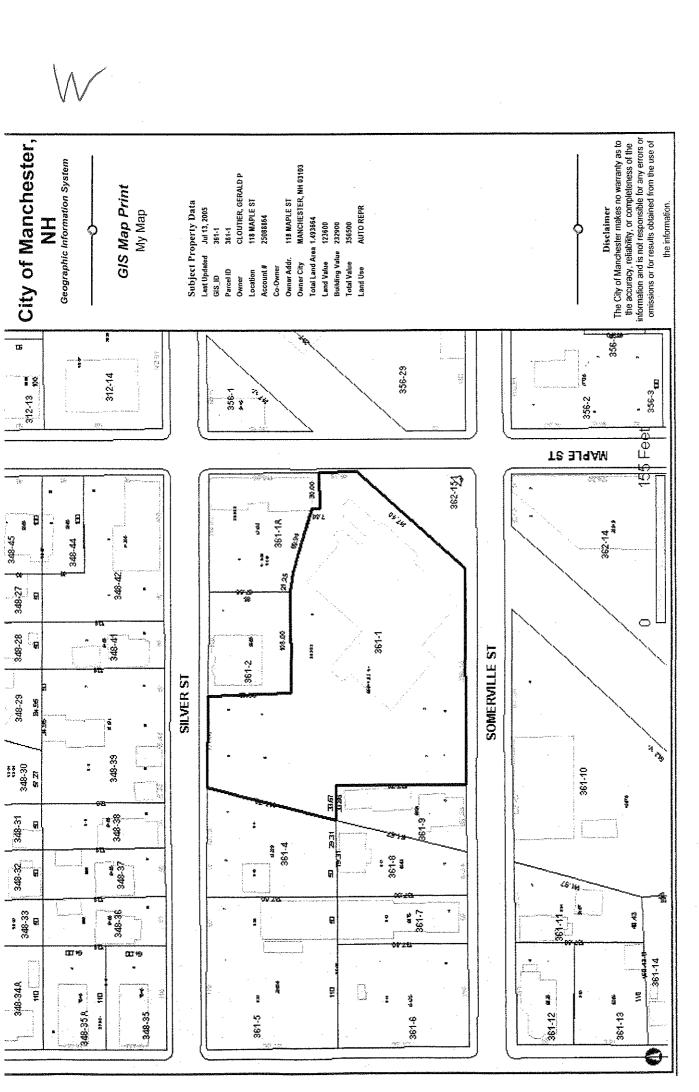
The Parks, Recreation and Cemetery Department has no issue with the request provided it complies with all stipulations spelled out the recently adopted policy for use of Railroad Corridor property as adopted by the Board of Mayor and Alderman.

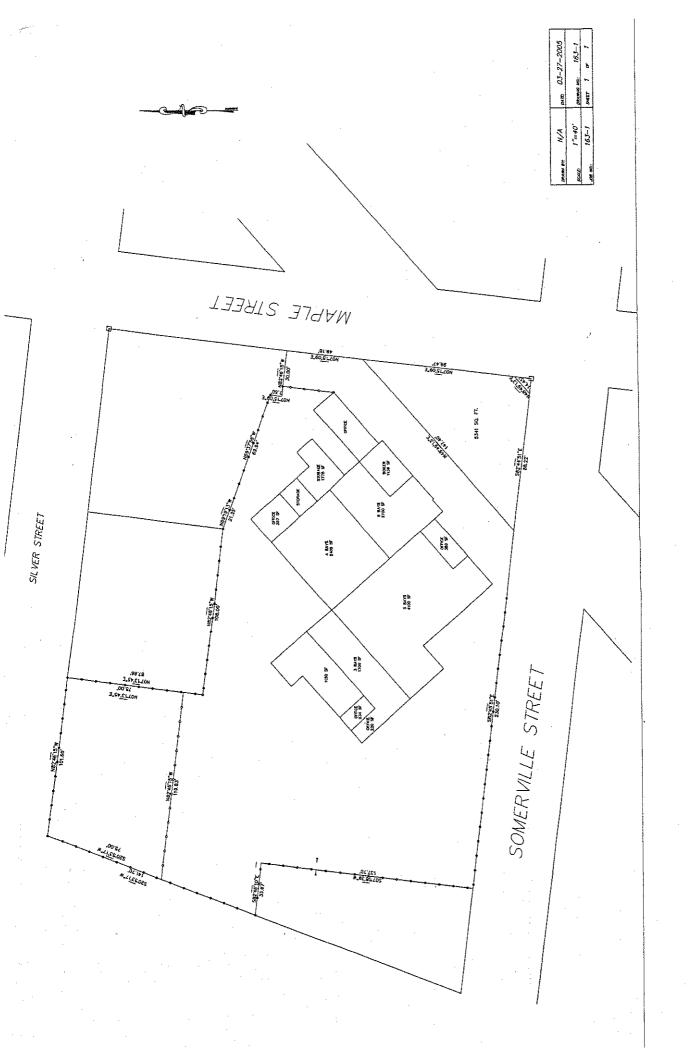
Sincerely,

Ronald E. Ludwig

Director

Cc: Robert McKenzie, Planning Director





W



REVOCABLE LICENSE AGREEMENT

Agreement made this	day of	, 200_,	, by and bet	ween the Cit	y of
Manchester, New Hampsh	ire ("Licensor'	') of One City I	Hall Plaza,	Manchester,	New
Hampshire 03101 and Gera	ald P. Cloutier	, d/b/a JC'S Au	ito Sales ("I	Licensee") w	ith an
address of 118 Maple Stree	et, Manchester	, New Hampsh	ire 03103.		

In consideration of the mutual promises contained in this agreement the parties agree as follows:

- 1. Licensor grants to the Licensee a revocable license solely to maintain a paved parking area in the former railroad right-of-way as shown on the attached plan. ("Plans")
- 2. The paved parking area shall be maintained in accordance with the detail as shown on said plans and shall be in the location depicted on said Plans.
- 3. Licensee shall maintain all property located within the former railroad right of way area depicted on the attached plan.
- 4. LICENSEE hereby agrees to protect, defend, indemnify and hold the City of Manchester and its employees, agents, officers, and servants free and harmless from losses, claims liens, demands and causes of action due to the construction maintenance and use of the former railroad right of way area of every kind and character including, but not limited to, the amounts of judgments, penalties, interest, court costs, legal fees, and all other expenses incurred by the City arising in favor of any party including claims, liens, debts, personal injuries including injuries sustained by employees of the City, death or damages to property (including property of the City), and without limitation by enumeration, claims or demands occurring, or in any way incident to, in connection with, or arising directly or indirectly out of this Revocable License Agreement. The Licensee agrees to investigate, handle, respond to, provide defense for and defend such claims, demands, or suits at the sole expense of the Licensee. The Licensee also agrees to bear all other costs and expenses related thereto, even if the claim or claims alleged are groundless, fake or fraudulent. The provision is not intended to create any cause of action in force or of any third party against Licensee or the City or to enlarge in any way the Licensee's liability, but is intended solely to provide for indemnification of the City from liability for damages or injuries to third persons or property arising from Licensee performance hereunder.
- 5. The Licensor, in its sole and unfettered discretion, may revoke this license at any time, for any reason, with or without cause. Without in any way limiting the Licensor's rights under this paragraph the Licensor may revoke this license if another party requests the use of any portion of the former railroad right of way which the Licensee is permitted to use pursuant to this license.



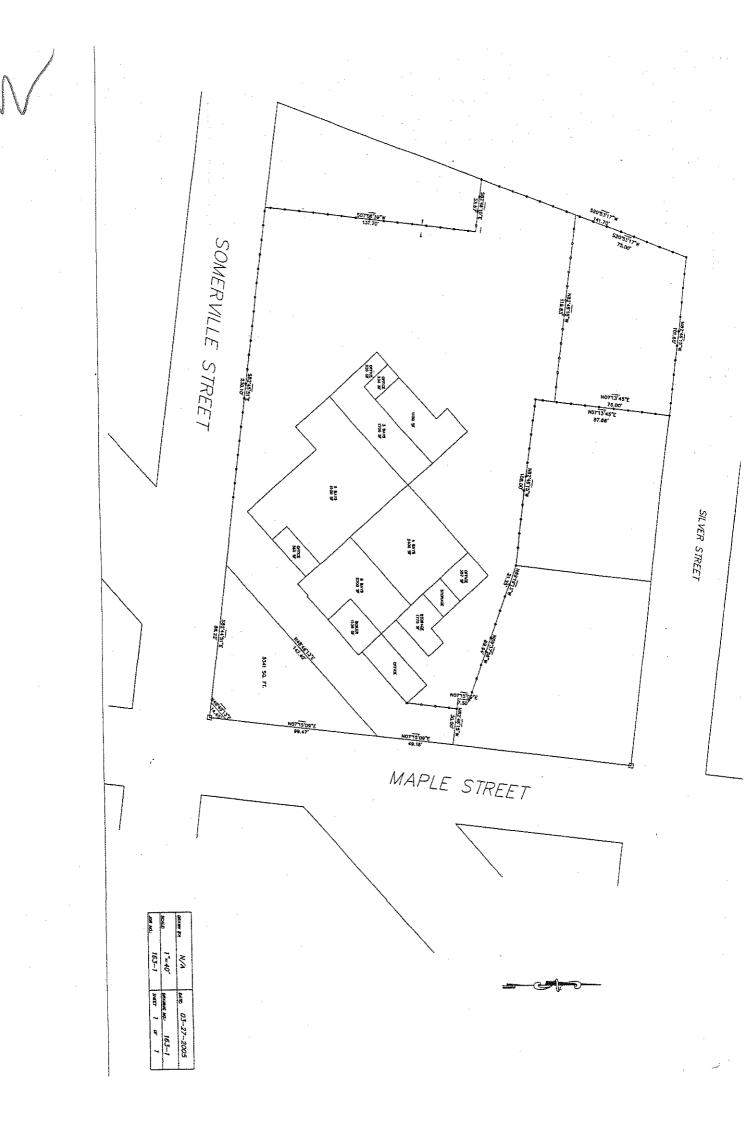
6. The Licensee shall maintain Comprehensive General Liability Insurance written on occurrence form, including completed operations coverage, personal injury liability coverage, broad form property damage liability coverage and contractual liability coverage. The minimum limits of liability carried on such insurance shall be \$500,000 each occurrence and, where applicable, in the aggregate combined single limit for bodily injury and property damage liability; \$500,000 annual aggregate personal injury liability.

Insurance companies utilized must be admitted to do business in New Hampshire or be on the Insurance Commissioner's list of approved non-admitted companies and shall have a rating of (A) or better in the current edition of Best's Key Rating Guide.

Contractor agrees to furnish certificate(s) of the above mentioned insurance to the City of Manchester within fourteen (14) days from the date of this Agreement and, with respect to the renewals of the current insurance policies, at least thirty (30) days in advance of each renewal date. Such certificates shall name the City of Manchester as an additional insured and with respect to all policies shall state that in the event of cancellation or material change, written notice shall be given to the City of Manchester, Office of Risk Management, One City Hall Plaza West, Manchester, New Hampshire, 03101 at least thirty (30) days in advance of such cancellation or change.

7. Upon revocation of this license by the City the Licensee shall remove any and all structures, pavement or other improvements constructed under the terms of this revocable licensee along with all appurtenances and materials related thereto and shall return the land to the condition it was in immediately prior to the construction of said fence.

Date	Gerald P. Cloutier
	The City of Manchester, NH
Date	Frank C. Guinta Mayor



X

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Lands and Buildings respectfully recommends, after due and careful consideration, that the Parks, Recreation and Cemetery Department be authorized to proceed with the acquisition of Bass Island property located on Second Street. The Committee notes that funding for the acquisition will consist of \$100,000 from SEPP (Supplemental Environmental Protection Program) and \$100,000 from a reimbursement from the NH Department of Transportation and that no funding from the City will be required.

The Committee additionally notes that it is not intended that the City absorb any costs relating to rehabilitation of the former Blacksmith Shop located on this property.

(Aldermen Smith, Roy and Long voted yea; Alderman Forest voted nay; Alderman Thibault was absent.)

Respectfully submitted,

Clerk of Commit



Robert S. MacKenzie, AICP Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commision
Millyard Design Review Committee

March 13, 2006

Lands and Buildings Committee City Hall Manchester, NH 03101

Re: Blacksmith Shop on Second Street

Honorable Committee Members:

Several months ago, the Committee reviewed a request by For Manchester to purchase the Blacksmith Shop on Bass Island using City controlled funds. As part of that proposal, Families In Transition was to look at developing the property for housing. Ultimately, that proposal did not proceed – primarily to the difficulty of developing housing in a floodway.

Although that proposal did not proceed, we believe that the parcel should be acquired for public use and would recommend that the City authorize acquisition for park purposes under the jurisdiction of the Parks, Recreation and Cemetery Department. The reasons for this to be park include: it provides frontage on the Piscataquog River; it is across the Street from and would be part of Bass Island Park; it is in a regulatory floodway and a park is the ideal use within such an area; and it would provide additional park space for the neighborhood.

It is believed that the purchase price is approximately \$200,000. Funding for the acquisition would come from: \$100,000 from the SEPP Funds and \$100,000 from Reimbursement from NH DOT which was originally SEPP funds.

We are therefore requesting that the Board authorize the Parks, Recreation and Cemetery Department proceed with acquisition of the property.

Sincerely.

Robert S. MacKenzie

Director of Planning and Community Development

C: Mayor Frank Guinta Thomas Clark, Esq.

Ron Ludwig Thomas Seigel



Robert S. MacKenzie, AICP Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commission
Millyard Design Review Committee

013:106

November 8, 2004

Lands and Buildings Committee City Hall Manchester, NH 03101

Re: Blacksmith Shop on Second Street

Honorable Committee Members:

A For Manchester group has been interested in acquiring the Blacksmith Shop on Second Street for preservation. It has requested funding for this acquisition from the SEPP (Supplemental Environmental Protection Program) which is funded from sewer use fees. The acquisition cost would be between \$250,000 and \$300,000.

In my opinion, the property is worth considering for acquisition. It is located on Bass Island, which is in a "Regulatory Floodway", it is a historic building and it is located across from a City park – Bass Island Park. There are, however, three issues which would have to be resolved.

- 1) Eligibility for SEPP Funding. One of the main purposes of the SEPP agreement was for land conservation. It should be determined whether this parcel which contains a building would be consistent with the SEPP program. The SEPP Committee would make this determination (this committee also includes representatives of the EPA and State DES, the City's two partners in the overall CSO/SEPP agreement)
- 2) Funding Amount. The SEPP committee has committed \$100,000 for land protection on Bass Island. The committee in conjunction with the City's EPD would have to determine whether there are adequate funds to cover the cost of acquisition.
- 3) Ownership entity. There should be a review of the proper ownership of the property. This would include a determination of an adequate maintenance plan with budget and proper use plan. This would be consistent with the ownership and management of the Hackett Hill preserve which was acquired with SEPP funds.

I am seeking the Board's concurrence with this approach.

Robert S. MacKenzie Director of Planning

Sincerely

C: Mayor Robert A. Baines Thomas Clark, Esq. Thomas Seigel Jane Beaulieu

> One City Hall Plaza, Manchester, New Hampshire 03101 Phone: (603) 624-6450 FAX: (603) 624-6529 E-mail: planning@ci.manchester.nh.us www.ci.manchester.nh.us

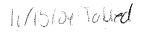


Robert S. MacKenzie, AICP Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management





Staff to
Planning Board
Zoning Board of Adjustment
Heritage Commission
Millyard Design Review Committee

October 10, 2002

To Whom It May Concern:

This is regarding the application for funding under the LCHIP program for Bass Island. This island rests strategically at the confluence of the Piscataquog and Merrimack Rivers and is significant historically, as a natural resource and as an urban green space within a highly urbanized area.

The island is a historic location from both the time of the native american indians to the urban development of the City. The blacksmith shop is a surprising remnant of a past economy. The island is also located within a regulatory floodway and if returned primarily to a natural state will help prevent downstream flooding. As a green space it expands upon the existing Bass Island Park across the street and provides access to both branches of the Piscataquog River and has relatively short distance to the Merrimack River.

The site is recommended for park expansion in the City's "Riverfront Development Plan completed in 1999 and is recognized in the recently released "Gateway Corridor and Civic Center Area" Plan.

This letter is to provide our department's strong support for the application.

Sincerely

Robert S. MacKenzie, AICP

Director of Planning & Community Development

11/15/04-Jabled

Preservation

Not An Option......A Responsibility.

Civic Engagement: Create full opportunity for citizens, businesses, and communities to participate in and influence the natural resource, environmental and economic decisions that affect them.

Source: President's Council on Sustainable Development



Bass Island Preservation and Restoration Project

Purpose:

To preserve the land at the mouth of the Piscataquog River, a designated protected river.

Place a conservation easement on the land, create more public greenspace and access to the Merrimack River. Reduce city impervious surface.

To restore the blacksmith shop and create an enterprise that will be self sustaining, such as kayak and bike rentals, service and sales. This enterprise will also work to establish a city park with gardens and trails.

Benefits:

Establish an Historic Landmark. Create a destination and increase tourism. Preserve wildlife habitat by stabilizing the riverbanks.

Catalyst for a Second Street "Landscape Revitalization Program", reducing pollution and eliminating blithe.

Land will enhance and link the Piscataquog River Trail Corridor and the newly developed Baseball Park Project.

Establish community gardens for Families in Transition.

Reduce crime.

Partners: EPA, DES, City of Manchester, FOR MANCHESTER, NH Preservation
Alliance, PWA, Red Oak Properties, Families in Transition, National Parks Service

Selling Price:

Blacksmith Shop and Land - \$300,000 James McDowell's - \$700,000

SEPP Funds requested - \$100.00

Other Sources of funding: LCHIP, Land and Water Conservation Fund, Community Development Block Grants, National Parks Service Historic Preservation Fund Grants and Technical Preservation Services, National Trust for Historic Preservation, NH Charitable Foundation, NH Humanities Council

206,875 206,875 Cost/Market Valuation 206,875 Land Value 206,875 206,875 206,875 NOISIA MANCHESTER, NH This signature acknowledges a visit by a Data Collector or Assessor Assessed Value Print Date: 10/01/2002 14:29 Purpose/Result Other Meas & Int Insp. 2017 VISIT/CHANGE HISTORY APPRAISED VALUE SUMMARY Total Land Value 1.90 Adj. Unit Price Yr. Code Assessed Value 206,900 PREVIOUS ASSESSMENTS (HISTORY) 206,900 SW Assessed Value Notes- Adi/Special Pricing let Total Appraised Parcel Value Appraised Bldg. Value (Card)
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Print Date: 10/01/2002 14:29

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Special Land Value 2/27/2001 5/2/2000 1/11/1991 Total Appraised Card Value Total Appraised Parcel Value Valuation Method: 125,725 Appraised Value CURRENT ASSESSMENT 63,1001991 3220 6,000 6,000 of Comments Total 125,700 3160 3160 3160 3160 Assessed Value 13,562 SF
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 Comm. Int. Date Comp. COM LAND COMMERC. COMMERC. *Yr. Code* 2001 3160 2001 3160 2001 Total: LAND LINE VALUATION SECTION Amount % Сотр. BK-VOLPAGE SALE DATE | 4/4 | 4/1 | SALE PRICE | V.C. OTHER ASSESSMENTS Parcel Total Land Area: TOCATION | SUPPLEMENTAL DATA | 14312464 | RAD OR CAD RAD = 590 | NO Old LUC | NO Sketch Note | 13562 | Land Class | C Parcel Zip | 03102-4819 | C 03102-4819 Insp. Date Number Unit Price UTILITIES |STRT.ROAD| 5 Curb & Gutte CITY IS PURCHASING PER BUILDING PERMIT RECORD 6 Sidewalk Amount Paved Description 13,562.00 SF 13,562.00 SF CORP.-668-7770 All Public 14322464 NO NO 13562 OWNER CodeS NOTES Total Card Land Units Description Depth rontage/Dep Account # Land Adjust Voided Total SF TOPO. Suitable Amount Level GIS ID: D Frontage one Total: Zone RECORD OF OWNERSHIP EXEMPTIONS TypeType/Description CURRENT OWNER Description FOR SALE-GLOBAL COMM. COMM WHSE DBA= BLACKSMITHING H.E. NETSCH AND SONS 10 STEWART ST IANCHESTER, NH 03102 Issue Date WHSE/STORAGE ETSCH, CARL H dditional Owners: ETSCH, CARL H VACANT BLDG Use Code 3160 Permit ID Year

S Ġ Bldg #: 27 BAS 6,000 104,601 8,847 113,448 Undeprec. Value Apr. Value WAT IN: ITENSII UNDIII Factor Description CONDOMOBILE HOME DATA AVERAGE WOOD FRAME AVERAGE OB-OUTBUILDING & YARD ITEMS(L) / XF-BUILDING EXTRA FEATURES(B) COST/MARKET VALUATION Commercial Data Elements NONE AVERAGE (AV) 1941 60 Description %Cnd 29.49 113,448 1930 38.00 1.00795 0.77 30 100 29.49 11.80 0.00 3,847 Bldg Val: 45,400 Unit Cost Other ID: 40 Dp Rt SEC. Eff. Area 3,547 Cd. Ch. Code Unit Price Yr. 16.00 1935 8.00 1941 Econ Obsine Speci. Cond. Code Speci Cond % Overall % Cond. Seprec. Bldg Value Number of Units Number of Levels % Ownership Ceiling/Wall Rooms/Prtns % Common Wall Wall Height Year Built Eff. Year Built Nrml Physel Dep Funcul Obsine Heat & AC Frame Type Baths/Plumbing Jnadj. Base Rate Adj. Base Rate 3ldg. Value New Size Adj. Factor Grade (Q) Index Complex Floor Adj Unit Location CONSTRUCTION DETAIL Element 7.204 ement 750 200 3,547 Percentage 100 Description 17/8 Warehouse Commercial 1% Below Average Zero Bedrooms Zero Bathrms Gable/Hip Rolled Compos Wall Brd/Wood Joner-Finished Oil Hot Air-no Duc LIUPERLY KULHIUM. JAN ORLUITU DE Japboard MIXED USE Story Vone Description Description GARAGE-AVE MEZZANINE-UNF TM. Gross Liv/Lease Area COMM WHSE First Floor Utility, Finished Ch. Vision ID: 30611 Roof Structure Roof Cover Exterior Wall 1 nterior Wall 1 nterior Floor 1 Heating Fuel Heating Type AC Type Bath Type Kitchen Style otal Rooms Element tyle/ Type Aodel Stories Occupancy Bedrooms Bathrooms Cade 3160 Code FGR1 MEZ1 Code BAS FST SLB rade

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TEL: 603-668-6802

140 WEST MERRIMACK STREET, PO BOX 992, MANCHESTER, NH 03105-0992

October 10, 2002

Jane Beaulieu For Manchester 793 Somerville Street Manchester, NH 03103

Re: Bass Island Project

Dear Jane,

This letter is intended to document my visual impressions of the Netsch Blacksmithing Building on Bass Island in Manchester, NH.

On Tuesday October 8, 2002 I toured the building both inside and out, viewed your conceptual sketches, and discussed your ideas for the building's future.

The exterior of the building on the Second Street side is in reasonably good condition except that the doors and windows may require replacement or upgrade. The condition of the remainder of the exterior varies, with the wing adjacent to the river needing the most attention.

The main central interior area of the building possesses high ceilings with wood trusses, a slab on grade which appears to be in good shape and probably is salvageable.

The wing to the north possesses a second story office space over a portion of the first floor, high ceilings and large sliding doors at the front and rear walls. This space is also in reasonably good shape.

The rear wing needs some work to improve it's appearance and structural integrity but probably could be salvaged.

The river side wing is in need of total replacement or major reconstruction. The walls are being braced by cables and the slab has a major crack and has moved toward the river.

I would recommend that a Structural Engineer be retained to do a closer inspection of the roof, walls and floors.

 χ

Please call me if you have any further questions regarding this report.

Sincerely,

MEEHAN ARCHITECTS, P.A.

Gary Meehan, AIA President

GM/kmf



CITY OF MANCHESTER Parks, Recreation & Cemetery Department

625 Mammoth Road Manchester, NH 03104-5491 (603) 624-6565 Administrative Office (603) 624-6514 Cemetery Division (603) 624-6569 Fax

COMMISSION

Stephen Johnson, Chairman Sandra Lambert, Clerk George "Butch" Joseph Michael Worsley Dennis Smith Ronald Ludwig, Director

March 20, 2006

The Honorable Board of Mayor and Aldermen City of Manchester One City Hall Plaza Manchester, NH 03101

Honorable Members of the Board:

I am writing this letter in support of acquiring Bass Island into parkland. These two properties combined with the current Bass Island Park will be an integral part of the community.

With the development of the existing Mill property now housing 36 families, there is an increased need for recreational and open space in the area. Bass Island Park is used by the hundreds of the families and children in the Second Street area and has proven to be very successful. We feel that acquiring these properties along with future restoration will help add much needed green-space to this urban area, improve river access for canoes and kayaks and will complement the Piscataquog River Trailway Project.

SEPP recently identified Bass Island in a Citywide BMP Plan to receive stream-bank protection and restoration. The project has been designed and currently awaits funding. The City of Manchester is one of many agencies partnering to improve the riverfront; other agencies include DES, National Parks Service, EPA, FIT, PRLAC and Ron Dupont only to name a few.

I am pleased that the Manchester Parks, Recreation & Cemetery Department can be a supporter of the Bass Island restoration effort. There is a need for open space in this neighborhood and I hope that this project will help to provide quality recreational facilities and enhance the quality of life.

Sincerely,

Ronald E. Ľudwig

Director



BASS ISLAND PRESERVATION AND RESTORATION PARTNERS

Pisacataquog Watershed Association - Gordon Russell
National Parks Service - Margaret Watkins
Piscataquog River Local Advisory Commission - Dick Ludders
Trust for Public Lands - Concord Office
EPA - Carl DeLoi
Brownfields Program - Diane Kelly
Families in Transition - Maureen Beauregard
DES - Eric Williams
NH Division of Historic Resources - Linda Wilson
NH Preservation Alliance - Pat Meyers
Manchester Parks and Recreation and Cemetery - Chuck DePrima



City of Manchester Lands and Building Committee One City Hall Plaza Manchester, NH 03101

March 20, 2006

To the Lands and Buildings Committee,

I would like to notify the Committee of our efforts, my wife and I, to sell our land and building located on Bass Island. For nearly six years now we have been working with the city in many ways to sell our property to no avail. Although the city of Manchester has been interested in purchasing our property, we have entertained many other small business owners proposals to purchase this property. All of those efforts have failed because the city's building codes do not allow commercial use of this property because it lies within the 100 year floodway.

So for years we have been paying taxes on a commercial piece of property which is undevelopable according to the city and floodway regulations. We are retired individuals needing tax relief from that property and also need to sell the property for we are not able to maintain the land and the structure due to our age and the inability to sell the property.

We look forward to selling the property to the city and look forward to reviewing the appraisal which will be conducted within the next month or so.

Sincerely.

Carl and Priscilla Netsch

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Lands and Buildings respectfully recommends, after due and careful consideration, that:

- the Board of Mayor and Aldermen find Water Work's property located on Karatzas Avenue (Map 551, Lot 13) surplus to city needs and that 10 acres of said property be disposed of through sale to Anagnost Companies and Manchester Housing & Redevelopment Authority at a price of \$1,359,375. plus the cost of subdivision and any other costs relating to transfer of said property, and subject to conditions set forth in the previously executed purchase and sales agreement as enclosed herein. The Committee notes that such sale shall be subject to the review and approval of the City Solicitor. The Committee further recommends that the remaining 6 acres of this parcel be held aside for a one year period of time during which time the School District may purchase said 6 acres at a price of \$815,625.
- The Committee notes that it finds cause to dispose of the property in such manner for the purpose of building workforce housing and accommodating School District needs. The Committee additionally notes that the sales price has been determined by outside appraisal which has been deemed acceptable to the Board of Assessors. The Tax Collector has indicated no interest in the property as it is not a tax deeded parcel.
- The Committee recommends that in the event the School District does not purchase the property within the one year period of time, the 6 acre parcel is to be sold to Anagnost Companies, Inc. and the Manchester Housing and Redevelopment Authority for the same price aforementioned.

Respectfully submitted,

Clerk of Committee

PURCHASE AND SALES AGREEMENT

THIS PURCHASE AND SALES AGREEMENT (the "Agreement"), is made by and between The Anagnost Companies, Inc. a New Hampshire corporation, with a mailing address of 33 South Commercial Street, Manchester, New Hampshire 03101 and the Manchester Housing and Redevelopment Authority, an organization formed pursuant to New Hampshire law, with a mailing address of 198 Hanover Street, Manchester, New Hampshire 03104, their successors and assigns (hereinafter collectively the "Purchaser") and Manchester Water Works, a New Hampshire municipal corporation, having principal offices at 281 Lincoln Street, Manchester, New Hampshire 03103 (hereinafter "Seller").

WITNESSETH:

In consideration of the mutual covenants set forth herein, the parties undertake and agree as follows:

1. RECITALS AND PURPOSES

- 1.01 Seller wishes to sell and Purchaser wishes to buy a certain property commonly known as approximately 10 acres located on Karatzas Avenue and Old Wellington Road, being a portion of Tax Map 551, Lot 13 together with all appurtenant easements, buildings, improvements, fixtures and appurtenances, attached or affixed thereon, all rights in adjacent streets or roads, all riparian rights, all assignments of contracts, leases, rents, security deposits, tax abatements, actions, and other property, rights and interests therein, as more particularly described on Exhibit A attached hereto and incorporated herein by reference (collectively the "Premises").
- 1.02 Purchaser wishes to purchase this Premises for the sole purpose of building affordable workforce housing.

2. PURCHASE AND SALE

- 2.01 Expressly conditioned upon and in reliance on the terms and conditions set forth herein, Seller hereby agrees to sell and Purchaser agrees to purchase all of Seller's interest in the Premises and personalty set forth in Section 1, above.
 - 3. PURCHASE PRICE, DEPOSITS AND MODE OF PAYMENT
- 3.01 <u>Purchase Price.</u> The Purchase Price for the Premises shall be One Million Three Hundred Fifty Nine Thousand Three Hundred Seventy Five Dollars (\$1,359,375.00) (the "Purchase Price").
- 3.02 <u>Deposits.</u> Purchaser shall upon the execution and delivery of this Agreement by the parties deliver to the Seller the amount of Fifty Thousand Dollars (\$50,000.00) (the "Deposit"). Said Deposit to be applied as set forth herein. The Deposit shall be non-refundable

except for Seller's breach hereunder or if Purchaser exercises its rights pursuant to Section 3.01, Section 6 or Section 10. Deposit shall be held by Sheehan, Phinney, Bass & Green, P.A..

3.03 <u>Purchase Price Payment.</u> The Purchase Price shall be payable at Closing by application of the Deposit, with the balance of the Purchase Price payable by cash, bank or certified check drawn on a member bank of the Boston Clearing House, or current funds.

4. CLOSING, TIME AND PLACE

4.01 Closing (the "Closing") shall take place on or before one hundred twenty (120) days from the later of: (i) receipt of the approvals contemplated by Section 6.04; or (ii) receipt of the financing contemplated by Section 6.03; or (iii) receipt of the approval set forth in Section 6.06; together with the expiration of any applicable appeal period(s), but in any event no later than December 31, 2006. The Closing shall take place at the offices of the City Solicitor or at another location agreed to by the parties.

5 OBLIGATIONS OF THE PARTIES AT CLOSING

5.01 At Closing, Seller shall deliver to Purchaser:

- (i) A deed without warranties or covenants of its interest in the Premises in statutory form, conveying clear, record and marketable title in fee simple absolute (the "Deed"). The Deed shall contain a condition that, for the duration of any required land use restriction agreement, the housing units developed on the Premises shall be developed and held as housing for persons of low income as defined by New Hampshire R.S.A. 203:3 X.
- (ii) Mechanics lien and parties in possession affidavits by Seller, and other forms and affidavits as reasonably and customarily required by Purchaser's lender or title insurance company for transactions of this type and nature.

5.02 At Closing, Purchaser shall deliver to Seller:

- (i) The Purchase Price net of the Purchaser's deposit as provided for in paragraph 3.02.
- (ii) A copy of Purchaser's or its assignee's, vote(s) authorizing resolutions or similar evidence, authorizing the purchase of the Premises.
- (iii) Real estate transfer and other forms and affidavits customarily required when transferring property in the state where the Premises is located.

6. CONDITIONS TO CLOSING

6.01 Purchaser shall have until 5:00 p.m. of the sixtieth (60th) calendar day after the declaration of the Premises as surplus property by the City of Manchester, New Hampshire (as contemplated in Section 6.06, below) to undertake such title examinations as it deems

1

appropriate, and if it determines that there is any objection to Seller's title rendering it uninsurable or unmarketable, it shall so notify Seller in writing. If defects or flaws in title are of such character that they may be readily remedied or removed by Seller, then upon receipt of the notice the Seller shall promptly institute and prosecute proceedings to remedy such defects, and upon giving return written notice to Purchaser to that effect, Seller shall be entitled to sixty (60) days from Purchaser's notice to correct such title defects. If Seller is unable to remedy title within said sixty (60) day cure period, then Purchaser may either: (i) terminate this Agreement, whereupon Purchaser shall be entitled to the return of its Deposit, and both parties shall be discharged from any further liability under this Agreement, or (ii) Purchaser may elect to accept such title as Seller can deliver, with no deduction of the Purchase Price.

- day after the declaration of the Premises as surplus property by the City of Manchester, New Hampshire (as contemplated by Section 6.06, below) (the "Due Diligence Period") to undertake at its sole cost and expense: (i) engineering studies and inspections as it deems appropriate; (ii) a soils investigation and inspection as it deems appropriate; (iii) a zoning and use review; (iv) a review of the environmental condition of the Premises, and (v) a review of any and all matters, information and documentation relating to or concerning the Premises. If Purchaser shall discover or determine prior to the expiration of the Due Diligence Period that it or its lender(s) are not satisfied in any way with the status of the Premises or the results of any of its due diligence or inspections, Purchaser shall have right to terminate this Agreement and have the Deposit refunded forthwith, and all the parties shall thereafter be released from any further obligations hereunder.
- 6.03 The purchase is conditioned upon Purchaser receiving all financing necessary to develop, construct and build the Project (as defined below). If the Purchaser shall discover that it is not able to obtain financing, Purchaser shall have the right to terminate this Agreement and have the Deposit refunded forthwith, and the parties shall thereafter be released from any further obligations hereunder.
- 6.04 This Agreement is expressly conditioned upon Purchaser receiving, obtaining and procuring the issuance of any and all federal, state or local approvals, licenses, permits, variances, special exceptions, leases, agreements or consents necessary from any federal, state or local officials, regulatory authority(s), homeowners or other association having jurisdiction over the Premises to construct the project of the site (the "Project") (including any applicable appeals period), including, but not limited to: (i) the subdivision approval necessary to subdivide the Premises from the sixteen (16) acre parcel currently containing the Premises; and (ii) receipt of all appropriate variances and special exception, site plan approval, subdivision approval, site specific approvals and historic commission approvals (collectively the "Approvals") by August 31, 2006. If Purchaser shall discover or determine that it is not able to obtain the Approvals, Purchaser shall have the right to terminate this Agreement and have the Deposit refunded forthwith, and all the parties shall thereafter be released from any further obligations hereunder.
- 6.05 Upon execution of this Agreement, Seller shall deliver to Purchaser copies of any and all reports, materials or information in its possession relating to the title, environmental condition, structural condition or other aspect of the Premises and any and all surveys or plans in

Seller's Possession in connection with the Premises (collectively the "Reports"). In the event that Purchaser terminates this Agreement in accordance herewith, Purchaser shall return all Reports to the Seller, together with any and all reports, plans, materials, studies or information prepared by or obtained by Purchaser, at no cost to Seller.

- 6.06 This agreement is subject to ratification of this Purchase and Sale Agreement, the purchase price and formal declaration and approval of the Premises as surplus property by the Board of Mayor and Aldermen of the City of Manchester, New Hampshire and any other applicable City agency. If the Board of Mayor and Aldermen does not ratify this Purchase and Sale Agreement, the purchase price or does not declare the property surplus then this Purchase and Sale Agreement shall be null and void and the Purchaser's deposit shall be returned.
- 6.07 This agreement is subject to the approval of the Manchester Water Commission. If the Water Commission does not approve this agreement then this Purchase and Sale Agreement shall be null and void and the Purchaser's deposit shall be returned.

7. OCCUPANY, TENANTS

7.01 Purchaser shall be entitled to occupancy on the date of Closing, free of all rights of use or possession by Seller and/or any other tenant. Seller agrees that it will deliver the Premises on the Closing free and clear of all personal property of Seller and all tenants or any other right of tenancy or occupancy.

8. ACCESS TO PREMISES/RECORDS

8.01 Between the date hereof and the date of Closing, Purchaser (and Purchaser's representatives) shall be permitted access to the Premises at reasonable times in order to conduct any inspections it desires. In the course of making such inspections, Purchaser shall not unreasonably interfere with Seller's use of the Premises or interfere with Seller's records and files. In the event the Closing does not take place as provided herein, Purchaser shall at its sole cost and expense restore the Premises as nearly as possible to its condition existing prior to the time of said examinations. All engineers and other representatives of Purchaser performing such tests and examinations upon the Premises shall be adequately insured for public liability and workman's compensation claims.

9. DEFAULT

- 9.01 In the event Purchaser's default hereunder, then Seller shall retain the Deposit as completed liquidated damages and the obligation of the parties hereunder shall be null and void.
- 9.02 In the event that Seller defaults hereunder Purchaser, (i) may terminate this Agreement, whereupon the Deposit promptly shall be refunded to Purchaser, or (ii) seek specific performance.
 - 10. CONDEMNATION

10.01 In the event of a taking, in whole or in part, by eminent domain, Purchaser may, at its option (a) purchase the Premises without any diminution in the Purchase Price, in which event the eminent domain proceeds shall be paid to Purchaser; or (b) rescind the Agreement in which event the Deposit shall be returned to Purchaser and neither party shall have any further rights or duties hereunder.

MISCELLANEOUS 11.

- 11.01 If required, in order to obtain financing, Purchaser may, upon written notice to the Seller, assign this Agreement to an entity in which it holds a majority interest or acts as general partner or acts as the managing member.
- 11.02 The development of the premises will require site plan approval from the City of Manchester (the "City"), and in connection with that process, Purchaser expects the City and the Planning Board to review its plans to ensure that traffic and other health and safety issues are responsibly addressed.
- 11.03 The Purchaser acknowledges and agrees that Premises will be assessed real estate taxes in accordance with the City of Manchester practices and procedures for taxation of nonexempt real property. This provision shall survive the Closing.

OPTION TO PURCHASE 12

12.01 The parties agree that the Premises are being subdivided off of a larger approximately 16 acre parcel. The City of Manchester School Department (the "School Department") will have an option to purchase the remaining approximately 6 acres (the "6 Acre Lot") from the Seller for one year after the date of the subdivision. If the School Department does not exercise its option in said one (1) year period, then the City of Manchester Parks and Recreation Department ("Parks and Recreation") shall have an option to purchase the 6 Acre Lot for a period of one (1) year thereafter. If Parks and Recreation does not exercise its option in said one (1) year period, then the Purchaser shall, within one (1) year of the expiration of Parks and Recreation's option, subject to appropriate financing, purchase the 6 Acre Lot for a purchase price of Eight Hundred Fifteen Thousand Six Hundred Twenty Five Dollars (\$815,625.00) [PAGE ENDS HERE, SIGNATURE PAGES TO FOLLOW]

IN WITNESS WHEREOF, the Parties hereto have sent their hands to the written instrument as of the date first above written.

PURCHASER: THE ANAGNOST COMPANIES, INC. Name: Dick Anagnost Title: President MANCHESTER HOUSING AND REDEVELOPMENT AUTHORITY Name: Dick Dunfey Title: Executive Director Dated: 2/2/06SELLER: The City of Manchester, NH By and through the MANCHESTER WATER WORKS Name: Donald Couturier Title: Acting President Board of Water Commissioners

REVIEWED AND APPROVED BY THE CITY OF MANCHESTER CITY SOLICITOR:

By: Thomas I. Arnold, TIT
Title: Ocputy City Soliciton

g:\kviscarello\anagnost companies\karatzas ave\p&s cl 010406.doc

EXHIBIT A

Property Description

Ten (10) acres of Tax Map 551. Lot 13 as shown in the records of the Board of Assessors of the City of Manchester, New Hampshire, together with all appurtenant easements, buildings, improvements, fixtures and appurtenances, attached or affixed thereon, all rights in adjacent streets or roads, all riparian rights, all assignments of contracts, leases, rents, security deposits, tax abatements, actions and other property, rights and interests therein. Said ten (10) acres shall be agreed upon by the parties, but shall generally be comprise of the 10 acres closest to the land of Argeriou located closet to the southern side of Karatzas Avenue. The remaining so-called 6 Acre Lot shall be the portion of the land located adjacent to Old Wellington Road.

City of Manchester



Office of the Mayor Hon, Frank C. Guinta

March 21, 2006

The Committee on Lands & Buildings One City Hall Plaza Manchester, NH 03101

Re: Karatzas Avenue parcel

To the Honorable Committee:

Last Thursday, March 16, I had the opportunity to meet with Richard Anagnost, Richard Dunphy, Thomas Bowen, and William Sanders to discuss the proposed acquisition of 16 acres located on Karatzas Avenue and currently owned by the Manchester Water Works. A proposal to sell this parcel is currently tabled before your committee.

After meeting with these individuals, I am making the following recommendations to the Committee:

- 1. The City will sell 10 acres of the site to The Anagnost Companies and The Manchester Housing and Redevelopment Authority;
- 2. The City will set aside 6 acres for the Manchester School District and shall be given one year to purchase the property, subject to the approval of the Water Commission;
- 3. If the Manchester School District does not exercise its rights to acquire the 6 acres within one year or decides that the parcel is insufficient for its needs, the parcel shall be purchased by The Anagnost Companies and The Manchester Housing and Redevelopment Authority.

I believe that this proposal is in the best interest of the City and addresses the crucial need of affordable workforce housing. If all other due diligence has been performed, I recommend that the committee act upon this proposal at its earliest convenience.

Sincerely,

Frank C. Guinta

Mayor



CITY OF MANCHESTER Office of the City Clerk



Leo R. Bernier City Clerk

Carol A. Johnson Deputy City Clerk

Paula L-Kang Deputy Clerk Administrative Services

Matthew Normand Deputy Clerk Licensing & Facilities

Patricia Piecuch
Deputy Clerk
Financial Administration

MEMORANDUM

To:

Steve Tellier, Board of Assessors

Joan Porter, Tax Collector

Robert MacKenzie, Director of Planning

From:

Lisa Thibault, City Clerk's Office,

Date:

August 30, 2005

Subject:

Offer to Purchase Property on Karatzas Avenue (Map 551, Lot 13)

Enclosed is a copy of a communication relative to the above-referenced. Please provide reports to the Committee on Lands and Buildings in care of the City Clerk's Office at your earliest convenience.

Enclosure



CITY OF MANCHESTER Office of the City Clerk



Leo R. Bernier City Clerk

Carol A. Johnson Deputy City Clerk

Paula L-Kang Deputy Cierk Administrative Services

> Matthew Normand Deputy Clerk Licensing & Facilities

Patricia Piecuch
Deputy Clerk
Financial Administration

Memo To:

Planning Department

Board of Assessors

Tax Collector City Solicitor

From:

Carol A. Johnson

Deputy City Clerk

Date:

September 16, 2005

Re:

Karatzas Avenue Property

On September 6^{th} the Board of Mayor and Aldermen authorized an agreement to be executed with Water Works and the MHRA as outlined in the enclosed report.

Pursuant to law, please provide reports to the Committee on Lands and Buildings regarding value, tax history and need of use by City. For the benefit of Planning, it should be noted that the Board has requested that Parks & Recreation and the School Department be contacted to determine potential need for use of this property.

By way of this memo I am also requesting that the City Solicitor review wording to ensure any disposition of property includes verbiage in the deed or other mechanism for the workforce housing issue.

C: Water Works Director

To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Lands and Buildings respectfully recommends, after due and careful consideration, that the Water Works Director be authorized to enter into an agreement with Anagnost Companies, Inc. and the Manchester Housing and Redevelopment Authority for the sale of 16+/- acres of property on Karatzas Avenue subject to the following conditions:

- 1) that the Committee and the Board of Mayor and Aldermen find the property surplus to City needs;
- 2) that the Committee receive reports from Planning, Tax Collector and Assessors as provided by law;
- 3) that the Committee and the Board of Mayor and Aldermen agree on the purchase price; and
- 4) that the proposed disposition of property provides for workforce housing and just cause is found to sell same to the aforementioned parties as is consistent with law.

(Aldermen Roy, Gatsas and Thibault voted yea; Aldermen Osborne and Porter voted nay.)

	70 11 1 1 1 1 1 1
a meeting of the Board of Mayor and Aldermen	Respectfully submitted,
neld Sept 6, 2005 on a motion of Ald. Roy	Ω Ω
of the Committee was accepted and its recommendations	(aro) Mohusa
(adopted) (denied)	Clerk of Committee
City Clerk Lu	Nepul



MANCHESTER WATER WORKS

281 LINCOLN ST., MANCHESTER, NEW HAMPSHIRE 03103-5093 Tel. (603) 624-6494

July 22, 2005

C. ARTHUR SOUCY President

DONALD P. COUTURIER

JAMES W. CRAIG PATRICIA H. CORNELL RICHARD M. BUNKER LOUIS C. D'ALLESANDRO

Ex Officio HON, ROBERT A, BAINES Mayor

THOMAS M. BOWEN, P.E. Director and Chief Engineer

ROBERT BEAURIVAGE, P.E.

Board of Mayor and Aldermen Committee on Lands and Buildings City of Manchester One City Hall Plaza Manchester, NH 03101

RE: SURPLUS LAND SALE

Dear Aldermen:

The Board of Water Commissioners at their meeting on Wednesday, July 20, 2005, took action to declare as surplus to the department's needs, a 16±-acre parcel of land in Manchester on Karatzas Avenue. Enclosed for your information is a copy of staff's memorandum to the Board which discusses the parcel.

The action by the Board of Water Commissioners was taken as a result of a request made jointly by Dick Anagnost of Anagnost Companies, and Dick Dunfey of the Manchester Housing and Redevelopment Authority, for consideration of sale of the property at fair market value to the joint public/private partnership for the purpose of constructing additional "workforce housing" in the area. A copy of their June 7, 2005 letter is attached for your consideration.

The Committee's favorable consideration of the request including the necessary waiver to sell the property to the partnership, is therefore respectfully requested. The parties will be available at the next scheduled Lands and Buildings Committee meeting to explain the proposal and to answer any questions which the Committee may have.

Sincerely,

Thomas M. Bowen, P.E.

Thomas Bowe

Director

TMB:ds

Enclosure

cc: C. Arthur Soucy, President, Board of Water Commissioners

Mayor Robert A. Baines

Dick Anagnost, Anagnost Companies

Dick Dunfey, Manchester Housing and Redevelopment Authority

Thomas Clark, City Solicitor

Robert Beaurivage, P.E., Assistant Director, MWW

DECEIVED

JUL 2 6 2005

CITY CLERK'S OFFICE

Memo

July 13, 2005

TO:

BOARD OF WATER COMMISSIONERS

FROM:

THOMAS M. BOWEN, P.E., DIRECTOR

RE:

KARATZAS AVE. LAND

At the June 29, 2005 meeting of the Board of Water Commissioners, a presentation was made to the Board by Dick Anagnost of Anagnost Companies, Inc. and Ken Edwards of the Manchester Housing Authority regarding their interest in purchasing the property at fair market value as a joint venture in order to construct workforce housing units on the property.

With regard to the Karatzas Avenue property, the following information is pertinent:

- The Manchester Water Works purchased the original 16.3-acre parcel in July of 1925.
- In 1961 approximately .4 acres of the parcel were sold to the State of New Hampshire as part of the I-93 and Rt. 101 construction project.
- There are two easements across the property in the vicinity of the eastern boundary, a 10-foot wide Public Service Company easement for the benefit of an abutter located to the north, and a 30-foot gas utility easement for the Northeastern Gas Transmission Company.
- The intended use of the property when purchased in 1925 was an alternate site for the construction of a high service storage reservoir that would be compatible elevation-wise with the high service system, that is the reservoirs located in Derryfield Park.
- On two occasions in the 1980s the parcel was declared surplus by the Board of Water Commissioners with appraisals sought in August of 1983, however, it is unclear why the property was not sold at that time.

As outlined at the June Board meeting, the procedure for the sale of Water Works' property is that it must first be declared surplus by the Board of Water Commissioners. The sale must then be approved by the Board of Mayor and Aldermen and in accordance with Section 34.21 of the City Code of Ordinances, it must be sold as a public offering unless the BMA determines that it would be in the best interest of the City to do otherwise.

IT IS THEREFORE RECOMMENDED THAT THE BOARD OF WATER COMMISSIONERS RENEW THEIR DETERMINATION THAT THE KARATZAS AVENUE PROPERTY IS SURPLUS TO THE DEPARTMENT'S OPERATIONAL NEEDS, AND SHOULD THE BOARD WISH TO CONSIDER THE OFFER FOR SALE TO THE ANAGNOST COMPANIES AND THE MANCHESTER HOUSING AUTHORITY AS A JOINT PUBLIC/PRIVATE PARTNERSHIP, THAT A LETTER BE FORWARDED TO THE BOARD OF MAYOR AND ALDERMEN SEEKING THE NECESSARY WAIVER FROM THE PROCUREMENT CODE.

Attachments

Manchester Water Works

281 Lincoln St., Manchester, NH 03103, tel. 603-624-6494, fax: 603-628-6020

120,05

33 SOUTH COMMERCIAL STREET, MANCHESTER, NH 03101 PHONE: (603) 669-6194 ♦ FAX: (603) 644-3657

Date: June 7, 2005

To:

C. Arthur Soucy

President, Board of Water Commissioners

City of Manchester, Water Works

Business Office 281 Lincoln Street Manchester, NH 03103

From: Dick Anagnost

Anagnost Companies

Dick Dunfey

Manchester Housing and Redevelopment Authority

Re:

Karatzas Avenue Property

Dear C. Arthur Soucy,

Please accept this letter as a formal request to purchase the Water Works owned property containing 14 Acres more or less located on Karatzas Avenue and Old Wellington Road (Parcel # 551-13).

The parcel would be purchased by a joint public/private partnership between The Manchester Housing and Redevelopment Authority and The Anagnost Companies for the purpose of building workforce housing on the property.

We are currently in the process of completing a similar project on Old Wellington Road on a parcel of Land formally owned by the City of Manchester.

We propose to purchase the property at Fair Market Value, subject to planning board approval. Fair Market Value would be determined by each of us hiring an independent M.A.I. Appraiser to establish its value.

I am sure you are aware of the housing crunch in which Manchester finds itself at this time. The ability to utilize this excess piece of land (which is not to our knowledge part of the watershed) to cost effectively provide our teachers, firefighters, police officers, etc., a clean and affordable place to live would be a great advantage to the City of Manchester at this point and time.

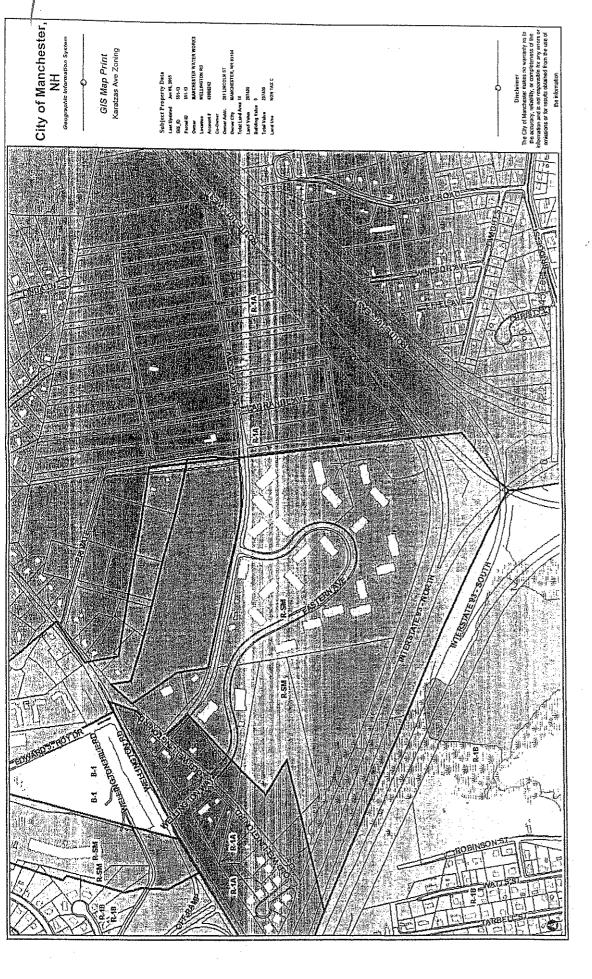
We would be pleased to make a presentation to your board, should you so desire. Please contact me with any questions you may have.

Sincerely.

Dick Anagnost

Anagnost Companies

Manchester Housing and Redevelopment Authority



http://ia/servlet/com.esri.esrimap.Esrimap?ServiceName=manchgissde&ClientVersion=4.0.1&Form=True&Encode=False



Robert S. MacKenzie, AICP Director

CITY OF MANCHESTER

Planning and Community Development

Planning Community Improvement Program Growth Management



September 6, 2005

Committee on Land and Buildings Honorable Board of Mayor and Aldermen City Hall - One City Hall Plaza Manchester, N.H. 03101

RE: Request by Anagnost Companies & MHRA to acquire city-owned TM 551, Lot 3 (16+/- ac.), on Karatzis Ave. for workforce housing

Dear Committee Members:

Background: Responding to a request from a joint public/private partnership involving the Manchester Housing & Redevelopment Authority (MHRA) and the Anagnost Companies, who were seeking to acquire the above referenced property owned by the Water Works Department for the purpose of developing workforce housing, the Manchester Water Works Board of Commissioners, on July 20, 2005, declared the subject parcel surplus to the Department's operational needs. Later acting on the same matter, the Committee on Land and Buildings conditionally approved a motion which (a) found that the subject property was surplus to City needs and (b) recommended that the Board of Mayor and Aldermen (BMA) authorize the Water Works Director to enter into an agreement with the public/private partnership team for the sale of the subject parcel for the specific purpose of developing workforce housing. The Motion also required that the Committee and the BMA both mutually agree on a purchase price, that just cause be found to allow this property sale and that the Planning and Assessing Departments and the Tax Collector submit a report relevant to this matter.

This is to provide the required report pursuant to Section 34.21.

Surplus Determination and Disposition: Seeing that the Water Works Commissioners and the Land and Buildings Committee have already declared the subject property surplus to Departmental and City needs, and keeping in mind the City's established policy of promoting workforce housing, and also aware of the positive workforce housing development track record which has already been established by the subject joint partnership team, it is the Planning Department's recommendation that Tax Map 551, Lot 13 be declared surplus and that the proposed sale be authorized as envisioned by the Land and Buildings Committee.

Sincerely,

Robert S. MacKenzie, Director of Planning SEP - 6 2005

CITY CLERK'S OFFICE



City of Manchester Office of the Tax Collector

City Hall
One City Hall Plaza - West
Manchester, New Hampshire 03101 Joan A. Porter
(603) 624-6575 (Phone) Tax Collector
(603) 628-6162 (Fax)

Memorandum

DATE: September 23, 2005

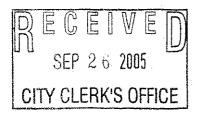
TO: Land & Building Committee/

FROM: Joan A. Porter, Tax Collector

RE: L Karatzas Avenue

I have been requested to provide a report for the above-referenced parcel which I understand to be Map 551 Lot 13 currently owned by the City of Manchester Water Works Department.

This was land purchased by the Water Works Department and was never a tax-deeded parcel to my knowledge. As such, the Tax Collector's office has no opinion on its disposition.





CITY OF MANCHESTER

Planning and Community Development

Planning Community Improvement Program Growth Management



Staff to:
Planning Board
Heritage Commision
Millyard Design Review Committee

September 27, 2005

Honorable Board of Mayor and Aldermen City Hall One City Hall Plaza Manchester, New Hampshire 03101

re: Sale of Water Works Land on Karatzas Avenue

Honorable Board Members:

This is in regard to the proposed sale of land of Manchester Water Works on Karatzas Avenue. At your last meeting, you asked that I contact both the School Administration and the Parks, Recreation and Cemetery Department to get their comments on the property. The School Administration has not yet responded but I am enclosing the response from the Parks Department. In general, they are opposed to disposing of any properties that could be used for recreation areas or open space. I will provide you with the School response when it becomes available.

If you have any questions, I will be available at your next meeting.

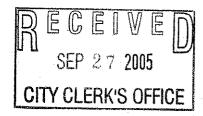
Sincerely,

Robert S. MacKenzie, AICP

Director of Planning & Community Development

C:

Dick Dunfey Dick Anagnost





CITY OF MANCHESTER Parks, Recreation & Cemetery Department

625 Mammoth Road Manchester, NH 03104-5491 (603) 624-6565 Administrative Office (603) 624-6514 Cemetery Division (603) 624-6569 Fax

COMMISSION

Stephen Johnson, Chairman Sandra Lambert, Clerk George "Butch" Joseph Michael Worsley Dennis Smith Ronald Ludwig, Director

September 28, 2005

Robert MacKenzie, Director Planning and Community Development One City Hall Plaza Manchester, NH 03101

Re: Manchester Water Work Surplus Property Karatzas Ave.

Dear Bob,

The PR&C Department is generally opposed to the City dispensing of any surplus property that could potentially be used to support the establishment of badly needed active or passive recreational facilities or green space.

We have given the above referenced 14-acre parcel a cursory review and find that it may be suitable for the development of recreational space. Additional engineering and soil analysis would be needed to determine to what extent the property could be developed and at what cost.

However the Department has no funds to purchase the property or conduct the appropriate engineering and survey analysis.

Therefore without assistance from the Board of Mayor and Alderman we would not be in position to make use of this property as this time.

Sincerely,

Ronald E. Ludwig

Director Parks, Recreation and Cemetery Department



Robert S. MacKenzie, AICP Director

CITY OF MANCHESTER

Planning and Community Development

Planning
Community Improvement Program
Growth Management



Staff to:
Planning Board
Heritage Commision
Millyard Design Review Committee

February 2, 2006

Lands & Buildings Committee Honorable Board of Mayor and Aldermen City Hall Manchester, New Hampshire 03101

re: Sale of the MWW Karatzas Ave Site

Honorable Committee Members:

Last year, the previous Board had entertained a request by the Manchester Water Works to allow them to sell a 16 acre property on Karatzas Avenue (which they found surplus to their needs) to a group led by the Manchester Housing and Redevelopment Authority and Dick Anagnost to develop affordable housing. The Board requested that I contact the Parks, Recreation and Cemetery Department and School Board to determine whether they had any interest in the property. As you may remember, this 16 acre parcel is under the jurisdiction of the Manchester Water Works but does require approval of the Board of Mayor and Aldermen for the sale of the property.

Both the Parks, Recreation and Cemetery and the School Board have expressed interest in the property. Initially the School Board was only interested in the western 6 acres of the property, but I understand that after further review of the site, they will be requesting that they been given consideration to purchase the entire site.

After reviewing these requests it is my recommendation that:

1) The BMA determine the property surplus to City needs;

2) The Board concur with selling the easternmost 10 acres to the Manchester Housing and Redevelopment Authority and Dick Anagnost to develop affordable housing; and

3) That the Board suggest that the Manchester Water Works give an appropriate period of time for the School Board or Park, Recreation and Cemetery to consider the purchase the westerly 6 acre portion of the site.

Although it is difficult to consider the multiple interests in the property, it is my opinion that the current significant need for affordable workforce housing should be the controlling public interest for this particular site.

If you have any questions, I will be available at your next meeting.

Sincerely.

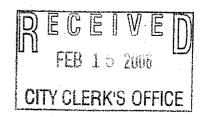
Robert S. MacKenzie, AICP

Director of Planning and Community Development

C:

Mayor Guinta Tom Bowen Dick Dunfey Ron Ludwig Bill Sanders Dick Anagnost

One City Hall Plaza, Manchester, New Hampshire 03101 Phone: (603) 624-6450 Fax: (603) 624-6529 E-mail: planning@ManchesterNH.gov www.ManchesterNH.gov



School Administrative Unit No. 37 286 Commercial Street, Manchester, NH 03101 Tel: 603.624.6300 • Fax: 603.624.6337

Michael Ludwell, Ph.D.

Superintendent of Schools

Henry J. Aliberti Jr., Ed.D.

Assistant Superintendent

Elementary Education

Frank G. Bass, Ph.D.
Assistant Superintendent
Secondary Education

Karen G. Burkush Assistant Superintendent Student Services William E. Sanders Chief Financial Officer

To:

Land & Building's Committee

Honorable Board of Wayor and Aldermen

From:

William Sanders

Manchester School Distict

Date:

February 17, 2006

Subject:

Karatzas Avenue Property

We have received this date the attached letter from Mr. Robert McKenzie containing his recommendations for the disposition of the 14 acre Water Works parcel on Karatzas Avenue. Please be advised that the Manchester School District is very interested in this property as a site for a future elementary school. We advised Deputy City Solicitor Arnold and Mr. McKenzie of our interest in the entire parcel via letter on January 30th. Attached is a copy of that letter along with a previous letter dated December 15th.. Furthermore, we have retained the engineering firm of Camp, Dresser & McKee to evaluate the 14 acre site at a cost of \$27,950. We anticipate a final report in April regarding the suitability of the 14 acre site for an elementary school.

We respectfully request that any decision regarding the 14 acre Karatzas Avenue site be deferred until the Camp, Dresser & McKee study is completed and reviewed by the Board of School Committee and the Board of Mayor and Aldermen.

Cc:

Mayor Guinta

Dr. Michael Ludwell

Dr. Henry Aliberti

Alderman Lopez

Mr. Robert MacKenzie



Robert S. MacKenzie, AICP Director

CITY OF MANCHESTER

Planning and Community Development

Planning Community Improvement Program Growth Management



Staff to: Planning Board Heritage Commision Millyard Design Review Committee

RECEIVED

FEB 1 7 2006

BUSINESS ADMIN.

February 2, 2006

Lands & Buildings Committee Honorable Board of Mayor and Aldermen City Hall Manchester, New Hampshire 03101

re: Sale of the MWW Karatzas Ave Site

Honorable Committee Members:

Last year, the previous Board had entertained a request by the Manchester Water Works to allow them to sell a 16 acre property on Karatzas Avenue (which they found surplus to their needs) to a group led by the Manchester Housing and Redevelopment Authority and Dick Anagnost to develop affordable housing. The Board requested that I contact the Parks, Recreation and Cemetery Department and School Board to determine whether they had any interest in the property. As you may remember, this 16 acre parcel is under the jurisdiction of the Manchester Water Works but does require approval of the Board of Mayor and Aldermen for the sale of the property.

Both the Parks, Recreation and Cemetery and the School Board have expressed interest in the property. Initially the School Board was only interested in the western 6 acres of the property, but I understand that after further review of the site, they will be requesting that they been given consideration to purchase the entire site.

After reviewing these requests it is my recommendation that:

- 1) The BMA determine the property surplus to City needs;
- 2) The Board concur with selling the easternmost 10 acres to the Manchester Housing and Redevelopment Authority and Dick Anagnost to develop affordable housing; and
- 3) That the Board suggest that the Manchester Water Works give an appropriate period of time for the School Board or Park, Recreation and Cemetery to consider the purchase the westerly 6 acre portion of the site.

Although it is difficult to consider the multiple interests in the property, it is my opinion that the current significant need for affordable workforce housing should be the controlling public interest for this particular site.

If you have any questions, I will be available at your next meeting.

Robert S. MacKenzie, AICP

Director of Planning and Community Development

C:

Mayor Guinta Tom Bowen Dick Dunfey Ron Ludwig Bill Sanders / Dick Anagnost

One City Hall Plaza, Manchester, New Hampshire 03101 Phone: (603) 624-6450 Fax: (603) 624-6529 E-mail: planning@ManchesterNH.gov www.ManchesterNH.gov

School Administrative Unit No. 37 286 Commercial Street, Manchester, NH 03101 Tel: 603.624.6300 • Fax: 603.624.6337

Michael Ludwell, Ph.D.

Superintendent of Schools

Henry J. Aliberti Jr., Ed.D.

Assistant Superintendent

Elementary Education

Frank G. Bass, Ph.D. Assistant Superintendent Secondary Education Karen G. Burkush Assistant Superintendent Student Services William E. Sanders Chief Financial Officer

To:

Thomas Arnold

Deputy City Solicitor

From:

Bill Sanders

Date:

January 30, 2006

Subject:

Water Works Land on Karatzas Avenue

This letter serves to advise that on January 26, 2006, the Building & Sites Committee unanimously passed a motion to notify the City Solicitor's office of the School District's interest in the entire 14 acre Water Works parcel on Karatzas Avenue. Our interest in the entire parcel, rather than the lower 7 acres originally requested, is based upon advice from Camp, Dresser & McKee, Inc. that the lower seven acres contain wetlands and related drainage issues.

We anticipate a final report from Camp, Dresser & McKee, Inc. in April regarding the suitability of the 14 acre site for an elementary school. Your assistance with this matter is appreciated.

Cc:

Dr. Michael Ludwell

D. Henry Aliberti

Robert McKenzie, Director, Planning & Community

Development

School Administrative Unit No. 37 286 Commercial Street, Manchester, NH 03101 Tel: 603.624.6300 • Fax: 603.624.6337



Michael Ludwell, Ph.D.

Superintendent of Schools

Henry J. Aliberti Jr., Ed.D.
Assistant Superintendent
Elementary Education

Frank G. Bass, Ph.D.
Assistant Superintendent
Secondary Education

Karen G. Burkush Assistant Superintendent Student Services William E. Sanders Chief Financial Officer

To:

Robert S. MacKenzie

Director, Planning & Community Dev.

From:

Bill Sanders

Date:

December 15, 2005

Subject:

Water Works Land on Karatzas Avenue

This letter serves to advise that on December 12, 2005 the Manchester Board of School Committee unanimously passed the attached resolution related to the 14-acre parcel on Karatzas Avenue. The School District intends to proceed with an engineering feasibility study for the "lower" 7 acres of the site. The purpose of this feasibility study is to determine the acceptability of the site for an elementary school and administrative offices. We hope to complete the engineering assessment by April 1, 2006. We have contacted Mr. Timothy Clougherty and Mr. Kevin Sheppard for assistance in selecting an engineering firm.

The Board of School Committee also requested that we advise you of the impact on elementary school capacity of developing the entire 14-acre site as single and multi-family homes. The following table provides a summary of the capacity levels and current utilization for the three elementary schools that would be effected by development in this area.

	Operating	Current
	Capacity (1)	Utilization (2)
Mc Donough	540	572
Weston	471	573
Smyth Road	<u>405</u>	<u>363</u>
	1,416	1,508

- (1) Based on NESDEC Study of July 2004
- (2) At 10/1/05

Based on your estimate of 150 units, approximately 60 school age students would likely reside in this area. Please do not hesitate to call me at 624-6300, extension 119 if you have any questions or comments.

Cc:

Dr. Michael Ludwell, Ph.D., Superintendent of Schools Henry J. Aliberti Jr., Ed.D., Assistant Superintendent Elementary Education Board of School Committee

School Administrative Unit No. 37 286 Commercial Street, Manchester, NH 03101 Tel: 603.624.6300 • Fax: 603.624.6337

Michael Ludwell, Ph.D.

Superintendent of Schools

Henry J. Aliberti Jr., Ed.D.

Assistant Superintendent

Elementary Education

Frank G. Bass, Ph.D.
Assistant Superintendent
Secondary Education

Karen G. Burkush
Assistant Superintendent
Student Services

Jezanne V'Leare

William E. Sanders Chief Financial Officer

TO:

William Sanders

Chief Financial Officer

FROM:

Suzanne Sears

School Board Clerk

DATE:

December 15, 2005

SUBJECT:

Karatzas Avenue

At the Board of School Committee meeting held on Monday, December 12, 2005, a motion was made to approve having a feasibility study of the seven acres of possible buildable land at the site of the parcel of land on Karatzas Avenue to address capacity issues. Also to recommend that the School District advise the Planning Department of the City of the impact the possible development of this property will have on the elementary school capacity. The motion passed by unanimous vote.

The Committee on Public Safety and Traffic respectfully advises, after due and careful consideration, that it has approved Ordinance:

"Amending Section 70.78 Basic Penalty to provide a specific penalty for parking in a driveway and for parking in front of a fire hydrant."

providing for increased fines, and is recommending same be referred to the Committee on Bills on Second Reading for technical review.

(Unanimous vote)

Respectfully submitted,

City of Manchester New Hampshire

In the year Two Thousand and Six

AN ORDINANCE

Amending Section 70.78 Basic Penalty to provide a specific penalty for parking in a driveway and for parking in front of a fire hydrant

BE IT ORDAINED, By the Board of Mayor and Aldermen of the City of Manchester, as follows:

I. Amending Section 70.78 Basic Penalty by inserting new language shown in **bold**.

Each owner or operator of a vehicle found in violation of any provision of Chapter 70 may, within seven days of the time the notice of such violation was attached to the vehicle, pay in person or by mail to the Ordinance Violations Bureau as a penalty for and in full satisfaction of each violation the following sum:

Expired Parking Meter \$10.00

Overtime Parking 15.00

Night Parking 15.00

No Parking Zone 20.00

No Parking Tow Zone 25.00

Handicapped Zone 250.00

Handicapped Parking Space

Access Aisle

First Offense 50.00

Subsequent Offenses 100.00

Fire Lane 25.00

Parking within 15 feet of a fire hydrant

First Offense 50.00

Second Offense 100.00

Parking within 5 feet of a private driveway

First Offense 50.00

Second Offense 100.00

Failure to make the required payment within the established time period shall subject the person responsible for such payment to the prescribed increased penalty.

II. This Ordinance shall take effect upon its passage.



The Committee on Public Safety and Traffic respectfully recommends, after due and careful consideration, that:

a request from Michael Egan of B5ONE for the use of Arms Park for a Volkswagen and Audi Car Show event on Sunday, May 21, 2006

be granted and approved under the direct supervision of the City Clerk, Fire, Highway, Police, Traffic and Risk Departments.

(Unanimous vote)

Respectfully submitted,





March 6, 2006

City of Manchester Traffic Committee c/o City Clerk 1 City Hall Plaza Manchester, NH 03101

To the City Clerk;

I am writing to request the use of the parking lot at Arms Park on Sunday, May 21st, 2006 for an event that my organization holds every year. Thank you in advance for reviewing my request.

Our event is called Treffen der Hamster, and this will be our fourth annual celebration of that event. Each year, my organization, B5ONE, holds this get-together for our membership and friends, all of whom are VW and Audi enthusiasts. Typically these types of events are referred to as show and shine events, with members showing off their cars to other members as well as anyone from the general public that wishes to attend. Additionally, we typically have either a BBQ or a food vendor there as well as other vendors that sell parts and accessories for our makes of vehicles. Vendors are typically set up under 10 foot by 10 foot pop up canopies and have a small table in which to display their items. Last year this event had over 50 cars showing, and over 100 people in attendance. There are no events that involve the cars moving — this is strictly a parked vehicle event.

Last year we held our event at Kingston State Park, but due to moving our date up this year to before Memorial Day, that park is not available, and frankly I'd like to move the event back to Manchester where it originated in 2003.

Again, thank you for considering our application and I look forward to hearing back from you.

Best Regards.

VP - B5ONE.com



The Committee on Public Safety and Traffic respectfully recommends, after due and careful consideration, that 25 anti-graffiti signs be repainted and given to the Parks and Recreation Department for distribution in parks throughout the City.

The Committee also requests that the Director of Parks and Recreation report back to the Committee in the future on the effectiveness of said signs.

(Unanimous vote)

Respectfully submitted,



The Committee on Public Safety and Traffic respectfully advises, after due and careful consideration, that they have approved a request from the New Hampshire Fisher Cats to bag nineteen (19) meters on South Commercial Street from 9 AM until 2 PM on their educational days at the ballpark (April 18, May 4, May 18, July 5, August 9 and August 23) to allow buses from various schools, groups and organizations to park.

(Unanimous vote)

Respectfully submitted,



The Committee on Public Safety and Traffic respectfully recommends, after due and careful consideration, that the following regulations governing standing, stopping, and parking and operation of vehicles, be adopted pursuant to Chapter 70 of the Code of Ordinances of the City of Manchester and put into effect when duly advertised and the districts affected thereby duly posted as required by the provisions of that chapter and chapter 335 of the Sessions Laws of 1951.

Section 70.36 Stopping, Standing, or Parking Prohibited

STOP SIGNS:

On Page Street at London Street, NWC, SEC (4-Way School Zone) On Old Wellington Road at Eastern Avenue, NEC, SWC

NO PARKING:

On Hayward Street, north side, from Union Street to a point 275 feet westerly

NO PARKING ANYTIME:

On River Road, west side, from West Webster Street to a point 145 feet southerly

NO PARKING (THURSDAY 3PM-5 PM/SATURDAY 9AM-5PM) – EMERGENCY ACT:

On Lakeside Drive, both sides, from Rte. 28 Bypass to a point 605 feet west

RESCIND NO PARKING:

On Amory Street, north side, from Reed Street to Joliette Street (ORD. 2561)

RESCIND PARKING FOR TWO HOURS (4PM-10PM)

On Auburn Street, north side, from Lincoln Street to Maple Street (ORD. 8851)



Public Safety and Traffic Agenda Page 2.

REPEALING PROVISIONS

That all rules and regulations now in effect in accordance with the provisions of an Ordinance "Chapter 70 Motor Vehicles and Traffic" as adopted August 6, 2002, with subsequent amendments thereto and inconsistent with the traffic rules and regulations herein adopted be repealed.

(Unanimous vote)

Respectfully submitted,



CITY OF MANCHESTER Board of Aldermen



March 29, 2006

The Honorable Board of Mayor and Aldermen One City Hall Plaza Manchester, NH 03101

Re: Nomination of Joseph Deselle as a member of the MTA Commission

Dear Colleagues:

I wish to nominate Joseph Deselle to succeed himself as a member of the Manchester Transit Authority Commission, term to expire May 2011.

Your favorable consideration of this request is greatly appreciated.

Sincerely,

Armand D. Fórest Alderman – Ward 12

349 Front Street Manchester, NH 03102

February 24, 2006

Alderman Armand Forest 692 Montgomery Street Manchester, NH 03102

Dear Alderman Forest:

Since my term is expiring May 2006, I would like to succeed myself for another five year term as member of the Manchester Transit Authority Commission; this term would expire May 2011.

For the last six years I have enjoyed serving as Commissioner and feel that as a group the MTA Board has accomplished a lot for MTA employees and the City of Manchester. We have also collectively made decisions to better serve the citizens and visitors of Manchester, NH.

I would like to give you a brief background about myself. I unsuccessfully ran for public office competing for the position of Ward 12 Alderman. I was also Ward 12 Chairman for a one-year term.

I have been employed in the automotive field for over 49 years; Sanel Auto Parts, Automotive Supply, and NAPA Auto Parts. Over those 49 years, my job responsibilities included: Retail sales, manager, outside sales, assigned and trained employees, shipping, receiving, delivery of parts with company vehicle, responsible for customer relations on all sales accounts, in charge of customer satisfaction, and problem solving in-house as well as outside.

I am a Manchester resident and graduated from Manchester West High School in 1960: Industrial Course.

Your consideration of my reappointment is greatly appreciated.

Sincerely,

Joseph Desella
Joseph Deselle

Cc - City Clerks' Office

CITY CLERK'S OFFICE



MANCHESTER WATER WORKS

281 LINCOLN ST., MANCHESTER, NEW HAMPSHIRE 03103-5093 Tel. (603) 624-6494

C. ARTHUR SOUCY President

DONALD P. COUTURIER

JAMES W. CRAIG PATRICIA H. CORNELL RICHARD M. BUNKER LOUIS C. D'ALLESANDRO

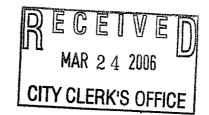
Ex Officio HON, FRANK C. GUINTA Mayor

THOMAS M. BOWEN, P.E. Director and Chief Engineer

ROBERT BEAURIVAGE, P.E. Asst. Director

March 23, 2006

Board of Mayor and Aldermen c/o City Clerk's Office City of Manchester One City Hall Plaza Manchester, NH 03101



RE: NHDOT INDEMNIFICATION AGREEMENT

Dear Honorable Board of Mayor and Aldermen:

Attached for the Committee's consideration is a modified copy of a Use and Occupancy Agreement which the Manchester Water Works, as the owner of the proposed water main improvements, is required by the NHDOT to sign. The Agreement allows for the installation of a water main within a "limited access" right-of-way under jurisdiction of NHDOT.

The City's Risk Manager, Harry Ntapalis, has reviewed the document and has advised that BMA approval is required in order to execute the Agreement in its present form. The Agreement is consistent with documents previously approved by the BMA.

We are requesting that the Board approve this Agreement and authorize me to execute on behalf of the Manchester Water Works.

Sincerely,

Thomas M. Bowen, P.E.

Director

TMB:ds

Enclosure

MISC. – ENGINEERING 1832I – DISTRICT 5 BEDFORD–F.E. EVERETT (Water Facilities Installation)

USE AND OCCUPANCY AGREEMENT

1.	The	following	entities	shall be	e parties	to this	s Agre	ement			duplica Il be bo	
The	City of	rovisions: f the Manchester New Hamp Manchester,	shire, h	orks her	principal	alled th		/W", ir	munic Neo rpor	ipal ated	corpor	~a€ioN State of

- B. The STATE OF NEW HAMPSHIRE, hereinafter called the "State", acting by and through the Commissioner, New Hampshire Department of Transportation (NHDOT), 7 Hazen Drive, PO Box 483, Concord, NH, 03302-0483.
- 2. MWW, through its consultant, has submitted a set of plans to the State to be incorporated in the Excavation Permit for installation of facilities within the highway right-of-way; and the State has reviewed and approved these plans.
- 3. This Agreement covers the Use and Occupancy of the Limited Access Right-of-Way (LAROW) of the F.E. Everett Turnpike as shown on the attached plans. Such occupancy having been granted by execution of this document and issuance of Encroachment Permit # CEN12-06B covers the installation of water facilities at the location described as follows: the crossing of the F.E. Everett Turnpike from Sunset Lane to County Road in the Town of Bedford, County of Hillsborough, New Hampshire.

The Encroachment Permit contains the following:

With the issuance of this Agreement MWW agrees that all trees, fences, shrubbery, etc., shall be protected. No trees or shrubs shall be cut or trimmed within the Turnpike right-of-way without specific authorization. All disturbed areas shall be restored to pre-existing approved conditions. Authorization has been granted to cut a limited amount of trees and shrubs (less than ten) to access the soil boring locations with a drill rig. As a result, the MWW agrees to install and maintain two hundred (200) linear feet of safety fencing, approved by the State, on both the northerly and southerly sides of Sunset Lane and County Road (800 feet total) to prevent any encroachment onto the Turnpike Right-of-Way. This safety fencing will be maintained by MWW from the time of disturbance to May 15, 2006, at such time when 6 feet high stockade fencing will be installed permanently by MWW. Two hundred (200) linear feet of 6 foot high permanent stockade fencing will be installed on both the northerly and southerly sides of Sunset Lane and County Road (800 feet total) on the Turnpike Right-of-Way by MWW to prevent any encroachment onto the Turnpike Right-of-Way.

The approved plans titled 12" Water Main Project / Turnpike Jacking Proposal, dated December 14, 2005 as prepared by Manchester Water Works are hereby incorporated in this Agreement.



4. MWW shall submit any proposed alterations to said plans in writing to the State for review and approval by the State.

or the contractor

- 5. MWW A shall submit proof of Bonding and Insurance required for the Excavation/Encroachment Permit.
- 6. All materials supplied and work performed by MWW or its contractor in the installation of the water facilities shall be subject to the inspection of a representative of the State. Any deficiencies in materials, methods of construction, or workmanship shall be promptly corrected to the mutual satisfaction of MWW and the State.
- 7. The State has initiated the development of a Global Information System (GIS) to identify facilities, including drainage and utilities within the ROW. MWW shall submit GPS coordinates based upon the New Hampshire State Plane coordinates system on the North American Datum of 1983 (1996 adjustment by NGS) of the as built water facilities. The coordinates shall be submitted to the attention of Charles R. Schmidt, Chief of Design Services, NHDOT, 7 Hazen Drive, PO Box 483, Concord, NH, 03302.
- 8. MWW shall submit its written maintenance policies and procedures, which are to be used for the inspection, repair, and maintenance of said facilities to the State for review and approval. Such procedures shall be approved by the State prior to initial operation of the constructed facilities.
- 9. MWW shall give the State reasonable notice of scheduled or nonscheduled maintenance of the water facilities except emergency repairs, for which MWW shall contact the State while such emergency repairs are being done. Regular maintenance, inspection, and updating by MWW shall not be conducted without prior notification to the State.
- 10. The costs and expenses for the installation and maintenance of the water facilities shall be the responsibility of MWW.
- 11. MWW or their contractor is solely responsible for the presence of their equipment along the State's LAROW. MWW agrees the installation shall be consistent with the State's right to access if necessary.
- 12. MWW agrees that access to the water facilities for scheduled or nonscheduled maintenance or for any other purpose shall be made in accordance with the following procedure:
 - a. Prior to working on or crossing the LAROW of F.E. Everett Turnpike, State officials (Bureau of Turnpikes) will be notified and work will be scheduled with them.
 - b. At all times when working on F.E. Everett Turnpike, traffic control devices will be provided by Manchester Water Works as required by the State.
 - c. Any and all work done by Manchester Water Works at these locations will conform to standards set by the State.



- The Use and Occupancy of the LAROW by MWW shall be at the sufferance of the State. The State may terminate this Agreement upon ten (10) days notice in writing to MWW at the above address. Upon the termination of this Agreement pursuant to this paragraph, MWW shall have ninety (90) days to remove said water facilities and all appurtenances from the LAROW.
- MWW shall promptly and at its sole expense make such relocations and adjustments, including removal of facilities if required by the State, as may be necessary to accommodate highway or bridge construction, reconstruction, repair, or maintenance. Such relocation and adjustment shall be at the sole expense of MWW. Notwithstanding any statute or regulation to the contrary which may now exist or hereafter be created, no cost of such relocation or adjustment shall be eligible for participation by the State or Federal Highway Administration (FHWA); and MWW hereby waives any right it may now have or hereafter acquire to request such participation. EXCEPT THAT, the provisions of RSA 228:22 shall govern where applicable.
- Where Applicable, in accordance with RSA 72:23, I(b), this agreement is made between the parties subject to the condition that MWW shall pay all properly assessed real and personal property taxes. Failure of MWW to pay duly assessed personal and real taxes when due shall be cause to terminate this agreement. In accordance with the requirements of RSA 72:23, I(b), MWW shall be obligated to pay real and personal property taxes on structures or improvements added. Except that, the provisions of RSA 72:11 shall govern where applicable.
- 16. MWW agrees that the State, its agencies and their employees, agents, and representatives shall not incur any legal liability whatsoever to MWW for any damage to the water facilities or to any other property or employee of MWW or to any other person or entity hired by or affiliated with MWW resulting from or arising out of any ownership and use of and operations within the LAROW, including but not limited to inspection, maintenance, cleaning, snow removal, construction, reconstruction, rehabilitation, and repair.
- MWW shall indemnify, defend, and hold harmless the State, NHDOT, United States Department of Transportation (USDOT), FHWA, and their employees, agents, and representatives against any and all claims, actions, causes of action, demands, liabilities, losses, penalties, damage of any kind, and failure to comply with any utility-type commission's permitting, regulations, and guidelines, including all actions for indemnity and/or contribution, and including reasonable attorneys' fees, resulting from or arising out of any MWW or State ownership, use of, and operations within the LAROW, including but not limited to inspection, maintenance, cleaning, snow removal, construction, reconstruction, rehabilitation, and repair of either the water or highway facilities. The indemnification provided under this paragraph shall include, but not be limited to, any and all claims or demands for loss of revenue, income, business or economic opportunity, customers, profits, presence of and occupation of, and service resulting from or arising out of any inability or failure of the water facilities to provide service as intended by MWW.



- 18. MWW shall, at the request of the State and at the expense of MWW, provide whatever protection is deemed necessary by MWW or by the State in the event the State performs any work on the highway, including but not limited to inspection, maintenance, cleaning, snow removal, construction, reconstruction, rehabilitation, and repair of the highway facilities.

 [may after proper notice]
- 19. Any damage to the LAROW and the highway facilities contained therein which, as determined by the State, is caused by, results from, or arises out of the installation, maintenance, or presence of the water facilities shall be repaired by the State MWW shall fully compensate the State for all costs associated with the repair of any such damage.
- 20. Upon breach of any provision of this Agreement by MWW, the State may either (a) enforce the breach provision by means of an injunction proceeding, or (b) seek damages, including all consequential damages, which arise out of the breach, or both. In any such action to enforce the Agreement or collect damages for its breach, MWW shall reimburse the State for all attorneys' fees reasonably incurred by the State in such action.
- 21. Notwithstanding any provision of this Agreement, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant shall survive the termination of this Agreement.
- 22. This Agreement may be amended only by an instrument in writing signed by the parties hereto and only after approval of such amendment by the State of New Hampshire and the FHWA, if applicable.
- 23. This Agreement shall be construed in accordance with the law of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns including all agencies, departments, bureaus, authorities, boards, commissions, and committees of the State.
- 24. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit. The State also shall not be responsible for any negligent/intentional acts of third parties.
- 25. MWW shall not assign or otherwise transfer any interest in this Agreement without the prior written consent of the State, except that no consent shall be required for a transfer or assignment to a wholly owned subsidiary or affiliate of MWW or any parent company of MWW.
- 26. This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

10

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

THE STATE OF NEW HAMPSHIRE Department of Transportation	MANCHESTER WATER WORKS			
BY: (2 hunds	BY:			
Lyle W. Knowlton, P.E. Director of Operations	(Signature)			
	(Typed Signature)			
and can	(Title)			





MANCHESTER WATER WORKS

81 LINCOLN ST., MANCHESTER, NEW HAMPSHIRE 03103-5093 Tel. (603) 624-6494

December 19, 2005

Mr. Chuck Schmidt, P.E. Chief of Design Services N.H. Department of Transportation 1 Hazen Drive P.O. Box 483 Concord, N.H. 03302

Subject:

Cased Water Main Crossing

F. E. Everett Turnpike, Bedford, N.H.

Dear Mr. Schmidt:

The Town of Bedford has started construction on a new high school, located at the intersection of Nashua Road and County Road in Bedford. The high school will receive water from Pennichuck Water Works (P.W.W.) via an existing, metered connection with the Manchester Water Works (M.W.W.). Currently, the water mains feeding this metered, P.W.W. connection are inadequate in capacity to meet the school's required fire flow demand.

The M.W.W., through computer hydraulic modeling, has determined that a main constructed from Sunset Lane, westerly, under the F.E. Everett Turnpike, and along County Road to Dalton Road, will provide the hydraulic capacity required for the new school. This construction will involve installing over 4,400 linear feet of 12" ductile iron pipe and a 42-inch, steel-cased crossing of the F.E. Everett Turnpike. The Town of Bedford is paying for the construction of this watermain and wishes to include this work in a bid package they are creating for the school's off-site improvements.

The M.W.W. is preparing Bid Documents for this County Road water main connection and is seeking guidance, review and subsequent approval from the N.H.D.O.T. for the proposed cased crossing of the F.E. Everett Turnpike.

Therefore, respectfully submitted for your review, is a plan showing the proposed crossing of the F.E. Everett in plan and profile view. Thank you for your time and effort in this matter. Please feel free to contact me if you have any questions.

Sincerely,

Guy Chabot, P.E.

Water Distribution Administrator

Tjw

Enc.

cc: Jeffrey Foot, P.E., Brian Easler, P.E., Nassar Yary, P.E., Donald Duhaime

C. ARTHUR SOUCY President

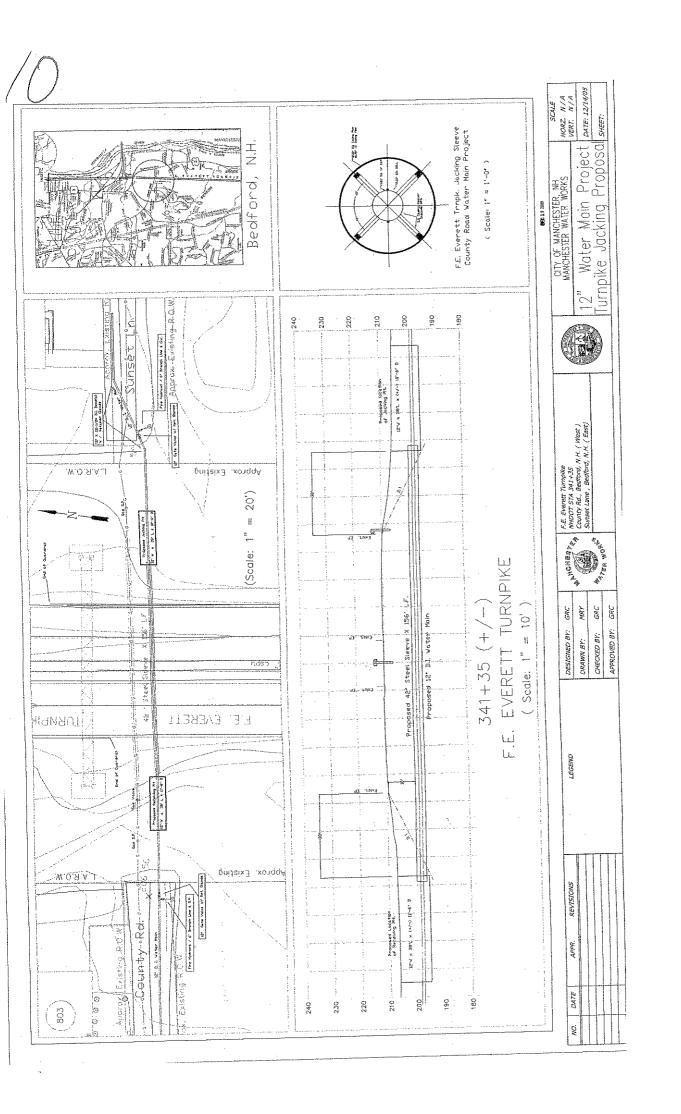
DONALD P. COUTURIER

JAMES W. CRAIG PATRICIA H. CORNELL RICHARD M. BUNKER LOUIS C. D'ALLESANDRO

Ex Officio HON, ROBERT A, BAINES Mayor

THOMAS M. BOWEN, P.E. Director and Chief Engineer

ROBERT BEAURIVAGE, P.E. Asst. Director





CITY OF MANCHESTER

Elderly Services Department

151 Douglas Street
Manchester, New Hampshire 03102
(603) 624-6533 • Fax (603) 628-6159
Email: elderly@ci.manchester.nh.us



*06 MAR 30 P4:44

March 13, 2006

Mayor Frank Guinta One City Hall Plaza Manchester, NH 03101

Dear Mayor Guinta,

The Senior Services Department will have a shortfall in the electrical line-item for 4 months (March, April May and June) which I anticipate to be a total of \$6,000. Electrical current balance is \$466.98 after covering February's electrical expense. This letter serves as a request for transfer from contingency to cover this expenditure.

Sincerely,

Barbara Vigneault, Director Senior Services Department

Cc: Kevin Clougherty, Finance Randy Sherman, Finance

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To the Board of Mayor and Aldermen of the City of Manchester:

The Committee on Public Safety and Traffic respectfully recommends, after due and careful consideration, that the following question:

"Are you in favor of requiring that all drivers in the State of New Hampshire carry motor vehicle liability insurance?"

be forwarded to the voters as a non-binding referendum question at the November 7, 2006 General Election.

(Unanimous vote)

March 7, 2006. In Board of Mayor and Aldermen.

On motion of Alderman Lopez, duly seconded by Alderman Forest, it was voted to table the report of the Committee on Public Safety and Traffic. Respectfully submitted,

L. R. Berner.



CITY OF MANCHESTER Office of the City Clerk



Leo R. Bernier City Clerk

Carol A. Johnson Deputy City Clerk

Paula L-Kang Deputy Clerk Administrative Services

Matthew Normand Deputy Clerk Licensing & Facilities

Patricia Piecuch Deputy Clerk Financial Administration

March 9, 2006

Roger A. Sevigny, Commissioner State of New Hampshire Insurance Department 21 South Fruit Street, Suite 14 Concord, NH 03301

Re: Proposed Non-Binding Referendum Question

Dear Commissioner Sevigny:

At a meeting of the Board of Mayor and Aldermen held on March 7, 2006, it was voted to table a report of the Committee on Public Safety and Traffic relative to the above-referenced (copy enclosed).

The Board has requested that you be invited to attend their next meeting scheduled for Tuesday, March 21, 2006 beginning at 7:30 PM in the Aldermanic Chambers of City Hall to discuss this matter further. If your schedule will not permit you to attend, please contact this office by Tuesday, March 14th so that other arrangements can be made.

Thank you in advance for your attention to this matter.

Sincerely,

Leo R. Bernier

Left Permen

City Clerk

Enclosure



THE STATE OF NEW HAMPSHIRE INSURANCE DEPARTMENT

21 South Fruit Street Suite 14 Concord, New Hampshire 03301

Alexander K. Feldvebel Deputy Commissioner

March 13, 2006

Leo R. Bernier City of Manchester Office of the City Clerk One City Hall Plaza Manchester, New Hampshire 03101

Re: Proposed Non-Binding Referendum Question

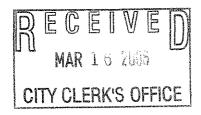
Dear Clerk Bernier:

Per our discussion on March 13, 2006 regarding your letter of March 9, I have marked April 4 and April 18 as potential dates to answer questions the Aldermanic Board may have of me.

As we discussed the New Hampshire Division of Motor Vehicles may be in a better position to discuss costs associated with a mandatory auto insurance program. You also indicated the board would be contacting them for information, and if there was still a need for information from the Insurance Department you would let me know.

Very truly yours,

Roger A. Sevigný





CITY OF MANCHESTER Office of the City Clerk



Leo R. Bernier City Clerk

Carol A. Johnson Deputy City Clerk

Paula L-Kang Deputy Clerk Administrative Services

Matthew Normand Deputy Clerk Licensing & Facilities

Patricia Piecuch Deputy Clerk Financial Administration

March 14, 2006

Virginia C. Beecher, Director State of New Hampshire Department of Safety Division of Motor Vehicles 23 Hazen Drive Concord, NH 03305-0002

Re: Proposed Non-Binding Referendum Question

Dear Ms. Beecher:

A communication was forwarded to State Insurance Commissioner Sevigny relative to the above-referenced. Following conversations held with Alderman Osborne and myself Mr. Sevigny suggested your division may have additional information to provide regarding this matter.

We have tentatively reserved both April 4 and 18, 2006 at 7:30 PM for this matter to appear on a Board of Mayor and Aldermen agenda.

Please contact this office by Monday, March 27th after you have had an opportunity to review your schedule to let us know which date would be more convenient for you or your designated representative to attend.

Sincerely,

Leo R. Bernier

Lik Bernin

City Clerk

Enclosure

pc:

Alderman Osborne



CITY OF MANCHESTER Office of the City Clerk



Leo R. Bernier City Clerk

Carol A. Johnson Deputy City Clerk

Paula L-Kang Deputy Clerk Administrative Services

Matthew Normand Deputy Clerk Licensing & Facilities

Patricia Piecuch Deputy Clerk Financial Administration

March 17, 2006

Roger A. Sevigny, Commissioner State of New Hampshire Insurance Department 21 South Fruit Street, Suite 14 Concord, NH 03301

Re: Proposed Non-Binding Referendum Question Vehicle Liability Insurance

Dear Commissioner Sevigny:

In the absence of Mr. Leo Bernier I wish to inform you that Ms. Virginia Beecher, Director of Motor Vehicles, has been invited to attend a future meeting of the Board of Mayor and Aldermen on either April 4 or April 18th relative to the above-referenced.

Please note that we will notify you as soon as Ms. Beecher has replied to our invitation indicating which date will accommodate her schedule.

Sincerely,

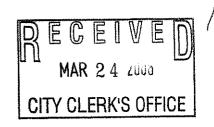
Deputy City Clerk

pc: Virginia Beecher



State of New Hampshire

DEPARTMENT OF SAFETY
JAMES H. HAYES BLDG. 33 HAZEN DR.
CONCORD, N.H. 03305
603/271-2559



EARL M. SWEENEY
ASSISTANT COMMISSIONER

March 23, 2006

Leo R. Bernier, City Clerk City of Manchester 1 City Hall Plaza Manchester, NH 03101

Dear Mr. Bernier:

Commissioner Richard Flynn and Motor Vehicle Director Virginia Beecher have requested that I reply to your letter of March 14 regarding your upcoming aldermanic session on a proposed non-binding referendum on requiring mandatory automobile insurance in New Hampshire, and inquiring if we would care to attend the meeting or if we have any additional information to add, besides what you would have received from Commissioner Sevigny of the NH Insurance Department.

The Department of Safety feels that the Insurance Department is the proper agency to weigh in on this subject. Our knowledge of the financial impact on citizens is limited because we do not have indepth knowledge of the insurance industry. We have heard that New Hampshire's insurance rates are much lower than those in many other states in the region simply because insurance here is not mandatory unless you have an accident in which you are at fault - then you are required to file proof of insurance with the DMV in order to retain your license and registration.

One certain impact of such legislation would be to require additional personnel in the Financial Responsibility Section of the Division of Motor Vehicles, because instead of keeping track of a limited number of persons who are required to have insurance, every licensed driver and every registered vehicle would be involved in the program.

I trust that this has been responsive to your inquiry. If not, please let me know.

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Trally yours,

Earl M. Sweeney

Assistant Commissioner